

## **Summary of Qualifications**

- Provided career guidance during the past 9 years resulting in successful employment for students, professionals, and C-level executives
- Evaluated, contracted, and implemented the YouScience® career assessment tool for students to learn how their aptitudes and interests align to potential career options
- Conceived, developed, and implemented a career exploration program and workshops based on Stanford University's Designing Your Life curriculum; including pre- and post- assessments measuring results

## **Education**

**Master of Science in Counseling**, May 2020  
Texas A&M University-Commerce, Commerce, Texas

**Master of Business Administration**, May 1987  
Oklahoma City University, Oklahoma City, Oklahoma

**Bachelor of Arts in Economics**, June 1977  
University of California, Davis, California

## **Experience**

**Adjunct Professor**, September 2022 – Present  
Texas A&M University-Commerce, Commerce, Texas

- Developed the curriculum and taught the COUN 421 Career Counseling course online (Fall 2022 & Spring 2023).
- Developed the curriculum and currently teaching the COUN 301 Orientation to Counseling online (Summer 1 2023)

**Retired (Volunteer)**, November 2019 – Present  
Rockport, Texas

- Facilitated the Board of Directors 2022 business goals and strategy workshop for the History Center of Aransas County
- Chaired the Rockin' Rockport Regatta for the Texas Sailing Association Youth circuit and served as Principal Race Officer for the Red, White, Blue Optimist fleet of 10 competitors
- Led the introduction of SCORE into the Rockport-Fulton Chamber of Commerce and provided over 160 business coaching sessions to 30 clients

**Career Coach**, November 2016 – November 2019  
Texas A&M University-Commerce, Commerce, Texas

- Increased one student's confidence from 17-73% for choosing a career and degree program and several students from 60-70% to as much as 93% by applying career counseling best practices using a career coaching approach
- Updated resume guidance in the career guide based on peer-reviewed research, National Career Development Association best practices, and feedback from regional employers

**Executive in Residence, College of Business (Volunteer)**, February 2015 – August 2016  
Texas A&M University-Commerce, Commerce, Texas

- Developed a curriculum of five 90-minute workshops for student job search strategies with branding, resume writing, online presence, networking, and interviewing; and presented them for three semesters
- Built relationships with local businesses and the dean for increasing student internship and job opportunities, contributing to over 60 opportunities per semester within the first year

**Certified Mentor (Volunteer)**, January 2015 – August 2016  
Dallas Chapter of SCORE, Rockwall, Texas

- Mentored 5 business owners to improve employee engagement and recruit high-performing employees
- Coached over 60 entrepreneurs to identify a vision, develop goals, consider strategies and implement action plans for starting and growing their businesses

## **Certifications**

- Certified Professional Career Coach, Professional Association of Resume Writers & Career Coaches, February 2018

## **Activities**

- Member, Executive Advisory Board, Children's Coalition of Aransas County, January 2022 – Present
- Vice Commodore, Club Race Officer, & Cruise Director, Rockport Yacht Club, August 2020 – Present