# Texas A&M University-Commerce

IRB Project Closure Form

**Instructions:** Complete this form when an approved human participant research project is CONCLUDED or CANCELLED. Projects that involve long-term follow-up of participants must remain open, even if enrollment of new participants has ended. Please send completed and signed Project Closure Form to [ResearchCompliance@tamuc.edu](mailto:ResearchCompliance@tamuc.edu) in the Office of Research & Sponsored Programs.

**Whenever possible, please include a final summary of the project with this form.**

|  |  |
| --- | --- |
| IRB ID Number: | |
| Principal Investigator: | |
| Email: | |
| Department: | Phone: |
| Project Title: | |
| Faculty Advisor (if applicable): | |

1. **Date of Closure:**
2. **Reason for Closure:**

Data collection complete, no data are individually identifiable

Goals met, no further analysis of individually identifiable data

Graduation of student investigator

Principal Investigator left University Insufficient data

Sponsor funding closure

Other (please specify):

1. **Protocol and Subjects:**

Number of subjects anticipated: Number of subjects enrolled: Number of subjects completed: Number of subjects withdrawn:

Reason(s) for withdrawals:

1. **Adverse or Unanticipated Events:** Describe adverse or unanticipated events in this study that have not already been reported to the IRB.

**Description:**

1. **Comments from Principal Investigator:**

Signature of Principal Investigator Date