

Course Description: Principles, procedures, and policies associated with teaching students who are representative of special populations as defined by federal career-technical education guidelines.

Student Learning Outcomes

Upon completion of the course the student will be able to:

1. List the categories of *special populations* in career-technical education.
2. Discuss major legislation related to the education of special populations.
3. Distinguish between methods of assessment used in identifying learning differences, difficulties, and disabilities.
4. Participate appropriately in the development of *Individual Education Plans* and *Transition Plans* for students representative of special populations.
5. Select instructional material and techniques complimentary to specific learning styles and/or disabilities.
6. Recognize physical, economic, social, and psychological challenges to student success within the school environment.
7. Organize classroom, laboratory, and career/technical student organization activities that do not discriminate against students who are representative of special populations.
8. Utilize appropriate educational journals, texts, and Internet-based resources to research and develop an appropriate review of literature for an assigned topic.
9. Utilize multimedia resources, including PowerPoint, to develop a presentation of key points from literature review of assigned topic to share with classmates.
10. Collaborate with school officials, including CTE and special education teacher(s), to determine special population enrollment trends for a specific campus and CTE subject (Agriculture, Food, & Natural Resources; Family & Consumer Sciences, etc.).

Text: There is no textbook. We will have extensive handouts in PDF linked to some of the online modules which will serve in lieu of a textbook. The *CTE Accommodations Manual* will be a primary source of text-based information for the first half of the course. There will also be articles on relevant research and from other professional publications to supplement this manual as well as videos and web-based resources for class use.

Some resources may require a small user fee, subscription, or login external to the university *myleo*/D2L system.

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Online Written Report and Presentation

Each student will select be assigned a specific topic/category related to students from special populations. The student will develop an informative poster that includes (1) characteristics typically associated with school performance of students from the category, (2) assessment and recommended instructional strategies, and (3) sources for more information, etc. References should be cited using American Psychological Association (APA) format. For an excellent tutorial on APA format, go to the following web link.

<https://owl.english.purdue.edu/owl/resource/560/01/>

This poster will follow a format template provided by the professor.

Online and class participation

Student *attendance* will be monitored through login records and participation in online discussion. Participation in all class discussion and activities is essential for a grade of an “A.”

Final Exam

The comprehensive final exam will assess the students’ understanding of regulations, procedures, terminology, and instructional strategies associated with the teaching of students from special populations in career and technical education courses. The type and format of exam, and how it is administered, will be determined by the professor.

Syllabus Addendum for Dr. Bob Williams for the Spring 2019 Semester

OFFICE HOURS

Office hours are available for student conferences with the professor for additional course support and, if applicable, academic/career advisement. The following hours will be maintained for this purpose, provided they are not circumvented by administrative assigned tasks beyond the professors control, professional travel to conferences or meetings, or medical appoints for professor or his household dependents.

Monday 9:00-11:00 a.m.

Tuesday 9:30-10:30 a.m.

Wednesday 9:00-11:00 a.m.

Thursday 9:30-10:30 a.m. or by appointment

Friday by appointment only

ENGAGEMENT AND ASSISTANCE WITH CASNR EVENTS

Each student is expected to engage or assist with events hosted by the College of Agricultural Sciences and Natural Resources (CASNR) during this semester. These may include courses where you have to miss a scheduled class other than this one. If that occurs, the Dean of CASNR will approve the event in which you engaged or assisted as appropriate and relevant to the overall goals of your education as a student enrolled in a CASNR course and therefore, that absence will be excused. Such events are expected to have *The professor reserves the right to modify this syllabus during the semester, if needed. The professor also reserves the right to extend credit for alternative assignments, projects, or presentations.*

prior approval from the Dean or the Dean's designee. **Please note that one of these events is the annual Area V & VI FFA Career Development Event which will be held on Tuesday, April 16. Your engagement or assistance that day is required as part of the requirements for this course.**

TECHNOLOGY ACCESS AND NAVIGATION

The electronic gradebook on D2L will be used in this course.

You will need your campus-wide ID (CWID) and password to log into the course. If you do not know your CWID or have forgotten your password, contact the Center for IT Excellence (CITE) at 903.468.6000 or helpdesk@tamuc.edu.

If you are having technical difficulty with any part of Brightspace [D2L] , please contact Brightspace Technical Support at 1-877-325-7778 or click on the **Live Chat** or click on the words "click here" to submit an issue via email.

COMMUNICATION AND SUPPORT

Interaction with Instructor Statement

The professor and GAs or SIs will be accessible to students via email as well as the professor will have specific office hours and times when students may schedule an appointment. Email is the most effective form of correspondence with the professor. Do not attempt to text, Skype, or Facetime the professor. Response to emails, except for the weekends or during times which the professor may be in remote area conducting research, will normally occur within 24 hours or receipt of the original message.

The professor will usually be available in the university cafeteria for informal conversation and breakfast (you buy your own) on Fridays between 7:30 and 8:30 a.m. This is a good chance to get to know the professor and allow him to know more about you.

COURSE AND UNIVERSITY PROCEDURES/POLICIES

University Specific Procedures

Student Conduct

All students enrolled at the University shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. The Code of Student Conduct is described in detail in the [Student Guidebook](#).

<http://www.tamuc.edu/admissions/registrar/documents/studentGuidebook.pdf>

Students should also consult the Rules of Netiquette for more information regarding how to interact with students in an online forum: [Netiquette http://www.albion.com/netiquette/corerules.html](http://www.albion.com/netiquette/corerules.html)

TAMUC Attendance

For more information about the attendance policy please visit the [Attendance](#) webpage and [Procedure 13.99.99.R0.01](#).

<http://www.tamuc.edu/admissions/registrar/generalInformation/attendance.aspx>

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/academic/13.99.99.R0.01.pdf>

Academic Integrity

Students at Texas A&M University-Commerce are expected to maintain high standards of integrity and honesty in all of their scholastic work. For more details and the definition of academic dishonesty see the following procedures:

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[Undergraduate Academic Dishonesty 13.99.99.R0.03](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/undergraduates/13.99.99.R0.03UndergraduateAcademicDishonesty.pdf>

[Graduate Student Academic Dishonesty 13.99.99.R0.10](#)

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/13students/graduate/13.99.99.R0.10GraduateStudentAcademicDishonesty.pdf>

ADA Statement

Students with Disabilities

The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you have a disability requiring an accommodation, please contact:

Office of Student Disability Resources and Services

Texas A&M University-Commerce

Gee Library- Room 162

Phone (903) 886-5150 or (903) 886-5835

Fax (903) 468-8148

Email: Rebecca.Tuerk@tamuc.edu

Website: [Office of Student Disability Resources and Services](#)

<http://www.tamuc.edu/campusLife/campusServices/studentDisabilityResourcesAndServices/>

Nondiscrimination Notice

Texas A&M University-Commerce will comply in the classroom, and in online courses, with all federal and state laws prohibiting discrimination and related retaliation on the basis of race, color, religion, sex, national origin, disability, age, genetic information or veteran status. Further, an environment free from discrimination on the basis of sexual orientation, gender identity, or gender expression will be maintained.

Campus Concealed Carry Statement

Texas Senate Bill - 11 (Government Code 411.2031, et al.) authorizes the carrying of a concealed handgun in Texas A&M University-Commerce buildings only by persons who have been issued and are in possession of a Texas License to Carry a Handgun. Qualified law enforcement officers or those who are otherwise authorized to carry a concealed handgun in the State of Texas are also permitted to do so. Pursuant to Penal Code (PC) 46.035 and A&M-Commerce Rule 34.06.02.R1, license holders may not carry a concealed handgun in restricted locations.

For a list of locations, please refer to the [Carrying Concealed Handguns On Campus](#)

document and/or consult your event organizer. Web url:

<http://www.tamuc.edu/aboutUs/policiesProceduresStandardsStatements/rulesProcedures/34SafetyOfEmployeesAndStudents/34.06.02.R1.pdf>

Pursuant to PC 46.035, the open carrying of handguns is prohibited on all A&M-Commerce campuses.

Report violations to the University Police Department at 903-886-5868 or 9-1-1.

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