

**NORGBEJI ABRAHAM**  
**Abraham.Norgbeji@tamuc.edu**

## **WORK EXPERIENCE**

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### **Mathematics Tutor – International Community School (ICS) - Kumasi Campus (September 2020 – present date)**

- Developed and presented engaging and interactive lessons in preparing students for Cambridge A- level Mechanics Examination.
- Developed and presented engaging and interactive lessons in preparing students for Cambridge Secondary 1 Checkpoint.
- Graded and conducted progress report that tracked students performance.
- Ensured that my classroom was inviting at all times by engaging students with project works that was pasted in the classroom walls.
- Teaching grade 7 and 8 Checkpoint mathematics.
- Provide pastoral care for the male students at the boarding house and the classroom as a boarding mentor and a class teacher.

### **National Service**

September 2019 – August 2020 – Mathematics tutor and boarding mentor, ICS-Kumasi campus.

- Developed and presented engaging and interactive lessons in preparing students for Cambridge A- level Mechanics Examination.
- Teaching grade 7 Checkpoint mathematics.
- Offer support, encouragement and advise to address the social, behavior and academic needs of students.
- Provide pastoral care for the male students at the boarding house.
- Assisting the other members of the department.

### **Internship**

September 2018 – December 2018, Ghana Senior High School - Some of my duties were:

- Providing pastoral support for some SHS 2 students.

- Developing and executing engaging and interactive Core Mathematics and Elective Mathematics lessons.
- Held weekend tutorial sessions for candidates.

## **EDUCATION AND QUALIFICATIONS**

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### **First Degree**

Bachelor of Education in Mathematics: University of Cape Coast (UCC), First Class honor (2015-2019)

### **West African Senior Secondary Certificate Examination**

Ghana Senior High School, Koforidua (2010 – 2013)

### **Basic Education Certificate Examination**

Anum L/A JHS, Asamankese (2007 – 2010).

## **PRESENTATIONS AND CONFERENCES**

- **Participant**, (2020, August) Professional Training Bootcamp on *Balanced Literacy on Reading and Writing* by Dr Heather at the International Community School, Pakyi-Campus.
- **Participant**, (2021, March) Professional Training Bootcamp on *Essential Skills for Educators* by Mr. Richard Sarpong at the International Community School, Pakyi-Campus.
- **Participant**, (2022, September) *Effective Learning Habits for Candidates*. Annual Conference for all Candidates of International Community School.
- **Presenter**, (2021, August) Professional Training for STEM Educators: *The Art of Scaffolding, Gradually Releasing the Responsibility on the Learner*. International Community School.

## **AWARDS AND LEADERSHIP**

### **International community school**

- 2021/2022 Academic year - Best Homeroom tutor
- Founding Patron of SRC

## **SKILLS AND ABILITIES**

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### **Computer literacy**

Microsoft Word  
Spreadsheets (Excel, Google spreadsheets)  
PowerPoint  
Email communications  
ICT skills for online tuition.

### **Personal Abilities**

Strong Analytical Skills  
  
Good Communication Skills  
  
Team Player  
  
Decision-making and problem solving  
  
Initiative and self-motivated  
  
Results oriented and versatile

## **INTERESTS**

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**Hobbies:** Reading, listening to music and watching socio-political events on TV.