



# **NURS 4540.01 NURSING CARE OF MENTAL HEALTH CLIENTS**

## **COURSE SYLLABUS: SPRING 2023**

### **INSTRUCTOR INFORMATION**

Faculty: **Dr. Chin-Nu Lin**, Ph.D., MSN, MA, PMHRN-BC, CNE, Effective Teaching Certificate-ACUE (Course Coordinator)  
Office Location: NHS Room 236  
Office Hours: Tuesdays 10am-1pm and by appointment  
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Adjunct faculty:

**Julie Thomison**, MSN, APRN, FNP-BC  
Email: [juliethomison@careatc.com](mailto:juliethomison@careatc.com)

Preferred Form of Communication: Email  
Communication Response Time: Three (3) business days

### **COURSE INFORMATION**

Materials – Textbooks, Readings, Supplementary Readings

Textbook(s) Required

Halter, M. J. (2022). *Vancouver's foundations of psychiatric mental health nursing: A clinical approach* (9th ed.). St. Louis, MO: Saunders.  
**ISBN-13: 978-0323697071**

ATI Content Mastery Series Review Module: RN Mental Health Nursing Edition 11.0

Previous nursing courses textbooks  
Online resources and articles as directed

Software Required:

<https://www.atitesting.com/> (Assessment Technologies Institute, LLC) online account with access to the following resources:

- EHR Tutor
- *Video Case Studies RN 2.0*
- *Real-Life RN Mental Health 3.0*
- Practice and Proctored RN Mental Health 2019
- Swift River Simulations

Optional Texts and/or Materials: None

## Course Description

Demonstrates the relevance of psychosocial nursing concepts to all areas of professional practice. Provides a conceptual integration of the nursing process, theories, and research from psychosocial sciences and humanities as these relate to the care of persons with mental disorders. Clinical experience provides an opportunity for application of psychosocial concepts and methods in using the nursing process to promote optimal levels of wellness for individuals, families, and target groups.

## Student Learning Outcomes

By the end of the course, the student will be able to:

1. Analyze selected nursing and psychological theories used in psychiatric/mental health settings (AACN Domain 1).
2. Examine the legal, economic, sociocultural, and ethical issues impacting the psychiatric/mental health delivery system and apply them in the clinical setting (AACN 9Domains 7, 8 & 9).
3. Discuss clinical modalities and psychiatric terminology as it relates to psychiatric/mental health nursing practice (AACN Domains 2 & 9).
4. Utilize principles of evidence-based practice in psychiatric mental health nursing (AACN Domain 4).
5. Identify barriers to care for patients with psychiatric illnesses in the rural setting (AACN Domains 1, 2 & 3).

## Clinical Objectives

Use the nursing process to develop a plan of care for the client in a psychiatric/mental health setting.

1. Apply theories about causation and treatment of mental disorders and chemical dependency to clients in a psychiatric setting (AACN Domains 1 & 2).

2. Demonstrate increasing competency in using therapeutic communication skills with psychiatric/mental health clients (AACN Domains 2 & 9).
3. Demonstrate the ability to observe and describe problematic behavior in a clinical setting (AACN Domain 2).
4. Analyze clinical therapeutic modalities and their effectiveness with clients (AACN Domain 2).
5. Demonstrate professionalism, including attention to appearance, demeanor, respect for self and others, and attention to professional boundaries with patients and families as well as among caregivers (AACN Domain 9).
6. Implement evidence-based nursing interventions as appropriate for managing the acute and chronic care of patients and promoting health across the lifespan (AACN Domains 2 & 3).
7. Monitor client outcomes to evaluate the effectiveness of psychobiological interventions (AACN Domains 2 & 3).
8. Create and maintain a safe and effective therapeutic milieu that results in high quality patient outcomes (AACN Domains 2 & 9).

## **COURSE REQUIREMENTS**

### **Minimal Technical Skills Needed**

Using the learning management system (D2L), EHR Tutor and using Microsoft Word, Microsoft Excel and PowerPoint, and ExamSoft.

### **Instructional Methods**

This is a **blended course** without lectures requiring students to complete online activities and independent study to be successful. Course objectives may be met through individual studies using suggested resources, active involvement in classroom activities, formal, and informal exchange of ideas with classmates and colleagues regarding specific topics as well as utilizing critical thinking skills. Teaching methods include seminars, discussions, small group work, independent studies of texts and library resources, computer-assisted instruction, audio-visual aids, and the assignments listed. While the professor will provide guidance and consultation, the student is responsible for the identification of learning needs, self-direction, seeking consultation, and demonstration of course objectives.

### **Student Responsibilities or Tips for Success in the Course**

- Logging into the course website daily during the week
- **Checking emails at least daily**
- Updating semester calendar with communicated changes
- At least **three hours** of the weekly study
- Attendance at all class meetings, clinicals, seminars, and simulations
- Review of examinations

## Advising Statement

Before being accepted and entering the nursing program, undergraduate students may have been advised by a pre-nursing advisor. However, once admitted into nursing, the nursing faculty become the student's advisor. The nursing department subscribes firmly to the **chain of command** because, as nurses, that is how most employers will require you to resolve issues. **If you have a problem with a course, you should contact your instructor, then the course coordinator, then the department head for nursing.** Therefore, any advisement questions or any other concerns you have should first be discussed with your clinical or course instructor. She/he is your advisor for that semester.

## GRADING

Final grades in this course will be based on the following scale:

A = 90%-100%

B = 80%-89%

**C = 75%-79%**

D = 60%-74%

F = 59% or Below

✚ See grade rounding policy in the Student Guide

Assignment	Weight
<b>Examinations (4 units, 4 x 14% = 56%;1 final,19%)</b>	<b>75%</b>
Subject worksheet (5, 1% each)	5%
ATI Video Case Studies (4,1.25 % each)	5%
ATI Examination	10%
Study of Happiness	5 %
<b>Clinical</b>	<b>Pass/Fail</b>
Total	100%
Pop quiz	✚ Extra credits

✚ **Noted that there will be pop quizzes throughout the semester. Quizzes will be given at the beginning, middle, or end of the lectures. The grades of the pop quiz will serve as extra credit to the course after a student has a final grade that is equivalent to or greater than 75%.**

A minimum grade of **75** is required to pass the course. Students must achieve a minimum average of **75%** on all exams in order to pass the course. Other graded assignments will not be added to the final grade unless the exam grade average is **75% or higher.**

**All students with an exam grade of less than 75 must review their exam.** It is the student's responsibility to contact their clinical instructor or course coordinator by email to set up an appointment to review the exam. The current exam must be

reviewed before the next scheduled exam. **Only the most current exam may be reviewed.** Do not wait until the last minute to request a review. Of course, all students are welcome to review their exams but should follow the same procedure.

Successful completion of the assignments will enable the student to meet the student learning outcomes.

### **For clinical components:**

The clinical component is **PASS/FAIL** and must be passed in order to pass the course. To receive a passing grade in clinical you must achieve a **Satisfactory** for all the clinical assignments and receive a **satisfactory clinical evaluation**. You may redo any assignments **one time** that is less graded as Unsatisfactory. For any unsatisfactory assignment, resubmit it **within 3 days** after receiving the comments from the clinical instructors.

**Clinical is graded Pass/Fail. If a student fails the clinical component, the entire course must be repeated.**

You must also adhere to the expected clinical behaviors. Any instance of violation of any of the objectives listed in the **Student Performance and Behaviors Evaluation Form** may result in clinical suspension, receipt of a **Student Performance and Behaviors Evaluation** form, failure of clinical, failure of the course, and/or removal from the nursing program. See the **Student Guide** for more information.

### **Late Submissions**

It is expected that you will submit all class and clinical assignments on time. If you need an extension, it should request **before** the due date/time and may or may not be approved at the discretion of the course coordinator and clinical instructor. **Unexcused late assignments will be penalized 10% per day for each of the first two days overdue; on the 3rd day, the grade will be assigned as 0%.** Communication on these matters is the student's responsibility. Multiple instances of late clinical assignments will result in receipt of a Student Performance and Behaviors Evaluation Form and, possibly, failure of clinical/course.

### **Paper Submissions**

**All documents submitted online are to be in .docx, .rtf, or .pdf format.** No other formats will be accepted (JPEG, GIF, etc.) unless it is specified. Assignments need to be submitted in a maximum of one document per assignment. **Failure to follow these guidelines will result in a grade of "0" on the assignment.**

## Assignments

**Types of Assignments and Purpose of Each:** There is a variety of assignments for this class to accommodate different learning styles.

### 1. Examinations 75% total (4 units, 4 x 14% = 56%;1 final,19%)

There are **five (5)** examinations (including a comprehensive final exam) in this class on the dates identified. The exams will include terminology from the applicable chapters in the textbook. The questions will/may be in multiple formats: multiple choice, multiple answers, matching, short answers, etc. (Learning outcomes #1-#5). **Exams are taken via ExamSoft.**

### 4. ATI Video Case Studies 5% total (1.25 % each)

There are **four (4)** ATI case studies to be completed and submitted on ATI by 2359 on the date indicated below. If there is a test with the case study, it must be completed to receive credit (Learning outcomes #3 & #4).

- ATI, Engagement, Neurocognitive Mental Health, due 1/29, 2359
- ATI, Real Life, Anxiety Disorder, due 2/19, 2359
- ATI, Real Life, Bipolar Disorder, due 3/19, 2359
- ATI, Real Life, Major Depression, due 3/26, 2359

### 5. ATI Practice & Proctored Exam 10%

Activity	Assigned Points	Earned Points	Due by
Complete Practice A	<b>25</b>  Level 3 = 25 Level 2 = 20 Level 1 = 10 Below Level 1= 0		4/9, 2359
Practice A Remediation	<b>5</b>		4/9, 2359
Complete Practice B	<b>25</b>  Level 3 = 25 Level 2 = 20 Level 1 = 10 Below Level 1= 0		4/16, 2359
Practice B Remediation	<b>5</b>		4/16, 2359

Proctored Exam	<b>30</b> Level 3 = 30 Level 2 = 20 Level 1 = 10 Below Level 1 = 0		4/30, 2359
Proctored Exam Remediation	<b>10</b>		4/30, 2359
Proctored Exam Retake	<b>Level 3</b> - Exempt from Retake <b>Level 2</b> – Retake Optional (5 add points if achieve Level 3) <b>Level 1</b> - Retake Required (10 additional points if achieve Lev 2 or 3) <b>Below Level 1</b> - Retake Required (10 additional points if achieve Lev 2 or 3)		
<b>Total Score</b>	<b>100</b>		
	<b>ATI Score Worksheet</b>	N/A	4/30,2359

(Learning outcomes #1-#5). Remediations of A & B should be completed to earn the grades.

Below are the cut scores per level: The report sheet will indicate the level as well.

Level 3 – 85.0%

Level 2 – 66.7%

Level 1 - 56.7%

A worksheet that includes all ATI exams and remediation will be given to students to fill in the earned scores prior to 4/30.

✚ Although there are due dates for ATI activities, please complete them at your earlier convenience and do not wait till the last hours. There are always unexpected incidents to prevent you from submitting assignments promptly.

### 6. Subject Worksheet (5% total, 1% for each)

Students are required to complete subject-related worksheets as an individual or as a group on assigned topics. See instructions in D2L.

(1) Theory worksheet, due by 1/29, 2359

(2) Drug worksheet, due by 2/5, 2359

(3) Anxiety worksheet, due by 2/12, 2359

(4) Depression Worksheet, due by 3/12, 2359

(5) Substance worksheet, due by 4/23, 2359

## 7. Study of Happiness 5 % due 3/19, 2359

Happiness is a key and vital factor in pursuing mental health. You will have opportunities to participate in this project to discover the make of your happiness. See detailed information in D2L.

## 8. Prior Nursing & Studying Experiences (Not Graded), due 1/22/, 2359

Detailed information is given on the first day of the class.

# Clinical Assignments

**Types of Clinical Assignments and Purpose of Each:** There is a variety of assignments for this class to accommodate different learning styles. All clinical assignments must be completed at 75% or better to receive credit for the assignment.

**Uniform and name badges are to be worn in all clinical areas. No head coverings (except for religious purposes) are to be worn in any clinical area unless the facility requires head coverings. For all clinical experiences, you need to be assertive and responsible for seeking out your own experience.**

### A. Clinical Orientation & Seminars (Clinical learning outcomes #1-#8)

There are 2 mandatory Clinical Orientations days. It is counted towards clinical hours. Failure to attend will be prohibited from clinical activities.

- Clinical Orientation 1: Thursday 1/19, 0800-1600
- Clinical Orientation 2: Friday, 2/3, 0800-1600

### B. Inpatient Assignments (Clinical learning outcomes #1-#8)

You will have your inpatient clinical experiences in the following facilities.

Facility	Address	Phone#
Glen Oaks (G)	301 Division St, Greenville	903-454-6000
Texoma (T)	2601 Cornerstone, Sherman	903-416-3000
VA Bonham (V)	1201 E 9th St., Bonham	903-583-6451

- Bring a disposal paper mask with you. Mask should be worn when you have direct in-person contact with the clients or in the patient care areas.
- Be familiar with the route of traveling to the facilities prior to your clinical day.



- c. On your schedule, you will have assigned in-patient days at the above facilities.
- d. VA will be from 0630-1430 with 30 minutes for lunch.  
Glen Oaks & Texoma will be from 0700- 1500 with 30 minutes for lunch.
- e. Wear your uniform and name badge. Have your car keys, writing instrument, and notepaper in your pockets. You can bring lunch into place in the refrigerator at the facility. EVERYTHING else remains in your car; this includes cell phones, smart watches, clipboards, backpacks, etc.
- f. On your assigned unit, you will discuss with your instructor and/or the nurse an appropriate patient for you for the day. You will remain with this patient throughout your clinical day. The activities, etc. the patient attends you will also attend. **During the day, you also must participate in therapeutic communication activities with the patient based on the patient situation.**
- g. You must complete a clinical journal in EHR along with the Mental Status Examination (MSE) portion for each of the in-patient days and submit it by 2359 the day of the experience. See grading rubric on D2L.
- h. The nursing diagnoses that you use for your clinical journals **cannot** be repeated during the semester.
- i. During these clinical days, you need to have a patient with the following disorders. One client can fit more than one category.
  - ***Schizophrenia spectrum, Bipolar, Anxiety/OCD, Survivor of violence, Depression, Substance Abuse Disorders, Eating/Personality Disorder***
- j. Complete a **Process Recording** that applies Therapeutic Communication skills with the clients. See D2L for the format and rubric. **On the day of submitting the Process recording, you DO NOT need to submit a clinical journal.**

### C. Outpatient Assignments (Clinical learning outcomes #1-#8)

- You will be assigned to the following facilities, ex, for group therapies. You are to complete the reflective journal and attendance sheet, and submit it by 2359, the day of your outpatient experience on D2L.
- Wear your uniform and name badge. Have your car keys, writing instrument, and notepaper in your pockets. You can bring a lunch into place in the refrigerator at the facility. EVERYTHING else remains in your car this includes cell phones, smart watches, clipboards, backpacks, etc.
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#### 1. Glen Oaks Outpatient Program (GO)

- a. On your assigned day when other students/faculty are present on the clinical schedule, you will arrive at **0850 am** and report to the Outpatient Therapy program. Follow the guidance and instructions of the therapist in charge. Leave around **1400** or the

completion of the day program. Complete an attendance form and submit it on D2L by 2359 the day of your experience.

- b. You can buy lunch at Glen Oaks if you choose not to bring your lunch. There are no eating areas nearby that you would be able to go to on a 30-minute lunch break. It costs \$3 for lunch and you must bring cash and pay the receptionist in the front lobby.
- c. You are to give a **Non-employee Orientation Packet** to read and sign on pages 1, 9,10 & 11. Turn your signature pages on **the designed date**

## 2. Texoma Behavioral Health Center (BHC) Outpatient Program (TO)

- a. On your assigned day when other students/faculty are present on the clinical schedule, you will arrive at **0850 am** and report to the Outpatient Therapy program. Follow the guidance and instructions of the therapist in charge. Leave around **1400** or the completion of the day program. Complete an attendance form and submit it on D2L by 2359 the day of your experience.
- b. You can buy lunch if you choose not to bring your lunch. There are no eating area nearby that you would be able to go to on a 30-minute lunch break. It costs \$2-8 for lunch and you must use your debit card to pay in the cafeteria.

## 3. Bonham VA Outpatient Program (VO)

- a. On your assigned day when other students/faculty are present on the clinical schedule, you will arrive at **0850** and report to the nurse in charge in the Outpatient clinic. **Leave around 1400** or the completion of the day program. Complete an attendance form and submit it on D2L by 2359 the day of your experience.
- b. You can buy lunch at the facility if you choose not to bring your lunch. There are no eating areas nearby that you would be able to go to on a 30-minute lunch break. You can pay with cash or card in the canteen.

## 4. Heritage Program (H), Hunt Regional Behavioral Health

- a. On your assigned day, you are to arrive at the Heritage Program by **0750** to ride the bus while the participants are picked up from their homes. Attend the programs/activities throughout the day as an observer, assisting the staff as needed. You will be done about **1400**. Complete an attendance form and submit on D2L by 2359 the day of your experience.
- b. You can bring lunch to the facility. There are no eating areas nearby that you would be able to go to on a 30-minute lunch break. Follow the instructions from the program director.

Heritage Program  
2904 Sterling Hart Drive

Commerce, TX 75428  
903-408-7930

## 5. Simulation lab activity 4/6 (Clinical learning outcomes #1-#8)

a. Simulation Pre-Work & Simulation due by 4/4, 2359

The purpose of this assignment is to provide the students with an opportunity to prepare for the simulation and to reflect on their experiences during the debriefing process on simulation day. Complete and upload the pre-work related to the simulation posted on D2L by **4/5, 2359**.

b. Simulation Day 4/6

- You will be assigned to a small group comprised of 4-5 members.
- On the assigned time, meet with the instructors in the Sim lab.
- Detailed information is posted on D2L.

## 6. Support Group due 4/23, 2359

a. You are to attend **one (1)** support group in-person during the semester. The group can be focused on alcohol, drugs or a specific mental illness. Don't pick a meeting that is listed as closed, you will not be able to attend. It is recommended that you do NOT go to groups in the town that you reside in. Due to the nature of these meetings, do not wear your uniform or name badge. However, if you are asked, explain that you are a nursing student observing how various support groups assist clients with their overall well-being. **ONLY ONE STUDENT CAN ATTEND A SUPPORT GROUP AT ANY ONE TIME-YOU CANNOT GO TOGETHER TO THE MEETINGS.**

**b. Only in-person group is allowed to enhance the purpose of this activity.**

c. Complete a written report. The format is available on D2L.

## 7. Clinical Evaluation, end of the semester due 5/7, 2359

You will be evaluated by your clinical instructor at the end of the semester. The overall evaluation of your clinical performance must be **satisfactory**. You must pass the clinical evaluation to pass the course regardless of the rest of your clinical grade.

### Additional clinical opportunities

There are other additional assignment opportunities if a student is unable to complete a total of 90 clinical hours. This will be based on case-by-case. If you need this additional opportunity, you need to discuss it with Dr. Lin to get approval.

## TECHNOLOGY REQUIREMENTS

### LMS

All course sections offered by Texas A&M University-Commerce have a corresponding course shell in the myLeo Online Learning Management System (LMS). Below are technical requirements

LMS Requirements:

<https://community.brightspace.com/s/article/Brightspace-Platform-Requirements>

LMS Browser Support:

[https://documentation.brightspace.com/EN/brightspace/requirements/all/browser\\_support.htm](https://documentation.brightspace.com/EN/brightspace/requirements/all/browser_support.htm)

YouSeeU Virtual Classroom Requirements:

<https://support.youseeu.com/hc/en-us/articles/115007031107-Basic-System-Requirements>

### ACCESS AND NAVIGATION

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or [helpdesk@tamuc.edu](mailto:helpdesk@tamuc.edu).

**Note:** Personal computer and internet connection problems do not excuse the requirement to complete all course work in a timely and satisfactory manner. Each student needs to have a backup method to deal with these inevitable problems. These methods might include the availability of a backup PC at home or work, the temporary use of a computer at a friend's home, the local library, office service companies, Starbucks, a TAMUC campus open computer lab, etc.

### COMMUNICATION AND SUPPORT

If you have any questions or are having difficulties with the course material, please contact your Instructor.

#### Technical Support

If you are having technical difficulty with any part of Brightspace, please contact Brightspace Technical Support at 1-877-325-7778. Other support options can be found here:

<https://community.brightspace.com/support/s/contactsupport>

## Interaction with Instructor Statement

It is expected that you will check your D2L course and email at least **DAILY** for communication from the instructor.

Communication between faculty and students is primary and taken seriously. Preferred communication methods are individualized office hours, email, or via office phone. If a phone call is not answered, please leave a message and send an e-mail using the direct e-mail link on the course home page. You will be treated with collegial respect and you are expected to communicate likewise in a professional manner.

It is expected that assignments will be graded and returned to the student within two (2) weeks of submission after the due date.

## Nursing Student Guide

Specific information for the nursing student regarding the nursing program and current policies and procedures can be found in the BSN Student Guide located here: [http://inside.tamuc.edu/academics/colleges/educationHumanServices/departments/nursing/documents/BSN\\_Student\\_Guide.pdf?\\_ga=2.2446259.261665470.1661114175-648117231.1647870705](http://inside.tamuc.edu/academics/colleges/educationHumanServices/departments/nursing/documents/BSN_Student_Guide.pdf?_ga=2.2446259.261665470.1661114175-648117231.1647870705)

**The Board of Nursing requires applicants, students throughout the program, graduates and licensure renewals to answer questions as to their ability to be admitted to a nursing program, sit for the NCLEX-RN exam or be re-licensed. You are responsible for checking those questions to be sure you are still in compliance. Keep in mind that your fingerprints are on file with the BON so if you should ever be arrested, they would be notified. You should notify them proactively. The link is as follows: [http://www.bon.texas.gov/licensure\\_eligibility](http://www.bon.texas.gov/licensure_eligibility)**

**It is the student's responsibility to review and understand the policies and procedures provided in the student guidebook as all students are held to the statutes and policies therein.**

## COURSE AND UNIVERSITY PROCEDURES/POLICIES

### COURSE SPECIFIC PROCEDURES/POLICIES

#### Syllabus Change Policy

**The syllabus is a guide.** Circumstances and events, such as student progress, may make it necessary for the instructor to modify the syllabus during the semester. Any changes made to the syllabus will be announced in advance.

**CLASS :**

1. Class Cancellation: In the event that a class is canceled, the student is expected to do the readings and complete the objectives for that day. The content will still be included on examinations. The material in this syllabus and dates identified in the Course Calendar are subject to change.
2. Class attendance is expected. The students should notify course coordinator in advance of any absence.
3. Exam dates are listed in each course syllabus, and the student is expected to be present for exams. In the event that the student will be absent, the course coordinator must be notified in advance. Failure to do so may result in the student receiving a **zero** for the missed exam or quiz. Review the BSN Student Guide for the exam absence process.
4. As an adult learner and responsible professional, the student is responsible for reading and completing assignments prior to class and for being prepared to participate in discussions over the assigned material. It should not be expected that all material would be covered in class.
5. Students are expected to come to class prepared.

### **CLINICAL EXPERIENCE:**

**Some of our clinical partners are requiring the COVID-19 vaccine for faculty and students. We are not requiring the vaccine. If you choose not to take the vaccine, and we cannot find a facility that will accept unvaccinated students, you will not be able to complete the clinical requirements for the course. You will fail the course and be unable to progress in the program.**

1. **Clinical attendance is mandatory.** Refer to the BSN Student Guide for clinical attendance policy information. Violation of the clinical attendance policy may result in the student receiving a Student Performance and Behaviors Evaluation Form and may lead to failure of the clinical portion of the course.
2. Immunizations, CPR, and TB status must be current for students to be able to attend clinical experience at the assigned clinical location. Suspension from clinical for failure to maintain required immunizations will be considered an absence.
3. Students are expected to meet clinical expectations outlined in the clinical evaluation tool.
4. Based on student learning needs, the faculty will determine the appropriate amount of time and clinical assignments needed to assess student growth. Faculty may require additional assignments and clinical work to ensure students have met clinical objectives. Students are expected to comply with any additional assignments or clinical hours assigned.
5. Students are expected to prepare for clinical practice in order to provide safe, competent care.
6. Clinical assignments must be completed on time and submitted to the clinical instructor as directed. No exceptions without prior permission from the instructor.

### **University-Specific Procedures/Policies**

**The Counseling Center at A&M-Commerce, located in the Halladay Building, Room 203, offers counseling services, educational programming, and connection to community resources for students. Students have 24/7 access to the Counseling Center's crisis assessment services by calling 903-886-5145. For more information regarding Counseling Center events and confidential services, please visit [www.tamuc.edu/counsel](http://www.tamuc.edu/counsel)**

### **Student Conduct**

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/Admissions/oneStopShop/undergraduateAdmissions/studentGuidebook.aspx>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: <https://www.britannica.com/topic/netiquette>

### **TAMUC Attendance**

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

### **Academic Integrity**

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

### **Students with Disabilities-- ADA Statement**

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

## **Office of Student Disability Resources and Services**

Texas A&M University-Commerce

Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: [studentdisabilityservices@tamuc.edu](mailto:studentdisabilityservices@tamuc.edu)

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

### **Nondiscrimination Notice**

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

### **Campus Concealed Carry Statement**

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#) document and/or consult your event organizer.

Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses. Report violations to the University Police Department at 903-886-5868 or 9-1-1.