

## Foreign Vendors

- [W-8 BEN](#), or [W-8 ECI](#) is required to set up a foreign vendor in FAMIS
- If you cannot get one of above forms from the vendor, then please provide documentation that you have tried to get the form at least 4 times within 5 business days prior to having a vendor set up in FAMIS. (Please see **example-W9-attempt** under forms on AP Webpage)

**Note:** If the foreign entity will not provide or properly complete a [W-8 BEN](#) or [W-8 ECI](#), and if the payment is US sourced income (means in most instances performed within the US) and a 1042 reportable (services, rentals, software licenses, etc) payment, then TAMU will have to withhold 30% of the payment and remit to the IRS. A W-8 BEN or W-8 ECI form will only allow the foreign vendor to be set up in FAMIS, but will not allow the vendor to take advantage of a tax treaty.