TEXAS A&M UNIVERSITY
COMMERCE

Instructor: Tammy Butler
Email Tammy.Butler@tamuc.edu

Professional Profile

- 23+ years in education including classroom and library experience
- Proven background in effective library management encompassing all grade levels
- Proponent of the positive effects of solid school library programs staffed by certified personnel

Core Skills

- Certified Google/G Suite Educational Trainer
- Experience with online and face-to-face instruction for both students and teachers
- Proficient knowledge of library science
- Mastery of communication and public speaking skills
- Problem solving skills and an ability to adapt to new situations
- Excellent command of technology skills including various learning management systems, Google/G Suite, Microsoft Word and many educational softwares including Accelerated Reader, Destiny, TexQuest, Discovery Education

Teaching Experience

Texas A & M Commerce - March 2019 - Present
- Adjunct Faculty - Higher Ed and Learning Technologies
  - (Graduate) Administration of School Libraries - LIS 540

Caddo Mills Independent School District - August 1997 - May 2020
- Library Media Specialist - (2010 - 2020)
  - Provide group and individual instruction and guidance in reading selection, research, library science and technology skills
  - Supervise student library aides
    - Create and manage online Business English course for student library aides who receive academic credit
  - Manage high school computer labs and carts using Google calendars
  - Administrator for online learning (Edgenuity) - manage library workers and lab students enrolled in online courses
  - Administrator for Accelerated Reader
  - Administrator for student domain for Google Accounts
  - Manage textbook circulation
  - Administrator for Discovery Education
  - Administrator for Destiny automation system
  - Assist high school counselor with state testing, College and Career Readiness and Webpage
  - Member of Campus Integration Team - May 2013 - May 2020
  - Technology Coach for high school campus
  - Webmaster for high school campus (Schoolwires); also post to campus

social media
- ■ Maintain website for libraries
- ■ Provide website training for teachers
- ○ Manage budget and procurement for libraries
- ○ Write grants for library materials and equipment
- ○ Oversee other campus libraries staffed with library aide(s)
- English III Teacher (2006 - 2010)
- English I Teacher (2004-2006)
- 3rd Grade Classroom Teacher (1997-2004)

Education

- MLS - University of North Texas, Denton TX - 2009
- BSIS - Texas A&M-Commerce, Commerce, TX - 1996

Training and Speaking Sessions

- Campus & District Professional Development Trainer, Caddo Mills ISD - January 2011 - May 2020
- Bland ISD, TexQuest Training - July 2019
- Opportunity 2019 Conference, Celina, Texas - June 2019
- Northeast Texas Librarians Conference, Caddo Mills, Texas - March 2019
- Northeast Texas Librarians Conference, Caddo Mills, Texas - November 2018
- Hunt County BEST Conference 2018, Caddo Mills, Texas - August 2018
- Region 10 Annual Technology Conference, Plano, Texas - July 2018
- Opportunity 2018 Conference, Celina, Texas - June 2018
- Hunt County STEM Conference, Caddo Mills, Texas - August 2017
- Write for Texas, Grapevine, Texas - July 2017
- Revolutionizing Learning Conference, Royse City, Texas - July 2017
- Converge 2017, McKinney, Texas - June 2017
- Hunt County STEM Conference, Caddo Mills, Texas - August 2016
- Revolutionizing Learning Conference, Royse City, Texas - July 2016
- Converge 2016, McKinney, Texas - June 2016
- Region 10 Library Research Workshop, Richardson, Texas - June 2016
- Revolutionizing Learning Conference, Royse City, Texas - August 2015
- Texas Computer Education Association, Austin, Texas - February 2015
- Hunt County Technology Camp , Commerce, Texas - August 2014
- Region 10 Digital Fluency Conference, Richardson, Texas - May 2014
- Texas A&M-Commerce Student Teacher Training at Caddo Mills ISD - October 2013
- Technology Camp, Commerce, Texas - August 2013

Certifications

- Texas Educator Certificate
  - ○ English Language Arts 8-12
  - ○ School Library EC-12
  - ○ Elementary English 1-8
  - ○ Elementary Self Contained 1-8

Professional References

- Pete Rowe, Chief Technology Director, Caddo Mills ISD, PO Box 160, 100 Fox Lane, Caddo Mills, Texas 75135; 903-527-6056; prowe@caddomillsisd.org
- Nan Clay, Commerce Public Library Director, 1210 Park Street, Commerce, Texas 75428; 903-886-6858; director@commercepubliclibrary.org
- Amy Hopkins, Instructional Support Coordinator, Royse City ISD, Ernest Epps Education Service Center, 516 E Old Greenville Rd, Royse City, TX 75189; 972-636-2413 amy.hopkins@rcisd.org