# Texas A&M University-Commerce

IRB Project Closure Form

**Instructions:** Complete this form when an approved human participant research project is CONCLUDED or CANCELLED. Projects that involve long-term follow-up of participants must remain open, even if enrollment of new participants has ended. Please send completed and signed Project Closure Form to ResearchCompliance@tamuc.edu in the Office of Research & Sponsored Programs.

**Whenever possible, please include a final summary of the project with this form.**

|  |
| --- |
| IRB ID Number:  |
| Principal Investigator:  |
| Email:  |
| Department:  | Phone:  |
| Project Title:  |
| Faculty Advisor (if applicable):  |

1. **Date of Closure:**
2. **Reason for Closure:**

[ ] Data collection complete, no data are individually identifiable

[ ]  Goals met, no further analysis of individually identifiable data

[ ] Graduation of student investigator

[ ] Principal Investigator left University Insufficient data

[ ] Sponsor funding closure

[ ] Other (please specify):

1. **Protocol and Subjects:**

Number of subjects anticipated: Number of subjects enrolled: Number of subjects completed: Number of subjects withdrawn:

Reason(s) for withdrawals:

1. **Adverse or Unanticipated Events:** Describe adverse or unanticipated events in this study that have not already been reported to the IRB.

**Description:**

1. **Comments from Principal Investigator:**

Signature of Principal Investigator Date