



## **BACHELOR OF APPLIED ARTS & SCIENCES IN ORGANIZATIONAL LEADERSHIP**

The BAAS in Organizational Leadership is a competency-based program that prepares innovative leaders for employment in an increasingly technological and global society. This entire program is available online and is tailored specifically for non-traditional adult learners. Try to complete their degrees, or are in the workforce in need of a degree. The degree program focuses on leadership skills, including instruction in organizational planning, dynamics of leadership, finance, team building, conflict resolution and mediation, communication, and other managerial skills that are applicable to all types of organizations including business, government, non-profits, and education.

The BAAS in Organizational Leadership is an affordable way to earn a baccalaureate degree with a total of 120 semester credit hours. The competencies and courses are offered in seven-week terms so students will be able to accelerate their time to degree completion. Students will pay a flat rate tuition fee per term; regardless of how many competency modules they take during the term.

## **TEXAS A&M UNIVERSITY-COMMERCE ADMISSION REQUIREMENTS**

Texas A&M University-Commerce provides educational opportunities for both traditional and nontraditional students. Admission to Texas A&M University-Commerce is the same for all students.

Applicants are guaranteed admission to TAMU-C if they meet one of the following requirements:

- ☐ Rank in the top 30 percent of your graduating class
- ☐ Have a composite ACT score (composite) of 21 or better
- ☐ Minimum combined SAT (prior to March 2016) of 980, or Minimum combined SAT (after March 2016) of 1060

Applicants whose date of graduation from high school is five years or more prior to the date of application, or who have completed General Education Development (GED) certification, are exempt from providing SAT/ACT entrance scores, but must take the Reading Comprehension Test (RCT).

Texas Senate Bill 1321 entitles residents of this state to seek admission to public institutions of higher education without consideration of courses undertaken ten or more years prior to enrollment. This bill has been called the "Right to Academic Fresh Start" and it gives students the option of electing to have coursework taken ten or more years prior to the starting date of the semester in which the applicant seeks to enroll either counted as usual or ignored for admission purposes. Applicants who elect to apply for admission under this law and who are admitted, as students may not receive any course credit for courses undertaken ten or more

years prior to enrollment. The Office of Undergraduate Admissions may be contacted for further information regarding academic fresh start. **Academic fresh start can only be applied for and granted prior to initial enrollment.**

Texas A&M University-Commerce offers a second chance for students who graduated from high school and chose to attend a four-year institution, but did not perform as well as they desired. Applicants wanting a second chance may be admitted to the university based on the freshmen criteria under the Second Chance program. All students are required to meet the university's GPA requirements in order to remain in good standing with the university.

If you meet the requirements for admission stated above, please join the Texas A&M University-Commerce tradition of developing leaders in the region, the state, the nation, and beyond! We have built a legacy of providing individuals with a high-quality education in Northeast Texas since 1889. Earning a well-respected degree from Texas A&M University-Commerce will give you the confidence to compete successfully in the real world.

Our success comes from focusing on your success. You will receive close, personal attention every step of the way! Whether you are talking to world-class professors, friendly admissions recruiters, faculty, or staff, you can expect our best! Simply follow our easy process and begin to realize your dreams!

## TEXAS A&M UNIVERSITY-COMMERCE ADMISSION PROCESS

The application process varies slightly depending on a student's entry status. For example, the procedure for a student with no previous college credit is different from the procedure for a transfer student. However, **all new students:**

- must submit evidence of a level of competence in reading, writing and mathematics that will not impede their success in University Studies courses. Basic skills for college admittance can be found here: [Basic Skills Policy \(PDF\)](#); and
- are required to complete [Texas Success Initiative \(TSI\)](#) requirements and Texas A&M University-Commerce testing requirements or be exempt from assessment according to the [exemptions](#) prior to enrolling in college level courses. Students without assessment scores because of exemptions that are not test or grade based must take a placement test to determine entry level in Math and English courses.
  - You may submit scores from the THEA (Texas Higher Education Assessment), COMPASS, or ASSET to satisfy the assessment requirement. Students are responsible for providing [proof of exemption](#) and *will be considered assessment required until documentation is provided of state exemption.*
  - For more information, please contact the Office of Student Assessment & Evaluation at [TestingOffice@tamuc.edu](mailto:TestingOffice@tamuc.edu).

There are three pathways for being admitted to Texas A&M University-Commerce:

1. Students with little to no college credit and/or work experience
2. Students with some college credit and/or work or military experience
3. Students with an earned associate's degree

### Students with Little to No College Credit and/or Work Experience

Applying to TAMU-C is easy. Our admissions counselors are available to help guide you through the application process and answer your questions. We understand that every student

is unique. TAMU-C's admissions staff can handle any situation and help make the application process flow smoothly.

State law requires first-time freshmen to either:

1. Successfully complete the curriculum requirements for the Texas Recommended or Distinguished Achievement high school program or its equivalent; or
2. Earn a combined SAT score (Math and Critical Reading scores only) of 950 or better prior to March 16 or earn a composite ACT score of 21 or higher (Math, Social Studies and English scores combined). Or, Earn a combined SAT score (Math and Critical Reading scores only) of 1060 or better or earn a composite ACT score of 21 or higher (Math, Social Studies and English scores combined) after to March 2016.

Students who have fewer than 12 college credit hours should submit a high school (or equivalent) transcript and transcripts from each college or university attended.

### **Students with Some College Credit and/or Work or Military Experience**

Texas A&M University-Commerce is committed to making the transfer process as smooth as possible. To meet automatic admission requirements as a transfer student, you must have at least 12 transferable hours (excluding developmental coursework) and a 2.0 grade point average (GPA) or higher on all transferable coursework.

Students who do not meet the transfer student admissions criteria, are encouraged to continue taking courses at their current school or attend a community college until they have the minimum transfer hour and GPA requirements.

If you are considering dual enrollment with Texas A&M University-Commerce and another college or university and will be a financial aid recipient, please inform the Financial Aid Office and complete a consortium agreement.

### **Students with an Earned Associate's Degree**

Texas A&M University-Commerce has transfer articulation agreements with a number of Texas colleges for associate degrees earned. If you already have earned an associate's degree that incorporates general education requirements similar to TAMU-C's requirements, you will receive credit for the University's lower division general core education requirements. Core Complete Status will be granted to students with an official transcript from a Texas state-funded college or university stating that the core was completed at that school.

Associate's degrees earned from colleges without transfer articulation agreements with TAMU-C, not designated as core complete, or not awarded in the state of Texas will be evaluated on a course-by-course basis. All students will need to complete requirements for general core education as mandated by the state of Texas and Texas A&M University-Commerce.

### **Additional Requirements**

Entrance to the BAAS in Organizational Leaders degree program will also be contingent upon students' demonstration of college readiness per the state of Texas' new Texas Success Initiative (TSI) assessment. Students who are unable to demonstrate college readiness will be provided with academic advising to assist them in becoming college ready. Students who are eligible for a TSI waiver, chiefly active duty and retired military, will still be required to take the TSI assessment for academic advisement purposes only. For more information about this college readiness assessment, please visit

<http://www.tamuc.edu/aboutUs/administrativeOffices/academicAffairs/tsi/default.aspx>.

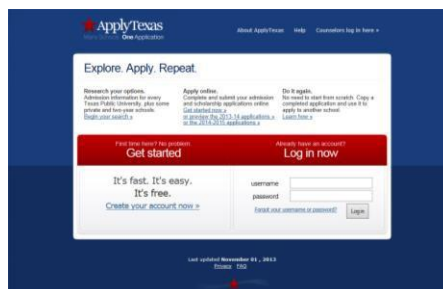
## **Steps in the Admission Process for All Students**



To get you started on your educational journey with Texas A&M University-Commerce, please complete and submit the online [ApplyTexas Application](https://www.applytexas.org/adappc/gen/c_start.WBX) ([https://www.applytexas.org/adappc/gen/c\\_start.WBX](https://www.applytexas.org/adappc/gen/c_start.WBX)) and list Texas A&M University-Commerce as your school of choice. A non-refundable \$60 enrollment fee will be charged to your account upon enrollment in your first semester at TAMU-C.

1a. If you do not already have an account with ApplyTexas, please create one. You will be asked to enter information to establish your free *myApplyTexas* profile.

1b. If you already have an account with ApplyTexas, this would be a good time to verify that your profile is up-to-date and has your current information.



Instructions for completing the ApplyTexas Application can be found at:  
[https://www.applytexas.org/adappc/html/trans14\\_help.html](https://www.applytexas.org/adappc/html/trans14_help.html)

A sample of an application can be found at:  
[https://www.applytexas.org/adappc/html/preview14/trs\\_1.html](https://www.applytexas.org/adappc/html/preview14/trs_1.html)



Submit or request submission of official transcripts from high school, GED score report including percentile scores, and/or each college/university attended. A transcript is considered official only if received directly from the sending institution or, if hand delivered, the transcript must be in a sealed registrar's envelope. Transcripts should be sent to:

Texas A&M University-Commerce  
Office of Undergraduate Admissions  
PO Box 3011  
Commerce, Texas 75429-3011

For faster delivery, you may check to see if your previous/current academic institution(s) can submit an electronic version of your transcript to the Admissions Office. We accept SPEEDE and Escrip-Safe electronic transcripts.

## **Other Steps you may need or want to take following your application**

Register for SAT or ACT if necessary, *or* forward test results to TAMU-C's Office of Undergraduate Admissions. For more information, please contact the Office of Student Assessment & Evaluation at [TestingOffice@tamuc.edu](mailto:TestingOffice@tamuc.edu).

Register for the THEA (Texas Higher Education Assessment), COMPASS, or ASSET if necessary, *or* forward scores and/or exemptions to TAMU-C's Office of Undergraduate Admissions. For more information, please contact the Office of Student Assessment & Evaluation at [TestingOffice@tamuc.edu](mailto:TestingOffice@tamuc.edu).

Complete the [Free Application for Federal Student Aid](#) (FAFSA) and designate TAMU-C as the college to receive your FAFSA information. **TAMU-C's school code is 003565.**

1a. If you are new to the FAFSA, you will need to click on "Start A New FAFSA"

1b. If you are a returning student and have previously applied for financial aid, click on "Login"



To assess your ability to succeed in online course formats, please take the [Test of Online Learning Success](http://faculty.txwes.edu/mskerr/files/tools_quiz.html) ([http://faculty.txwes.edu/mskerr/files/tools\\_quiz.html](http://faculty.txwes.edu/mskerr/files/tools_quiz.html)). Make note of your score so you can discuss with your academic success coach.

TAMU-C uses the online portal, myLeo, to connect with students and communicate important information. You will use your myLeo account extensively as a student at TAMU-C.

To get you started using myLeo and to check your admissions status, go to myLeo at <http://www.tamuc.edu/myleo.aspx>

Enter your user name and password. This information is issued to you by the admissions office once your application has been submitted to the university. If you need help finding your user name, please contact the undergraduate admissions office at [Admissions@tamuc.edu](mailto:Admissions@tamuc.edu) or call: 1-888-868-2682.

Once you have been admitted to TAMU-C, please contact Robert Brown, (Robert.Brown@tamuc.edu) to get information about attending student orientation and developing your degree plan for the BAAS in Organizational Leadership.



# BACHELOR OF APPLIED ARTS & SCIENCES IN ORGANIZATIONAL LEADERSHIP

## DEGREE REQUIREMENTS

Note: This is a degree guide only – it does not constitute an official degree plan. Texas A&M-Commerce students are responsible for filing official degree plans with their department.

<b>GENERAL EDUCATION (42 hours) *</b>	
Communication (6 hours)	
Mathematics (3 hours)	
Life & Physical Sciences (6 hours)	
Literature, Philosophy & Culture (3 hours)	
American History (6 hours)	
Government/Political Science (6 hours)	
Social and Behavioral Sciences (3 hours)	
Creative Arts (3 hours)	
Component Area (6 hours)	
<b>PROFESSIONAL DEVELOPMENT ELECTIVES (48 hours) *</b>	
<i>48 hours of lower division and/or upper level coursework transferred and/or completed at TAMU-C.</i>	
<b>APPLIED MAJOR COURSES (30 hours) †</b>	
ORGL-3311—Issues in Organizational Leadership ORGL 3321—Data-Driven Decision Making I ORGL 3322—Behavior, Ethics, Leadership I ORGL 3331—Data-Driven Decision Making II ORGL 3332—Behavior, Ethics, Leadership II ORGL 4341—Leadership Theory I ORGL 4343—Leading Change ORGL 4342—Leadership Theory II ORGL 4352—Capstone I ORGL 4361—Capstone II	
<b>TOTAL = 120 semester credit hours</b>	

\*General Education and Professional Development Electives requirements must be completed before students begin the Applied Major Courses requirements.

†Applied Major Courses must be taken through instruction at Texas A&M University-Commerce.



## **Transferable General Education Core**

### **Communications (6 semester hours)**

Two courses in English composition.

Texas common course numbers: ENGL 1301; ENGL 1302

### **Mathematics (3 semester hours)**

One in college algebra or college algebra based business mathematics, or higher level.

Texas common course numbers: MATH 1314 or 1414 or 1324 or 1325 or 2413

### **Life & Physical Sciences (6 semester hours)**

Two courses in science and/or physical science.

Texas common course numbers: most any science course

### **Literature, Philosophy & Culture (3 hours)**

One sophomore level survey course of English, American, World or comparative literature or, one course in mass communications, or introductory philosophy, or general ethics or history of world civilization

Texas common course numbers: ENGL 2321, 2322, 2323, 2326, 2327, 2328, 2331, 2332, 2333; HIST 2321, 2322; COMM 1307; PHIL 1301, 2306, 2316, 2317

### **American History (6 semester hours)**

Two survey courses in American history.

Texas common course numbers: HIST 1301; HIST 1302

### **Government/Political Science (6 semester hours)**

Two American government/political science courses that include a study of both the Texas and United States Constitution.

Texas common course numbers: GOVT 2301 and GOVT 2302 (sequence)

Or GOVT 2305 and GOVT 2306 (sequence)

### **Social and Behavioral Science (3 semester hours)**

One course in introductory psychology, sociology, logic, anthropology, or a survey of the social sciences dealing only with sociology and economics.

Texas common course numbers: PSYC 2301 or SOC 1301

### **Creative Arts (3 semester hours)**

One course from music history, music literature, art history, or an introductory or survey course in theatre, or music or art or theatre appreciation. Courses in art, music, or theatre fundamentals, theory, or methods, and applied music will not substitute.

Texas common course numbers: ARTS 1301, 1303, 1304; MUSI 1306, 1308, 1309, 1310; DRAM 1310, 2361, 2362; THEA 1310

### **Component Area (6 semester hours)**

Two courses from list provided from the Component Area Option (CAO)

**Transfer of General Education Core = 42 - 44 semester hours**



## Component Area Option (CAO)

Prefix	Number	Title	SCH	TCCNS (if applicable)
AEC	219	Agricultural Economics	3	AGRI 2317
ANTH	2351	World Cultures: Perspectives from Anthropology	3	ANTH 2351
ART	1301	Art, Technology and Civilization	3	ARTS 1301
ART	1303	History of Art I	3	ARTS 1303
ART	1304	History of Art II	3	ARTS 1304
ART	240	Introduction to Sculpture	3	NA
ART	250	Introduction to Ceramics	3	NA
ECO	2301	Principles of Macro-Economics	3	ECO 2301
ECO	2302	Principles of Micro-Economics	3	ECO 2302
ECO	233	Economics of Personal Finance	3	NA
ENG	432	History and Aesthetics of Film	3	NA
ENG	434	Literature and Film	3	NA
ENG	200	Popular Literature and Culture	3	NA
ENG	202	Multi-Ethnic American Literature	3	NA
ENG	2326	Introduction to Literature	3	ENG 2326
ENG	2331	Literature of the Western World	3	ENG 2331
HHPH	331	Nutrition	3	NA
HIST	264	A Nation Divided: American History	3	NA
HIST	265	A World Divided: World History	3	NA
JOUR	1307	Mass Communication in Society	3	COMM 1307
MUS	1308	Introduction to World Music Literature	3	MUSI 1308
MUS	1310	Jazz; New Orleans to Jazz/Rock	3	MUSI 1310
PHIL	1301	Introduction to Philosophy	3	PHIL 1301
PHIL	331	History of Philosophy I	3	NA
PHIL	332	History of Philosophy II	3	NA
PHIL	360	General Ethics	3	NA
PHIL	362	Aesthetics	3	NA
PHIL	2303	Logic	3	PHIL 2303
PHO	111	Introduction to Digital Media	3	NA
PSY	2301	Introduction to Psychology	3	PSYC 2301
PSY	2306	Psychology of Sexual Behavior	3	NA
PSY	2315	Psychology of Adjustment	3	PSYC 2315
RTV	1335	Studies in Electronic Communications	3	COMM 1335
SOC	1301	Introduction to Sociology	3	SOC 1301
SOC	1306	Social Problems	3	SOC 1306
SPA	131	Elementary Spanish I	3	SPAN 1311
SPA	131	Elementary Spanish II	3	SPAN 1312
SPA	231	Intermediate Spanish I	3	SPAN 2311
SPA	232	Intermediate Spanish II	3	SPAN 2312
THE	1310	Introduction to the Theater	3	DRAM 1310



## **Maximizing Your Transferable Credits and Using Your Experience**

In addition to taking online courses, there are several opportunities for students to demonstrate prior learning and earn college credit. Students can receive credit for military service (ACE), work experience, professional training, licenses, certifications, and by exam through the College Level Exam Program® (CLEP), for up to 48 semester credit hours toward their professional development electives, as well as possibly up to 42 semester credit hours of the general education/core curriculum.

- Students who have **military training and/or coursework from professional training schools** should consider contracting with Excelsior College's OneTranscript® service to have prior learning and courses transcribed into one consolidated transcript document. Please allow 4-6 weeks for Excelsior College to prepare a personal copy of your transcript after you submit the application and all your official documents. Information about Excelsior College's OneTranscript® service can be found at: <http://www.excelsior.edu/onetranscript>. Students can download the application and additional information to print on paper here: [http://www.excelsior.edu/c/document\\_library/get\\_file?uuid=0ce31366-2987-4dd2-8448-c8d7093a02c6&groupId=78666](http://www.excelsior.edu/c/document_library/get_file?uuid=0ce31366-2987-4dd2-8448-c8d7093a02c6&groupId=78666).
- Students who have **work experience, volunteer service, training, and/or open-source learning** may want to consider creating their learning portfolios to earn college credit for what they already know and have learned. CAEL provides an informational video here: <http://www.youtube.com/watch?v=LyWNNXgeGOE&feature=youtu.be>. More information on this opportunity can be found on CAEL's website at: <http://www.learningcounts.org/>.
- Students who have **work experience/prior learning, professional training, and/or licenses** may want to consider creating their prior-learning portfolios to earn college credit for what they already know and have learned. Charter Oak State College offers prior-learning portfolios assessments for college credit. Information can be found on Charter Oak's website: <http://www.charteroak.edu/prior-learning-assessment/> Additional information for this opportunity can be found on Charter Oak's FAQ web page: <http://www.charteroak.edu/current/programs/portfolio/faq.cfm>
- Students may earn credit by exam in select subject areas. The College-Level Examination Program® or CLEP provides students of any age with the opportunity to demonstrate college-level achievement through a program of exams in undergraduate college courses. By receiving a satisfactory score, students can earn from 3 to 12 college credits toward a college degree for each CLEP exam taken, depending on the exam subject and the policy of the college or university. Students wanting to take advantage of the opportunity to earn credit by exam can do so through the Texas A&M University-Commerce testing center or through UExcel® at a Pearson VUE location.
  - For more information and a list of exams offered by TAMU-C, please visit TAMU-C's College Level Exam Program® website here: <http://www.tamuc.edu/academics/testingOffice/documents/CLEP%20Flyer%20-%20Testing%20Center.pdf>.
  - For more information about Excelsior College's UExcel®, please visit <http://www.excelsior.edu/exams/uexcel-home>.

**Please note:** Costs for contracting with Excelsior OneTranscript, UExcel®, CLEPs, CAEL's, and Charter Oak State College learning portfolios are not included in the per term tuition rate and are the responsibility of the student.

Students in the BAAS in Organizational Leadership degree program develop practical workplace competencies that meet current and future challenges through applied coursework that utilizes personalized academic mentoring and instruction. Mastery areas are integrated into the following three parts of the degree:

1. General Education/Core Curriculum (42 semester credit hours) where students have the opportunity to demonstrate mastery of general education competencies without sitting through introductory courses.
2. Professional Development Electives (48 semester credit hours) where students can demonstrate competency in a variety of related fields and apply credit earned for work and military learning experiences.
3. Upper Division Applied Coursework (30 semester credit hours) which builds on and applies work-related skills in several mastery areas.

Information related to admission to this program is provided on the following pages.

**PLEASE NOTE:** Students in the BAAS in Organizational Leadership degree program are required to complete an online orientation. However, they are not required to attend the university's on-campus orientation. The online orientation is designed to model the coursework competency modules to give students an example of how their coursework competencies will function. The online orientation is broken down into three competency modules. Students are required to pass each competency module with 100%, as well as accepting the Student Conduct Policy.



## **Tuition Guide for the Bachelor of Applied Arts & Sciences in Organizational Leadership**

### **General Education**

The general education curriculum will be delivered online and will be self-paced. Students will pay a flat rate per term, which includes textbooks provided online. Each term is seven weeks and there will be approximately six terms in the academic year. Students will register for courses, but will progress through competency-based modules and assessments. No course will be transcribed until the student has completed all competency modules and/or assessments with an 80% mastery rate.

Texas Residents pay a tuition rate of \$750 for each term. Non-Residents pay a tuition rate of \$2,500 for each term. This rate includes course materials required for competencies delivered through the online learning system. Students who wish to purchase printed versions of textbooks and required course materials will need to do so at an additional cost.

### **Professional Development Electives**

The professional development electives will be delivered online through the university's learning management system. Texas Residents pay a tuition rate of \$750 for each term. Non-Residents pay a tuition rate of \$2,500 for each term. Students may need to purchase course materials and/or textbooks and/or access to labs as required for each course. Please note that many students may be able to satisfy up to 48 hours through transfer credit.

### **Upper-Level Applied Major Courses**

The upper-level applied major courses will be delivered online through the university's learning management system. Texas Residents pay a tuition rate of \$750 for each term. Non-Residents pay a tuition rate of \$2,500 for each term. Cost for textbooks is not included. Students will need to purchase course materials and/or textbooks and/or access to labs as required for each course.

**Please note:** Costs for contracting with Excelsior OneTranscript, UExcel®, CLEPs, CAEL's, and Charter Oak State College learning portfolios are not included in the per term tuition rate and are the responsibility of the student.