

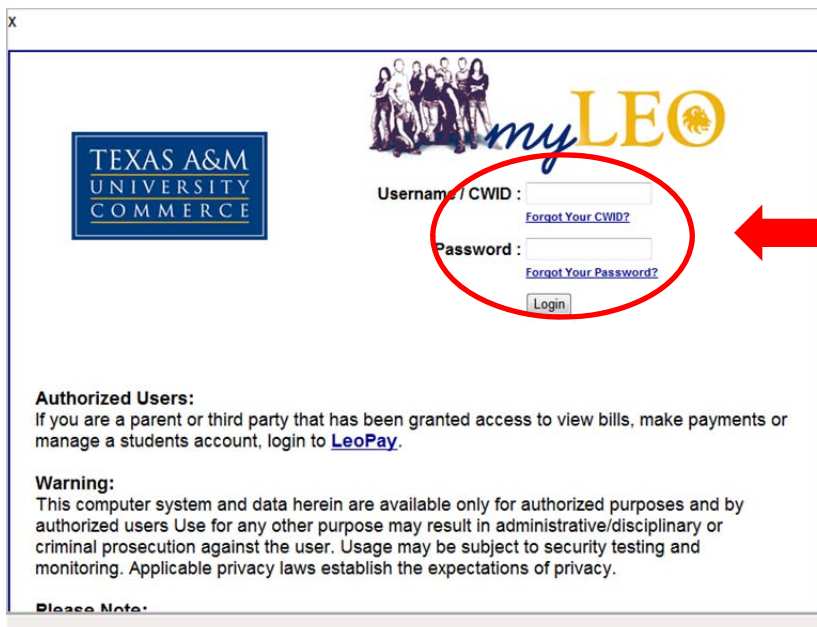


How to Log-in to myLeo, How to Change Your Password, and Update your Personal Information

- 1) Students can access their myLeo account through the main university webpage at www.tamuc.edu.



- 2) The Username/CWID will be your campus wide ID number. The password will be your date of birth as month/date/year (example...mmdyy). Be sure to change your password to provide more security for your myLeo.



3) The main page for your myLeo will look like the sample page below.

TEXAS A&M UNIVERSITY COMMERCE

myLEO

myLeo | LeoPay | LeoMail | Options | Logoff

Welcome, John M Jones

- To keep your personal information secure, [update your password](#).
- [LeoMail - jjones33@leomail.tamuc.edu](#)

myLeo

- [Check Admissions Application Status & Test Scores](#)
- [Registration, Records and Grades](#)
- [Financial Aid](#)
- [Apply for Graduation](#)
- [Purchase Textbooks Online](#)
- [Parking Permits for Students, Faculty and Staff](#)
- [View and Print an Enrollment Certificate](#)

Faculty Apps

- [Texas A&M University System SSQ](#)

LeoPay

- [Check your balance and make payments](#)
- [Enroll in a payment plan to pay your balance in installments](#)
- [Authorize parents or employers to view your bill and make payments](#)
- [Enter your bank information for electronic deposits or payments](#)

Residential Living and Learning

A&M-Commerce Events

Sat, Aug 17, 2013 Residence Halls Close - [Details](#)

Sun, Aug 18, 2013 Residence Halls Close - [Details](#)

Mon, Aug 19, 2013 Residence Halls Close - [Details](#)

Tue, Aug 20, 2013 Residence Halls Close - [Details](#)

Wed, Aug 21, 2013 Grading Opens for 2013 August Mini - [Details](#)

Wed, Aug 21, 2013 Last Day to Withdraw from 2013 August Mini - (no refund) [Details](#)

Wed, Aug 21, 2013 Residence Hall Opens for Fall - [Details](#)

Wed, Aug 21, 2013 Lion Movers - - Residence Halls: Date: Wednesday, August 21, 2013 Time: 8 AM - 6 PM (2 Hour Shifts) Location: A&M-Commerce Campus Would you be interested in ... [Details](#)

Thu, Aug 22, 2013 Lion Camp - [Details](#)

Thu, Aug 22, 2013 *International Student Orientation - [Details](#)

Page 1 2 3 4 5 6 7 8 9 10

4) To change your password you may select update your password or Options.

TEXAS A&M UNIVERSITY COMMERCE

myLEO

myLeo | LeoPay | LeoMail | **Options** | Logoff

Welcome, John M Jones

- To keep your personal information secure, [update your password](#).
- [LeoMail - jjones33@leomail.tamuc.edu](#)

myLeo

- [Check Admissions Application Status & Test Scores](#)
- [Registration, Records and Grades](#)
- [Financial Aid](#)
- [Apply for Graduation](#)
- [Purchase Textbooks Online](#)
- [Parking Permits for Students, Faculty and Staff](#)
- [View and Print an Enrollment Certificate](#)

Faculty Apps

- [Texas A&M University System SSQ](#)

LeoPay

- [Check your balance and make payments](#)
- [Enroll in a payment plan to pay your balance in installments](#)
- [Authorize parents or employers to view your bill and make payments](#)
- [Enter your bank information for electronic deposits or payments](#)

Residential Living and Learning

A&M-Commerce Events

Sat, Aug 17, 2013 Residence Halls Close - [Details](#)

Sun, Aug 18, 2013 Residence Halls Close - [Details](#)

Mon, Aug 19, 2013 Residence Halls Close - [Details](#)

Tue, Aug 20, 2013 Residence Halls Close - [Details](#)

Wed, Aug 21, 2013 Grading Opens for 2013 August Mini - [Details](#)

Wed, Aug 21, 2013 Last Day to Withdraw from 2013 August Mini - (no refund) [Details](#)

Wed, Aug 21, 2013 Residence Hall Opens for Fall - [Details](#)

Wed, Aug 21, 2013 Lion Movers - - Residence Halls: Date: Wednesday, August 21, 2013 Time: 8 AM - 6 PM (2 Hour Shifts) Location: A&M-Commerce Campus Would you be interested in ... [Details](#)

Thu, Aug 22, 2013 Lion Camp - [Details](#)

Thu, Aug 22, 2013 *International Student Orientation - [Details](#)

Page 1 2 3 4 5 6 7 8 9 10

How to Update Your Personal Information with the University

- 1) To update your personal information with the university through myLeo you will select Registration Records and Grades or the myLeo tab.

TEXAS A&M UNIVERSITY COMMERCE

myLEO

myLeo | LeoPay | LeoMail | Options | Logoff

Welcome, John M Jones

- To keep your personal information secure, [update your password](#).
- LeoMail - jjones33@leomail.tamuc.edu

myLeo

- [Check Admissions Application Status & Test Scores](#)
- [Registration, Records and Grades](#)
- [Financial Aid](#)
- [Apply for Graduation](#)
- [Purchase Textbooks Online](#)
- [Parking Permits for Students, Faculty and Staff](#)
- [View and Print an Enrollment Certificate](#)

Faculty Apps

- [Texas A&M University System SSO](#)

LeoPay

- [Check your balance and make payments](#)
- [Enroll in a payment plan to pay your balance in installments](#)
- [Authorize parents or employers to view your bill and make payments](#)
- [Enter your bank information for electronic deposits or payments](#)

Residential Living and Learning

A&M-Commerce Events

- Sat, Aug 17, 2013 Residence Halls Close - [Details](#)
- Sun, Aug 18, 2013 Residence Halls Close - [Details](#)
- Mon, Aug 19, 2013 Residence Halls Close - [Details](#)
- Tue, Aug 20, 2013 Residence Halls Close - [Details](#)
- Mini - [Details](#)
- Wed, Aug 21, 2013 Last Day to Withdraw from 2013 August Mini - (no refund) [Details](#)
- Wed, Aug 21, 2013 Residence Hall Opens for Fall - [Details](#)
- Wed, Aug 21, 2013 Lion Movers - - Residence Halls: Date: Wednesday, August 21, 2013 Time: 8 AM - 6 PM (2 Hour Shifts) Location: A&M-Commerce Campus Would you be interested in ... [Details](#)
- Thu, Aug 22, 2013 Lion Camp - [Details](#)
- Thu, Aug 22, 2013 *International Student Orientation - [Details](#)

Page 1 2 3 4 5 6 7 8 9 10

- 2) On the next page you will select either Personal Information tabs.

ellucian

Personal Information Student Financial Aid Faculty Services

Search Go

ACCESSIBILITY SITE MAP HELP EXIT

Main Menu

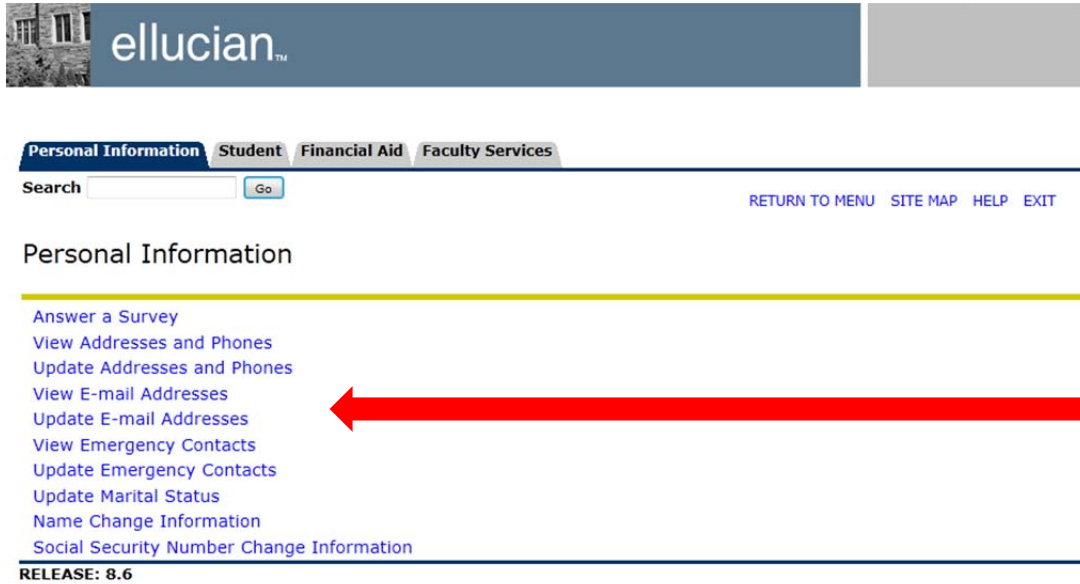
Welcome, John M. Jones, to myLeo! Last web access on Aug 17, 2013 at 01:33 pm

- Registration
- Financial Aid
- Student Records
- [Personal Information](#)
- Faculty and Advisors
- [Purchase Textbooks](#)
- Link to Campus Bookstore
- Verify Meningitis Shot Requirement
- Magnus Health Services

RELEASE: 8.5.2

© 2013 Ellucian Company L.P. and its affiliates.

- 3) On the Personal Information page you will be able to update your address, phone number, email address, emergency contact information, and other personal information with the university. Please note you will still be required to report any change of address within 10 days to the ISSO through the online request form.



- 4) Once you have updated your information you may use the Student tab or RETURN TO MENU tab return to the Student Section main page.

