



Jhnea Jones, RN, MSN



972.623.7479



Jhnea.jones@tamuc.edu

PROFESSIONAL PROFILE

Registered nurse with 10 years of experience in bedside, outpatient, and home care nursing. Possess excellent knowledge of nursing procedures and practices, solid communications and collaboration, problem-solving, organizational, leadership, and management skills.

EDUCATION

**RN-MSN IN NURSING
ADMINISTRATION**

University of Texas at Arlington
2020 — 2024

ASSOCIATE'S DEGREE IN NURSING

Paris Junior College
2013 — 2015

LICENSES &
CERTIFICATIONS

| RN

Registered Nurse
Austin, TX
License N^o
Expires September 2026

WORK EXPERIENCE

| Resource Nurse

HRMC, Greenville | October 2023 – Present

Facilitate throughput within the hospital. Coordinate patient admissions and discharges with bedside staff. Responsible for education for Med-Surg and Cardiovascular units. Train new staff on policies, procedures, and documentation.

| Home Health Clinical Coordinator

HRMC, Greenville | January 2022 – September 2023

Established and implemented quality standards for patient care. Monitored patient satisfaction and outcomes. Ensured all operations and reporting requirements complied with regulations. Developed budgets, policies, and procedures to support the agency. Direct supervisor to all clinical staff.

| Surgical Unit Shift Manager

HRMC, Greenville | January 2021 – January 2022

Managed a group of approximately 10 staff members. Provided ongoing education and guidance to nursing staff. Coordinated unit schedule to ensure safe patient to staff ratios.

| Inpatient Registered Nurse

HRMC, Greenville | June 2015 – January 2021

Provided bedside care to patients on the Surgical, Telemetry, and Cardiovascular units. Performed all nursing tasks including assessments, medication administration, and documentation. Worked with patients, families, and other disciplines to develop a plan of care.

| Extern II

HRMC, Greenville | June 2014 – June 2015

Trained with experienced nurses, learning how to provide patient care, administer medications, perform assessments, and document in patient charts.



Jhnea Jones, RN, MSN

EXPERTISE

| Modern methods
of treatment and diagnostics

| Time management

| Written and verbal communication

| Devising Protocols
for Nursing Practices

| Conflict resolution

PERSONAL SKILLS

Kindness	Sociability
Initiative	Empathy
Intelligence	Courage
Intuitive	Considerate

PROFESSIONAL DEVELOPMENT

| **Trauma Nursing Core Course**
Emergency Nurses Association
September 2016

| **ACLS**
American Heart Association
June 2015

WORK EXPERIENCE CONTINUED

| **Labor and Delivery Unit Secretary**
HRMC, Greenville | August 2013 – June 2014

Responsible for creating patient charts, notifying physicians of patients' arrivals, answering phones, and enforcing visitation policy.

| **Assistant Director**
The Bearfoot Lodge Private School, Wylie | 2006-2013

Managed 30 employees including interviewing, hiring, and on-boarding. Responsible for accounts payable and receivable. Ensured that the school remained in good standing by following all state regulations. Maintained accurate and up to date records for each employee and student. Responsible for marketing and hosting community events. Provided tours of the school to prospective parents.

| **PRN Nursing Positions**
Angel's Home Health
Discharge Educator
HRMC Vein Clinic
Texas Interventional Pain Care