

AGREEMENT  
 BETWEEN  
 TEXAS A&M UNIVERSITY-COMMERCE  
 AND  
 NORTHEAST TEXAS COMMUNITY COLLEGE  
 REGARDING  
 THE BACHELOR OF SOCIAL WORK DEGREE DELIVERED AT  
 NORTHEAST TEXAS COMMUNITY COLLEGE

I. This MEMORANDUM OF AGREEMENT (Agreement) is made by and between Texas A&M University-Commerce, an entity of the State of Texas hereinafter referred to as "A&M-Commerce" and the Northeast Texas Community College, a local government entity hereinafter referred to as "NTCC", concerning the delivery of the Bachelor of Social Work. This agreement is made and entered into this 20th day of October, 2008.

II. **STATEMENT OF SERVICES TO BE PERFORMED:**

**Texas A&M University-Commerce (A&M-Commerce):**

The BSW degree includes 60 semester hours of social work, of which 45 semester hours will be delivered by A&M-Commerce faculty in the Social Work Department within the College of Education and Human Services. During FY 09, A&M-Commerce agrees to provide 33 semester hours of "face-to-face" upper-division social work courses at the Hanson-Sewell Center in Pittsburg, Texas. Students will conclude the Bachelor of Social Work (BSW) degree with the remaining 12 semester hours in FY 10 (see Appendix A). A&M-Commerce agrees to pay faculty salaries and mileage for full-time faculty travel.

**Northeast Texas Community College (NTCC)**

NTCC agrees to have approximately 20 students in each course section. NTCC agrees to provide the facilities at a usage rate of \$25 per student per class, as follows. Actual usage expenses will be based on official class enrollment.

Fall 2008	\$25 x 20 x 4 classes	\$ 2,000
Spring 2009	\$25 x 20 x 4 classes	\$ 2,000
Summer 2009	\$25 x 20 x 3 classes	\$ 1,500
<b>ESTIMATED USAGE COSTS (FY 09)</b>		<b>\$ 5,500</b>

The usage rate includes assigned classroom, use of AV equipment, access and use of the computer lab, and use of the facility's copier by faculty. Both parties agree to abide by the Texas A&M University System policies and regulations and Texas A&M University-Commerce rules and procedures. NTCC will be responsible for submitting a bill for usage expenses each semester based on official class enrollment.

III. **BOTH PARTIES AGREE TO:**

Provide course work towards the 121 semester hours BSW degree program. A detailed outline of the curriculum is provided in Appendix B; it identifies the courses to be offered by each institution. A copy of the Articulation Agreement is attached (see Appendix C).

Identify and energetically seek to resolve any issues related to the implementation of this Agreement including, but not limited to, those related to financing, course scheduling, use of technology, Internet access, or availability of other resources.

#### **IV. TERMS AND TERMINATION:**

This agreement will become effective upon approval by the Presidents of Texas A&M University-Commerce and Northeast Texas Community College. Upon implementation, this agreement will continue on an annual basis until one party petitions the other party to end this agreement. This agreement will be reviewed jointly on an annual basis and updated as necessary.

Such petition to end this agreement: 1) must be submitted one year in advance of the intent to terminate; 2) must be submitted in writing and signed by the university or college president making the petition; and 3) must be delivered to the second party to the agreement. Delivery of the intent to terminate will constitute formal notification and will serve as grounds for termination one year following the date of delivery.

#### **V. MISCELLANEOUS**

A. Assignability: Neither Party may assign its rights or duties under this Agreement without the prior written consent of the other Party.

B. Notice: Any notice, demand, or communication required, permitted, or desired to be given under this Agreement shall be deemed effectively given when delivered personally, sent by telecopy, or mailed by prepaid Certified Mail, return requested, addressed to the Parties at the following addresses:

Dr. Dan Jones, President  
Texas A&M University-Commerce  
P. O. Box 3011  
Commerce, TX 75429-3011

Dr. Bradley Johnson, President  
Northeast Texas Community College  
2886 FM 1735 Chapel Hill Rd.  
Mount Pleasant, TX 75455

C. Enforceability: Should any provision of this Agreement be held invalid or unconstitutional by any governmental body or court of competent jurisdiction, that holding shall not diminish the validity of any other provision of the Agreement.

D. Governance and Interpretation: This Agreement shall be governed by and interpreted in accordance with the laws of the State of Texas.

E. Construction: Common nouns and pronouns and all other terms shall be deemed to refer to the masculine, feminine, neuter, and singular and/or plural, as the identity of the person or persons, firm, or association may in the context require.

F. Multiple Copies: This Agreement and its Amendments, if any, shall be in writing and may be executed in multiple copies. Each multiple copy, if any, shall be deemed an original, but all multiple copies together shall constitute one and the same instrument.



## Appendix A

### Courses to be offered for completion of the BSW Degree FY 09

Fall 2008	SWK 322	HBSE II
	SWK 328	Social Welfare Policy
	SWK 329	Micro Practice
	SWK 370	Technology and Writing in the Human Services
Spring 2009	SWK 325	Mezzo Practice
	SWK 331	Macro Practice
	SWK 348	Practice with At-Risk Populations
	SWK 350	Social Work Research
Summer 2009	SWK 340	Global Perspectives
	SWK 422	Integration of Practice
	SWK 425	Field I

### For completion of degree FY 10

Fall 2009	SWK 497	Social Work Elective
	SWK 424	Generalist Practice in the Field
	SWK 426 <sup>6</sup>	Field II (6 sh)

**Appendix B**

Degree Plan for BSW Degree to be Offered at Northeast Texas Community College (NTCC)

Texas Common Course Number – NTCC Courses	Required Support Courses for the Social Work Major Provided by NTCC	Social Work Courses offered Through Texas A&M-Commerce <b>MUST BE TAKEN IN ORDER LISTED:</b>
		<b>FALL SEMESTER</b>
<b>Communications (9 hours)</b>		SWK 322 HBSE II
ENGL 1301 Composition and Rhetoric I	SOCI 1301 Intro Sociology	SWK 328 Social Welfare Policy
ENGL 1302 Composition and Rhetoric II	PSYC 2301 Intro Psychology	SWK 329 Micro Practice
SPCH 1311 Fundamentals of Speech or SPCH 1315 Public Speaking or SPCH 1321 Business & Prof Speaking		SWK 370 Technology & Writing in Human Services
		<b>SPRING SEMESTER</b>
<b>Mathematics (3 hours) 1 course from the following:</b>	SOCW 2361 Intro to Social Work	SWK 325 Mezzo Practice
MATH 1314 College Algebra (prerequisite for Math 1350 & 1351)	SOCW 2364 HBSE I	SWK 331 Macro Practice
Math 1324 Math for Business and Social Sciences or Math 1342 Introd. Statistics	SOCW 2365 Found. of Practice	SWK 348 Practice with At-Risk Populations
<b>Natural Sciences (8 hours) * (or Biol 1409 + another lab science)</b>		SWK 350 Research Methods in Social Work
BIOL 2401 Anatomy Physiology I		APPLICATION FOR FIELD * Must be approved for admission to Field
BIOL 2402 Anatomy Physiology II		<b>SUMMER I &amp; II (10 WEEK CLASSES)</b>
<b>Humanities (3 hours) 1 course chosen from the following:</b>		SWK 340 Global Perspectives
ENGL 2327 American Literature		SWK 422 Integration of Practice
ENGL 2328 American Literature		SWK 425 Field I (160 clock hours)
ENGL 2332 or 2333, World Literature or ENGL 2322 or 2323 British Literature		
HIST 2321 World Civilizations		<b>FALL SEMESTER</b>
HIST 2322 World Civilizations		SWK 424 Generalist Pract in the Field
COMM 1307 Mass Communications		SWK 426 <sup>6</sup> Field II (300 clock hours)
PHIL 1301 Introduction to Philosophy		SWK ELECTIVE – TBA
Huma 1301 or 1302 Appreciation of the Humanities	<b>Total 15 semester hrs</b>	<b>Total 45 semester hrs</b>
<b>Visual and Performing Arts (3 hours) 1 course chosen from the following:</b>		
ARTS 1303 Art History I		
ARTS 1301 Art Appreciation		
ARTS 1304 Art History II NonAdv Credit		
MUSI 1306 Music Appreciation		
MUSI 1310 American Music		
MUSI 1308 Music Literature		
DRAM 1310 Introduction to Theatre		
<b>Social Behavior Sciences (3 hours)</b>		
ANTH 2351 Cultural Anthropology*		
<b>History and Political Science (12 hours)</b>		
HIST 1301 American History		
HIST 1302 American History		
GOVT 2305 American National Govt		
GOVT 2306 State and Local Govt		
<b>Physical Health &amp; Education (2 hours)</b>		
Two 1 hour PHED activity courses or PHED 1238 Concepts of Fitness and Wellness		
<b>TOTAL - 43 semester hrs</b>		
General Electives		
<b>TOTAL – 18 semester hrs (Approved Electives are listed on next page)</b>		

## Appendix B

### Degree Plan for BSW Degree to be Offered at Northeast Texas Community College (NTCC) Continued (p. 2)

Students need at least 18 semester hours of electives to have at least 121 semester hours for the four-year degree. Approved or recommended electives towards joint Associate of Science in Social Work (NTCC) and a Bachelor of Social Work (A&M-Commerce) include, but are not limited to:

SOCI 1306 Social Problems  
PSYC 2315 Personal and Social Adjustment  
SOCI 2326 Social Psychology

In addition, the following statements apply to the joint degree:

- Courses identified as “Core Curriculum” at NTCC will substitute for courses in the A&M-Commerce core curriculum.
- A student who is “core complete” at NTCC will be considered as “core complete” at A&M-Commerce.
- Students must meet the admissions requirements for the BSW program in order to be approved for this program and allowed to enrolled in upper division social work classes. This criterion, as listed in the Admissions Policies, include:
  - A minimum cumulative GPA of 2.5
  - A minimum GPA of 2.5 in Pre-Major and Support Classes
  - Must have “C” or better in the three Pre-Major social work classes, and in Psy 2301 and Soc 1301
  - Must have completed a minimum of 60 semester hours
  - Must meet other admissions standards

## **Appendix C**

**AN ARTICULATION AGREEMENT**  
**Between**  
**NORTHEAST TEXAS COMMUNITY COLLEGE**  
**And**  
**TEXAS A&M UNIVERSITY-COMMERCE**  
**For**  
**THE ASSOCIATE OF SCIENCE IN SOCIAL WORK**  
**AND THE BACHELOR OF SOCIAL WORK (BSW)**

This Agreement is made and entered into upon the date of signature by and between Texas A&M University-Commerce, an entity of the State of Texas, hereinafter referred to as "A&M-Commerce" and Northeast Texas Community College, a local government entity, hereinafter referred to as "NTCC."

**1. Purpose of Agreement:**

The purpose of this Agreement is to enable NTCC students who successfully complete the articulated courses as outlined in this agreement (see Appendix A) to transfer to A&M-Commerce in a seamless transition without loss of semester credit hours towards the completion of the BSW degree.

**2. Terms of Agreement:**

**A. Responsibilities of A&M-Commerce:**

A&M-Commerce hereby agrees as follows:

1. To admit and accept in full the coursework as outlined in Appendix B those NTCC students who are enrolled in the Associate of Science in Social Work degree and have been determined by A&M-Commerce to qualify for admission to A&M-Commerce and the Bachelor of Social Work program.
2. To develop and provide materials related to a seamless transition to the Bachelor of Social Work program, leading to a Bachelor of Social Work (BSW) degree, in cooperation between NTCC and A&M-Commerce.

3. To post on A&M-Commerce website the articulated NTCC/A&M-Commerce community college 2-year planning guide.
4. To provide and teach A&M-Commerce courses articulated in this agreement.
5. To provide NTCC advisors with information and support in helping them with their role of assisting NTCC students with transfer and degree program advising.
6. To maintain on-going collaboration and monitoring of the program through the chair of the A&M-Commerce Department of Social Work.
7. To arrange and coordinate academic accommodations for qualified disabled students enrolled in A&M-Commerce courses through the A&M-Commerce Office of Disability Services.
8. To bill and collect from students participating in this program applicable A&M-Commerce tuition and fees as set by A&M-Commerce and approved by The Texas A&M University System Board of Regents.
9. To advise students that A&M-Commerce's academic requirements, policies, procedures, tuition and fees are subject to change; and that change information can be found on the A&M-Commerce website, bulletins, or other locations.
10. A&M-Commerce will work with NTCC in providing reverse transfer arrangements for any students transferring from NTCC to A&M-Commerce prior to earning an associate degree.
11. Provide NTCC students with scholarship and financial aid information through advising and advising materials.
12. A&M-Commerce cannot guarantee this program in perpetuity; therefore, it is important that the parties and students participating in this program understand that



this agreement will not constitute a binding contract regarding the on-going or future offerings of the academic program outlined herein.

13. A&M-Commerce is an equal opportunity institution, and shall not discriminate unlawfully against any NTCC student, applicant, or employee, nor shall it deny the benefits provided its own degree-seeking students to any person on the basis of race, color, national origin, ancestry, disability, marital status, age or gender.

**B. Responsibilities of NTCC:**

NTCC hereby agrees as follows:

1. To admit and enroll NTCC students in lower division courses taught by NTCC as part of this articulated degree program.
2. To provide NTCC students with A&M-Commerce course listings for this program through bulletin and web postings, advising materials, and other appropriate media.
3. To assist in advising NTCC/A&M-Commerce students in this program through one or more designated NTCC academic advisor(s).
4. To communicate to NTCC students completing the Associate of Science in Social Work and enrolling at A&M-Commerce of A&M-Commerce academic requirements, policies, procedures, tuition and fees, and that these are subject to change, that A&M-Commerce cannot guarantee the program in perpetuity, and that future offerings cannot be guaranteed beyond the terms of this articulation agreement.
5. To coordinate class schedules and school closings with A&M-Commerce. All schedules of classes and holidays will be those of A&M-Commerce.
6. NTCC is an equal opportunity institution, and shall not discriminate unlawfully against any A&M-Commerce student, applicant, or employee, nor shall it deny the

benefits provided its own degree-seeking students to any person on the basis of race, color, national origin, ancestry, disability, marital status, age or gender.

**C. Responsibilities of Both Institutions:**

A program review will occur annually to assess the current performance of the program and consider future modifications.

**D. Course Delivery**

1. Each institution agrees to offer courses as outlined in the Articulation Degree plan (see Appendix B). NTCC will offer up to 76 hours of coursework and A&M-Commerce will offer the remaining 45 hours of coursework for a minimum of 121 semester hours. Because of possible changes in degree requirements imposed by the state and program modifications and changes that occasionally occur, NTCC students transferring to A&M-Commerce must follow NTCC, A&M-Commerce and Texas policies regarding degree program criteria.
2. Admission and enrollment in the A&M-Commerce social work classes will occur on a bi-annual basis, with new cohorts being admitted and enrolled in the fall semester of each even year (ie., 2008, 2010, etc.).

**E. Waivers to A&M-Commerce Graduation Requirements**

1. **Junior Level Essay:** Students will need to contact the Testing Office at A&M-Commerce to determine if they are exempt from JLE requirements. If they are not exempt, they can take the ACCUPLACER essay at NTCC and score 6 or higher (and have these scores transferred to the Testing Office at A&M-Commerce) or complete the JLE requirement for writing competency at A&M-Commerce.

2. **Advanced Level Courses:** Students will be exempt from the requirement to complete minimum of 60 semester hours at A&M-Commerce or another senior level institution.
3. **24-Hour Rule:** Students will be exempt from the requirement that at least 24 of the final 30 semester hours must be taken at A&M-Commerce.

**3. Term of Agreement:**

This Agreement shall operate on an ongoing basis. It may only be modified by a written agreement signed by legally authorized officials of both institutions. The Agreement will operate as a commitment for each cohort admitted to A&M-Commerce for this combined degree.

**4. Termination:**

Upon implementation, this agreement will continue on an annual basis until one of the parties petitions the other party to end this agreement. This agreement will be reviewed jointly on an annual basis and updated as necessary.

Such petition to end this agreement: 1) must be submitted one year in advance of the intent to terminate; 2) must be submitted in writing and signed by the college president making the petition; 3) must be delivered to the second party to the agreement. Delivery of the intent to terminate will constitute formal notification and will serve as grounds for termination one year following the date of delivery.

**5. Dispute Resolution:**

The laws of the State of Texas (U.S.A.) shall govern the interpretation and application of this Agreement. Any litigation arising out of this Agreement or its operation, performance or non-performance shall be resolved solely and exclusively by the courts located in Hunt or Titus County, Texas, U.S.A. The designated individual responsible on

behalf of Owner for examining any claim or counterclaim and conducting any negotiations related thereto as required under §2260.052 of H.B. 826 of the 76th Texas Legislature shall be:

Mr. Bert A. White, Director  
Purchasing and Contract Administration  
Texas A&M University-Commerce  
P.O. Box 3011  
Commerce, TX 75429-3011