



East Texas A & M University

**Instructor:** Kate Osei-Poku

**Academic Department:** Mathematics

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## EDUCATION

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East Texas A&M University, Commerce	Aug 2024–Dec 2026
<i>Msc. Mathematics</i> (GPA: 4.0)	
Kwame Nkrumah University of Science & Technology, Ghana	Aug 2018–Sept 2022
<i>Bsc. Actuarial Science</i> (GPA: 3.48)	

## PROFESSIONAL EXPERIENCE

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East Texas A&M University, Commerce	Aug 2024 - Present
<b>Graduate Teaching Assistant</b>	
<ul style="list-style-type: none"><li>Teach college Mathematics to undergraduate student classes while grading assignments, quizzes, exams and maintaining student records.</li><li>Lead Calculus labs with undergraduate students.</li><li>Contribute to the development of effective teaching methods aimed at enhancing student engagement and improving academic performance.</li></ul>	
Enterprise Insurance Company, Ghana	Nov 2022–Oct 2023
<b>Actuarial Intern</b>	
<ul style="list-style-type: none"><li>Designed a Microsoft Excel template for quick comprehensive motor insurance premium quotes, helping to reduce client waiting time by 50%.</li><li>Educated over a 100 clientele on the benefits of general insurance which helped to clear most misconceptions about the insurance industry in Ghana.</li><li>Utilized Microsoft Excel to track and report on policy renewals within the client database, highlighting retention rates and performance metrics.</li><li>Analyzed the policy renewal behavior within the client portfolio to support client engagement and retention strategies.</li></ul>	

## EXAMS/CERTIFICATES

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SOA Exam FM	June 2025
Certificate of Leadership in Actuarial Science Students Association of Ghana	June 2021

## TECHNICAL STRENGTHS

Microsoft Excel, Microsoft Office, MATLAB, R

## PROJECTS, LEADERSHIP & VOLUNTEER EXPERIENCE

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A Study on the Vertical and Horizontal Shear Effect on Vector Fields in Images	Aug 2024 – May 2025
<ul style="list-style-type: none"><li>Performed vertical and horizontal shearing on images using Python and conducted experiments with MATLAB to analyze effects on singular points.</li><li>Analyzed the relationship between shear transformations and gradient dynamics.</li></ul>	
Survival Analysis of Lung Cancer Patients Undergoing Chemotherapy	Jan 2022–Sept 2022
<ul style="list-style-type: none"><li>Utilized Microsoft Excel in the calculation of Kaplan Meier and Nelson Aalen Estimates of patient data in this study and R to analyze the data received. This provided a graphical representation of the survival and mortality rates required.</li><li>Identified the survival trends among patients proving some effectiveness of chemotherapy over time.</li></ul>	
Women's Commissioner, Actuarial Science Students Association of Ghana	Jan 2020-June 2021
<ul style="list-style-type: none"><li>Organized online programs to connect actuarial science students nationwide.</li><li>Coordinated informative sessions with practicing actuaries in the diaspora to educate students in the actuarial career.</li></ul>	