



## HONORS BY CONTRACT COURSE GUIDELINES

Students have the opportunity to earn Honors credit in a non-Honors course through Honors by Contract. The contract results from an agreement between an Honors student and a professor for Honors-level work to be completed in the course. Only Honors students in good standing may submit an Honors by Contract form.

### An Honors by Contract typically includes:

- Distinctive work related to the course topic
- Enriched content or skills in terms of depth or complexity
- Mutual benefit for the student and professor in terms of intellectual engagement
- Faculty mentorship including scheduled meetings outside of class
- Calendar of due dates for components of the Honors work or project
- Clearly defined modes for assessment, such as a report, journal, paper, product, presentation, exhibition, performance, or service

### To develop your Honors Contract, you should:

- Think about what you would like to learn
- Meet with your professor before or during the first week of the semester
- Collaborate with your professor to discuss the work you will do and how you will complete it
- Consult with the Honors College with any questions about the contract
- Fill out the Honors by Contract application form and attach a copy of the regular course syllabus
- Be sure both you and your professor sign the form
- Submit the signed application form and the required attachments to the Honors Program within the first two weeks of the semester. Any forms submitted after the first two weeks are null and void.

### To earn full credit for an Honors Contract:

- Complete the Honors Contract work plus the regular course requirement with a grade of A or B
- If regular course requirements are completed but the Honors Contract is not, you will receive regular course credit but not Honors credit
- Your coursework must align with one or more of the three pillars of the Honors College:
  - Connects disciplinary knowledge and intellectual skills to real-world contexts and complex problems.
  - Engages creative problem solving as an important skill for interdisciplinary collaboration and for understanding divergent points of view and experiences.
  - Fosters student's sense of personal and social responsibility.

### Other Guidelines:

- Honors Contracts are applicable only during 16-Week Fall, Spring, or 10-Week Summer sessions. Shorter sessions are not eligible for Honors Contracts.
- Honors Contracts must be submitted on time and will not be approved retroactively.
- Only one Honors contract per semester permitted.
- Notify your professor and the Honors Academic Coordinator if you wish to cancel the Honors Contract before the last regular day of classes.