

Please accept your aid by Logging into myLeo and follow these steps:

1. Click Financial Aid



[myLeo](#) | [LeoPay](#) | [LeoMail](#) | [eCollege](#) | [Options](#) | [Logoff](#)

<b>Welcome,</b> <ul style="list-style-type: none"><li>• 13 messages in LeoMail for <a href="#">@leo.tamu-commerce.edu</a></li><li>• To keep your personal information secure, <a href="#">update your password</a>.</li></ul>	<b>A&amp;M-Commerce Events</b> Events: None
<b>A&amp;M System Teaching Excellence Awards</b> <ul style="list-style-type: none"><li>• <a href="#">Evaluate The Instruction You Are Receiving in Selected Classes</a></li></ul>	
<b>myLeo</b> <ul style="list-style-type: none"><li>• <a href="#">Check Admissions Application Status &amp; Test Scores</a></li><li>• <a href="#">Course Evaluations</a></li><li>• <a href="#">Apply for Scholarships--Fall 2011</a></li><li>• <a href="#">Registration, Records and Grades</a></li><li>• <a href="#">Financial Aid</a></li><li>• <a href="#">Apply for Graduation</a></li><li>• <a href="#">Purchase Textbooks Online</a></li><li>• <a href="#">Parking Permits for Students, Faculty and Staff</a></li><li>• <a href="#">View and Print an Enrollment Certificate</a></li></ul>	
<b>LeoPay</b> <ul style="list-style-type: none"><li>• <a href="#">Check your balance and make payments</a></li><li>• <a href="#">Enroll in a payment plan to pay your balance in installments</a></li><li>• <a href="#">Authorize parents or employers to view your bill and make payments</a></li><li>• <a href="#">Enter your bank information for electronic deposits or payments</a></li></ul>	
<b>Residential Living and Learning</b> <ul style="list-style-type: none"><li>• <a href="#">Fall 2011 Housing Assignment</a></li><li>• <a href="#">Residential Living and Learning 2011/2012 New Student Application</a></li></ul>	
<b>Telecommunications - Self Service</b>	

## 2. Click Financial Aid Again



[Personal Information](#) [Student](#) [Financial Aid](#) [Faculty Services](#)

Search

[ACCESSIBILITY](#) [SITE MAP](#) [HI](#)

### Main Menu

Welcome, , to myLeo! Last web access on Sep 06, 2011 at 03:18 pm

[Registration](#)

[Financial Aid](#)

[Student Records](#)

[Personal Information](#)

[Faculty and Advisors](#)

 [Purchase Textbooks](#)

[Link to Campus Bookstore](#)

RELEASE: 8.4.1

## 3. Click Award



[Personal Information](#) [Student](#) [Financial Aid](#) [Faculty Services](#)

Search

### Financial Aid

[Financial Aid Status](#)

View overall status, holds, academic progress, cost of attendance, financial aid awards, and messages.

[Eligibility](#)

Review Financial Aid Holds (which may prevent payment of awards) and document requirements; Display academic progress history.

[Award](#)

View account summary; Review awards; Accept award offers; Display award payment schedule; View loan applications.

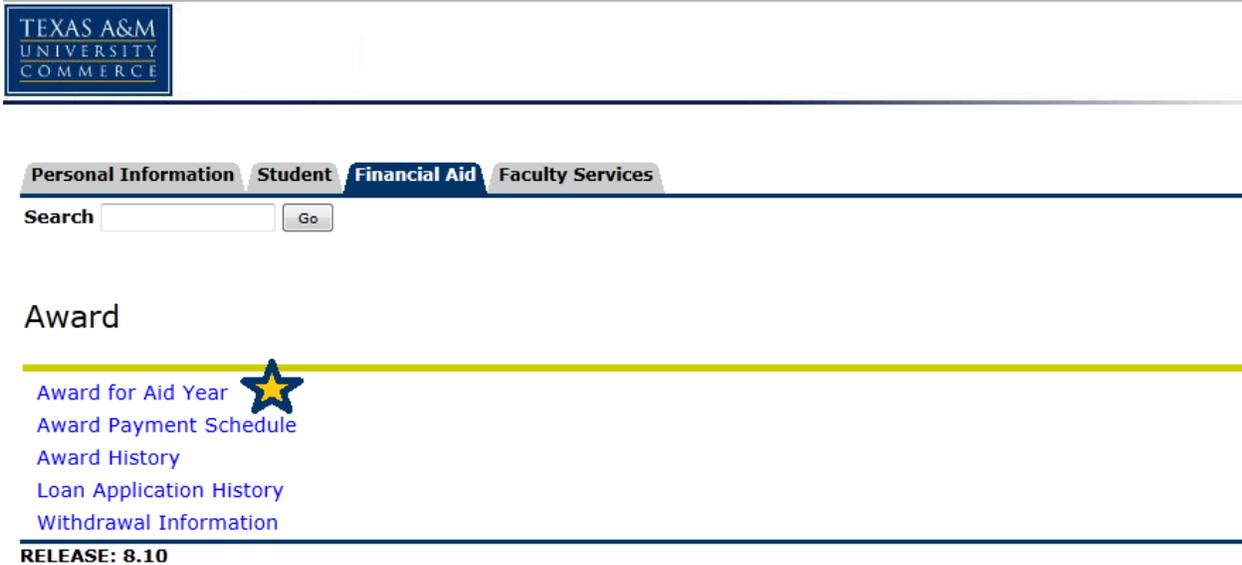
[E-mail Office of Financial Aid](#)

[General Financial Aid](#)

Financial Aid Application and Information Links

RELEASE: 8.10

#### 4. Click Award for Aid Year



TEXAS A&M  
UNIVERSITY  
COMMERCE

Personal Information Student **Financial Aid** Faculty Services

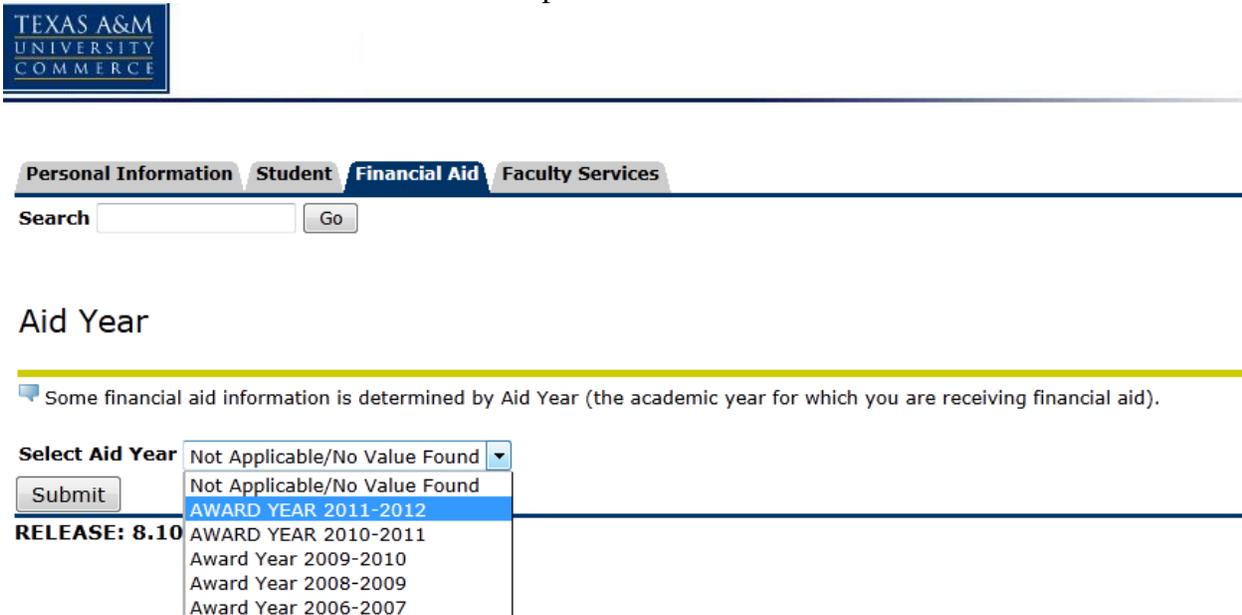
Search

### Award

- [Award for Aid Year](#) 
- [Award Payment Schedule](#)
- [Award History](#)
- [Loan Application History](#)
- [Withdrawal Information](#)

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#### 5. Select the 2011-2012 Year from the drop down menu



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COMMERCE

Personal Information Student **Financial Aid** Faculty Services

Search

### Aid Year

 Some financial aid information is determined by Aid Year (the academic year for which you are receiving financial aid).

Select Aid Year

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- Not Applicable/No Value Found
- AWARD YEAR 2011-2012**
- AWARD YEAR 2010-2011
- Award Year 2009-2010
- Award Year 2008-2009
- Award Year 2006-2007

## 6. You MUST READ ALL the information provided on each tab.



[Personal Information](#) [Student](#) [Financial Aid](#) [Faculty Services](#)

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[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Award Package for AWARD YEAR 2011-2012

Sep 13, 2011 10:14 am

[General Information](#) [Award Overview](#) [Resources/Additional Information](#) [Terms and Conditions](#) [Accept Award Offer](#) [Special Messages](#)

### Accept Award Instructions

Please follow the steps below to accept your financial aid award on the web. The Terms and Conditions Tab will not be available until you have been awarded Financial Aid

#### Step 1

Select the Resources/Additional Information Tab. You will need to answer the question(s) in that section. After you answer the questions(s), click the submit information button at the bottom of that page. You will only need to answer the question(s) once per aid year. Go to step 2.

#### Step 2

Select the Terms and Conditions Tab. You will need to accept or decline the terms and conditions. To accept your awards you must accept the Terms and Conditions. You only have to accept the Terms and Conditions once per aid year. Go to step 3.

**Please Note:** The “Term and Conditions” tab and the “Accept Award Offer” will be grayed out. You **must** complete the “Resources/Additional Information” tab first. Please see the directions below.

- Within the "Resources/Additional Information" tab, you will need to answer the felony question with a “yes” or “no”. Also, if you are receiving an outside scholarship, you will need to enter this information here. Once complete, the “Term and Conditions” tab will become available to complete, please click on this tab to process.
- Within the “Term and Conditions” tab, you will need to read and “accept” the terms and conditions. Once complete, the “Accept Award Offer” tab will become available to complete, please click on this tab to process.
- Please note, within the “Accept Award Offer” tab, you will need to decide how much financial aid you will need for the **ENTIRE** academic year.
  - For example: If you receive an offer for \$3500 in a Subsidized student loan and accept the entire \$3500 for the academic year, this means that \$1742 will apply for the fall semester after origination fees and \$1742 will apply for the spring semester after origination fees.