

Gregory D. Forge, Ed.D.

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CURRICULUM VITA

EDUCATION

- 2022 Ed.D. in Higher Education, Texas A&M University-Commerce, Commerce, Texas
Dissertation title: *Dual-credit Students' Perceptions of Utilizing Learning Accommodations*
- 2014 M.S. in Higher Education/Student Affairs, Arkansas Tech University, Russellville, AR
- 2010 B.S. in Psychology, Southern Arkansas University, Magnolia, AR

PROFESSIONAL POSITIONS HELD

Collin College, Allen, TX

March 2023 – present

Dean, Student and Enrollment Services

- Serve as the chief student and enrollment services officer for Technical Campus and Courtyard Center.
- Provide overall leadership to Admissions, Advising, Career Center, District Continuing Education, and Student Engagement.
- Guide and mentor, all direct reports across two campuses while facilitating training sessions for faculty, staff, and students at local, state, and national levels.
- Collaborate with district leadership to devise and execute a comprehensive enrollment management plan across multiple campuses.
- Develop metrics and assessment methods to evaluate operational effectiveness, fostering continuous process improvement to optimize student services and increase enrollment.
- Drive initiatives aimed at enhancing student registration engagement, working closely with faculty and staff to boost semester-to-semester and year-to-year persistence rates.
- Support the Vice President of Student and Enrollment Services and Campus Provost in formulating short- and long-term strategic plans.

Collin College, Allen, TX

March 2020 – March 2023

Associate Dean, Student and Enrollment Services

- Oversaw 14 employees in departments including Admissions, Advising, Career Services, Student Engagement, and Testing.
- Spearheaded strategic enrollment initiatives aimed at boosting completion, persistence, and graduation rates.

- Orchestrated the implementation of a chatbot and crafted an automatic inquiry form to streamline response times for Admissions and Advising emails.
- Formulated and delivered an onboarding Canvas training course tailored to student and enrollment services team members, ensuring thorough training and fostering cross-training opportunities.

Collin College, Plano, TX
College and Career Counselor

June 2017 – March 2020

- Expanded the dual credit program at two high schools, ensuring students had access to a minimum of 30 academic or workforce dual credit hours.
- Provided comprehensive training and onboarding for 18 college and career counselors and dual credit coordinators.
- Collaborated closely with 16 high school counselors and administrators to advance college and career awareness and readiness through tailored programming, workshops, and career events/fairs.
- Led informative presentations covering essential topics such as College 101, financial aid, dual credit opportunities, and recruitment initiatives.

Collin College, McKinney, TX
Special Admissions Coordinator

November 2015 – June 2017

- Facilitated and developed a dual credit program across 11 high schools.
- Streamlined internal policies and procedures for the dual credit office.
- Designed and implemented a streamlined, one-stop dual credit student admissions and registration process for the 11 high schools.
- Fostered partnerships with high school administration and Collin College academic leaders, including deans, department chairs, and faculty, to create customized dual credit class schedules tailored to student needs.

Pulaski Technical College, Little Rock, AR
Academic Advisor

June 2014 – November 2015

- Tailored educational guidance to meet the diverse needs of the student body, including schedule planning, course recommendations, and career exploration.
- Enhanced campus-wide advising efforts and recruitment strategies by collaborating with department heads to identify and train faculty advisors.
- Orchestrated advising workshops and college seminar presentations to maximize students' campus awareness every fall and spring semester.
- Developed curriculum and instructed summer bridge enrichment courses designed to prepare high school students for college-level academics.

- Revamped prospective student recruitment strategies to boost engagement in outreach efforts.
- Customized a new student orientation to enhance college recruitment.
- Conducted a thorough review of admission forms and processes to improve accessibility and user-friendliness.

TEACHING EXPERIENCE

- Network for Student Success Summer Bridge Enrichment: College and Career Planning, (Grades 9-12), Pulaski Technical College, Summer 2015.
- Academic Advising and Career Planning Facilitator for Freshman Seminar Classes, August 2014-November 2015.

PRESENTATIONS

- Forge, G. D. (2019, April). *College 101*. [Presentation]. Plano East Senior High School, Plano, TX.
- Forge, G. D. (2018, October). *Cultivating Your Program: Plan, Build, and Execute*. [Presentation]. Early College High School Conference, Denton, TX.
- Forge, G. D. (2018, May). *School Counselors Dual Credit Orientation*. [Presentation]. Collin College, McKinney, TX.
- Forge, G. D. (2017, March). *Dual Credit Faculty Orientation*. [Presentation]. Collin College, McKinney, TX.
- Forge, G. D. (2017, February). *Cultivating Your Relationships: Best Practices, Tools, and Tips*. [Presentation]. Texas Association of College Registrars and Admissions Officers, South Padre Island, TX.
- Forge, G. D. (2016, October). *Professional Development in Advising*. [Presentation]. NACADA Conference, Las Vegas, NV.

Dual Credit Informational Presentations:

- Anna High School
- Blue Ridge High School
- Farmersville High School

- March Home School Association
- McKinney Boyd High School
- McKinney North High School
- McKinney High School
- Melissa High School
- Plano East Senior High School
- Plano Health Sciences Academy
- Princeton High School

PROFESSIONAL ORGANIZATIONS

- Alpha Phi Alpha Fraternity, Inc.
- National Academic Advising Association
- Psi Chi National Honor Society
- Southern Association for College Admission Counseling
- Texas Association of Black Personnel in Higher Education
- Texas Association of College Registrars and Admissions Officers
- Texas Association of College & University Student Personnel Administrators
- University of Houston College Advisory Board

HONORS AND AWARDS

- Inspirational Student Award, Collin College, 2022
- Leading for Excellence Academy Program Completion Certificate, Collin College, 2022
- Random Acts of Core Values Award, Collin College, 2023
- Outstanding Student Mentor for Student of Visions Program, Collin College, 2023
- Leadership Allen Fairview Program Graduation Certificate, Allen Fairview Chamber of Commerce