

# Matthew Morris, Ed.D.

ASSISTANT DIRECTOR OF SPECIAL EDUCATION

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## Curriculum Vitae: September 2024

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### PROFILE SUMMARY

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Education professional with a proven track record of building relationships and achieving goals to meet the needs of students. Experienced in conducting professional development sessions, managing budgets, building capacity in colleagues, executing plans to assist in meeting long-term goals, coordinating and directing academic programming, conducting educational assessments, and analyzing data to monitor the effectiveness of special education programs. Core beliefs include doing what is best for students, removing barriers for students and staff, and achieving the goals of LEAs and communities.

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### SKILLS

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<b>PROFESSIONAL SKILLS</b>	Assessment & Evaluation   Professional Development   Mentoring & Coaching   Budget Management Excellent Communication   Academic Intervention   Process Improvement   Strategic Planning Curriculum Development   Virtual Instruction   Process Improvement   Relationship Building
<b>TECHNICAL SKILLS</b>	Frontline Education   eSchool SIS   Aeries SIS   Eduphoria   Google Workspace   Canvas LMS Blackboard LMS   Matrix LMS   MS Teams   Zoom   MS Office   TSDS   ASCEND   C-SEP   X-BASS

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### WORK EXPERIENCE

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**ASSISTANT DIRECTOR OF SPECIAL EDUCATION** Keller ISD | Keller, Texas | 2023 - Present

- Provide training and technical assistance to staff to ensure compliance with IDEA
- Monitor student performance and program effectiveness collaboratively with the leadership team
- Work closely with assistant superintendents to effectively support campuses across the district
- Collaborate with the assistant superintendent of curriculum and instruction regarding the general education curriculum needs of special education teachers
- Provide guidance and advice in the interpretation of special education regulation, law, and rule
- Develop and revise policies and procedures to ensure compliance with all state, federal, and local requirements
- Assist in budget development and management of local and federal funds
- Provide direct oversight of Child Find, specially designed instruction, state assessment, SHARS, dyslexia/dysgraphia, as well as provide advocate and attorney support
- Collaborate with the special education leadership team in completing State Performance Plan activities
- Lead and support special education staff to achieve the goals of the district and department
- Evaluate job performance of assigned staff, and develop action plans for staff when needed
- Develop Corrective Action Plans (CAPs) when required, and work with TEA staff to ensure compliance

**EDUCATIONAL DIAGNOSTICIAN CERTIFICATION PROGRAM INSTRUCTOR** Region 10 ESC | Richardson, Texas | 2023 – Present  
(Part-Time)

- Deliver presentations and provide instruction of norm-referenced assessments, evaluation report writing, and best practices for student intervention, as well as field supervise practicum candidates and interns as needed

**ADJUNCT PROFESSOR** Texas A&M University-Commerce | Commerce, Texas | 2022 – Present  
(Part-Time)

- Teach graduate-level students and provide learning opportunities to enable them to grow as assessment professionals
- Courses taught include PSY/SPED 572 Psychological Assessment/Measurement, PSY/SPED 573 Intellectual Assessment, and SPED 574 Principles of Psycho-Educational Assessment

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## PROGRAM COORDINATOR/CONSULTANT

Region 10 ESC | Richardson, Texas | 2021 - 2023

- Communicated with Texas Education Agency staff to ensure program compliance
- Designed and delivered presentations and provided instruction of norm-referenced assessments, evaluation report writing, and best practices for student intervention
- Developed relationships across service areas to maximize center resources and vet course curriculum to ensure coursework was aligned to Texas state standards and competencies
- Assisted in the development and management of program budget
- Promoted certification program and continually recruited candidates via social media and other platforms to maintain and build program participation
- Provided leadership, mentoring, and coaching to program staff, aspiring educational diagnosticians, and mentors in local education agencies across Texas
- Worked with LEAs and education service center staff to recruit and support education professionals
- Developed curriculum, policies, and procedures to effectively facilitate the development of educational diagnostician candidates

## EDUCATIONAL DIAGNOSTICIAN

Magnolia ISD | Magnolia, Texas | 2018 - 2021

- Worked closely with campus personnel to implement district policies and procedures regarding special programs to ensure a continuum of services were provided to students
- Analyzed data and provided information to assist in determining placement and/or programming decisions for IEP development
- Ensured timelines were met for State Performance Plan reporting requirements, as well as compliance with federal and state laws/regulations
- Performed educational evaluations for students suspected of having a disability
- Provided staff development to assist school personnel in working with students with disabilities
- Provided research-based recommendations regarding best practices to support student success
- Served as mentor for educational diagnostician interns/practicum students

## EDUCATIONAL DIAGNOSTICIAN

Frisco ISD | Frisco, Texas | 2017 - 2018

- Facilitated the admission, review, and dismissal process for assigned campuses
- Provided research-based recommendations regarding best practices to support student success
- Provided support to campus staff for students participating in centralized programs
- Collaborated with campus personnel to ensure students were receiving appropriate services
- Provided consultation for IEP development
- Conducted psychoeducational evaluations for students suspected of having a disability

## DIRECTOR/COORDINATOR OF ACADEMIC SERVICES

Southeastern Oklahoma State University | Durant, Oklahoma | 2014 - 2017

- Devised and implemented a strategic plan which resulted in a significant increase of students enrolled in university programs
- Managed the daily operations of programs offered by Southeastern at Grayson College
- Coordinated and directed academic programming
- Managed yearly budget
- Assisted Dean and Director of Educational Outreach in accreditation process
- Served on hiring committees
- Served on President's Advisory Committee for Recruitment-Enrollment
- Developed relationships with community colleges to create transfer agreements for recruitment initiatives

## ADJUNCT PROFESSOR

Grayson College | Denison, Texas | 2015 - 2017

(Part-Time)

- Taught EDUC/PSYC 1300 Learning Frameworks via face-to-face, hybrid, and online formats
- Developed lessons that provided opportunities for students to identify resources and a network of support to promote success in college and life
- Assessed student learning outcomes

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## ADJUNCT INSTRUCTOR

Southeastern Oklahoma State University | Durant, Oklahoma | 2014 – 2015

(Part-Time)

- Taught EDUC 3313 Technology Integration for the Classroom
- Explained the social, ethical, legal, and human issues surrounding the use of technology
- Provided opportunities for students to plan and design effective learning environments supported by technology that enhanced productivity and professional practice

## ELEMENTARY TEACHER

Sherman ISD | Sherman, Texas | 2012 - 2014

- Developed lessons and differentiated instruction to meet the needs of all students in a predominantly low-income school

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## CERTIFICATIONS

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### Texas

Educational Diagnostician EC-12 | Principal EC-12 | Special Education Supplemental EC-12  
Generalist EC-6 | Generalist 4-8 | Technology Applications EC-12 | English as a Second Language  
Supplemental EC-12

### Oklahoma

School Psychometrist | Elementary Principal | Middle Level Principal | Secondary Principal  
Mild-Moderate Disabilities | Elementary Education | Early Childhood Education  
English as a Second Language

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## EDUCATION

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**DOCTOR OF EDUCATION** | University of Houston, Houston, Texas 2019 - 2021

Professional Leadership

**EDUCATIONAL DIAGNOSTICIAN CERTIFICATION** | Dallas Baptist University, Dallas, Texas 2016 - 2017

Certification Program

**MASTER OF EDUCATION** | Southeastern Oklahoma State University, Durant, Oklahoma 2012 - 2013

School Administration

**BACHELOR OF SCIENCE** | Southeastern Oklahoma State University, Durant, Oklahoma 2007 - 2011

Elementary Education – Cum Laude