

**Compliance Training Verification Form**  
**For Personnel Involved with Sponsored Projects and/or Research**

**Section 1: Personnel Information**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Date \_\_\_\_\_  
 Department \_\_\_\_\_ Current Email Address \_\_\_\_\_  
 Position Classification/Type \_\_\_\_\_ Will you be conducting research? \_\_\_\_\_  
 Will any part of your salary or wages come from a grant, sponsored agreement or university cost share (verify with faculty supervisor)? \_\_\_\_\_  
 Will any part of your project be funded by a grant or sponsored agreement? \_\_\_\_\_

**Section 2: Activity Information**

Please select either the Yes or No button for each of the items listed below in order to identify the type of activities in which you will be or might be involved. All questions in Section 2 must be answered with a Yes or No. If clarification is needed for any of the questions listed below, please contact the Compliance Coordinator at [researchcompliance@tamuc.edu](mailto:researchcompliance@tamuc.edu).

- 1) Collecting data pertaining to human subjects
- 2) Administering/reviewing surveys or interviews
- 3) Working with archived data (previously collected / processed data or results involving humans)
- 4) Collecting data pertaining to living vertebrate animals
- 5) Entering or working in a facility that houses vertebrate animals
- 6) Using or handling living vertebrate animals for research, teaching or service
- 7) Working with [pathogens](#) (infectious, hazardous, or genetically modified organisms)
- 8) Working with [biohazardous chemicals](#)
- 9) Working with DNA or RNA
- 10) Working with [Select Agents](#)
- 11) Traveling outside the U.S. and Puerto Rico
- 12) Shipping items to a foreign country
- 13) Working on a project that involves international collaborators
- 14) Working with [controlled substances](#)
- 15) Working with radioactive materials/radiation producing devices
- 16) Working on explosives or firearms
- 17) Working on any of the items on the list of the the [International Traffic in Arms](#)
- 18) Working on any of the items on the list of the [Export Administration Regulations](#)

**Section 3: Required Training(s):**

<b>List of Compliance Trainings:</b>	<b>Completion Requirement:</b>	<b>Access To Trainings:</b>
Responsible Conduct of Research		
Human Subjects Research		
Laboratory Animal Welfare		
Biosafety/Biosecurity		
Export Control		
Time & Effort Certification		
Financial Conflict of Interest		

**Review/Signatures:** Please print and sign the form. Important note: if you will be hired in a student position, the form will need to be signed by both you and your faculty supervisor. You will need to submit the signed form and the completion confirmation for each required training to the university administrator for the department where you will be working. If you are unsure to whom you should submit the form and training confirmations, contact your faculty supervisor or the Compliance Coordinator at [researchcompliance@tamuc.edu](mailto:researchcompliance@tamuc.edu)

Printed Name:  
**(Person completing the form)** \_\_\_\_\_ Signature: \_\_\_\_\_  
 Printed Name (Faculty Supervisor): \_\_\_\_\_ Signature: \_\_\_\_\_  
**Required only if a student has completed the form** \_\_\_\_\_ Signature: \_\_\_\_\_

Please be sure to follow the instructions for completing this form by accessing the link below  
<http://www.tamuc.edu/research/compliance/trainingCompliance.aspx>