

2108.024

Each state employee is eligible to participate in the incentive program except an employee:

- who has authority to implement the suggestion being made;
- whose job description includes responsibility for cost analysis, efficiency analysis, savings implementation, or other programs in the employees' agency;
- who is involved in or has access to agency research and development information used as the basis of the suggestion; or
- whose job description or routine job duties include developing the type of change in agency operations recommended by the suggestion.

2108.026

To be eligible for consideration under the incentive program an employee suggestion must:

- be given to the agency coordinator;
- be in writing and in the form the commission prescribes;
- be signed by the employee; and
- describe the type of cost savings or other benefit the employee foresees if the suggestion is adopted.

An employee is not eligible to receive an award under this subchapter for a suggestion that:

- does not describe a method to achieve the desired savings or benefit;
- proposes an idea under implementation or consideration on the date the suggestion is given to the agency;
- relates only to personnel matters or grievances, including employee classification or compensation;
- proposes a correction for a condition that resulted only because applicable established procedures were not properly followed; or
- proposes implementation of a policy or procedure that the employee's agency adopted before the employee made the suggestion to the agency.