

JASMINE L. ERVIN, M.S, M.A, LCDC, LPC-Associate

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EDUCATION/TRAINING EXPERIENCE

Capella University -Minneapolis, Minnesota <i>Doctor of Counseling-Counselor Education & Supervision</i>	Attending 2024
Amberton University – Garland, Texas <i>Master of Arts in Professional Counseling</i>	May 2023
Capella University – Minneapolis, Minnesota <i>Doctor of Education-Educational Leadership Coursework</i>	Attended 2020-2021
Capella University – Minneapolis, Minnesota <i>Master of Science in General Psychology</i>	March 2020
University of Texas at Arlington – Arlington, Texas <i>Bachelor of Science in Interdisciplinary/ University Studies</i>	May 2017
Dallas Colleges –Dallas, Texas <i>Associate of Science in Liberal Arts</i>	Dec 2016

CERTIFICATIONS/LICENSURES

EMDR Trained	2024
Licensed Professional Counselor-Associate	2023
National Certified Counselor	2023
Certified Texas Public Notary	2021
Licensed Chemical Dependency Counselor	2022

WORK EXPERIENCE

Revive Therapy & Consulting Services, PLLC March 2024

Owner

Specialties: Women’s Issues, Mood & Personality Disorders, Adolescents (14+), BIPOC populations, Separation Divorce, Trauma (Complex)

- Incorporates the following modalities: CBT, SFBT, REBT, ACT, and EMDR
- Counsels clients and patients, individually and in group sessions, to assist in overcoming dependencies, adjusting to life, and making changes. Maintains confidentiality of records relating to clients treatment.
- Provide consultation for career, life, and professional development
- Guides clients in the development of skills and strategies to deal with their problems. Encourages clients to express their feelings and to discuss what is happening in their lives and helps them develop insight into themselves and their relationships.
- Collects information about clients through interviews, observations, and tests. Prepares and maintains treatment records and reports.

- Evaluates clients physical or mental condition based on review of client information. Develops and implements treatment plans based on clinical experience and knowledge. Acts as a client advocate to coordinate required services or to resolve emergency problems in crisis situations.
- Conducts unstructured individual, family, and group therapy as scheduled to address goals identified by client
- Adapts treatment to reflect age-specific, developmental, and cultural considerations

Texas A&M University-Commerce
Adjunct Professor

Sept 2023-Present

- Instructs and facilitates meaningful learning of the course outcomes in the curriculum and support all facets of the learning environment.
- Established and maintained efficient classroom management procedures and standards of student behavior.
- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that help with understanding of learning styles and needs of students.
- Utilize technology to enhance and strengthen the teaching and learning process

Texas Health Resources-Presbyterian Dallas – Dallas, TX
Behavioral Health Therapist-Women’s PHP, Women’s IOP, Inpatient

May 2023- Present

- Provides individual, family, and group psychotherapy and counseling utilizing modalities consistent with the facility philosophy.
- Conducts individual and group counseling to meet treatment plan goals and objectives.
- Produce a clear and concise documentation in all areas including, but not limited to admit note, assessment, daily charting, weekly clinical review, staffing notes, treatment plans and treatment plan updates, discharge planning, documentation of family sessions as needed and all summaries.
- Responsible for appropriate referral to each patient in need, open, clear, and ethical communication with referral sources; provide case management follow-up after discharge as needed.
- Motivates patients for changes, effectively performs crisis interventions, screening, intake, orientation, assessment, treatment planning, and counseling.
- Train and serve as task supervisor while also providing supervision of graduate/practicum level interns.
- Works with Adult (substance use, mental health, dual diagnosis, mood disorders) and Adolescence patients to provide effective treatment planning from intake to discharge.
- Collaborate with leadership to identify training and development resources to support development engagement and strategic planning metrics.
- Serve as department validator to ensure task competency while effectively communicating feedback to team members to enhance growth and development
- Create and collaborate with team members to enhance training materials for incoming new hires and interns to ensure continuity and consistent onboarding across the network

Maric Healthcare: Denton Treatment Services – Denton, TX
Substance Abuse Counselor

Feb 2023- May 2023

- Provides quality of care to the assigned patients in terms of compliance with facility expectation, Texas Department of State Health Services, CARF and other licensing boards assuring effectiveness of the therapeutic service.
- Conducts individual and group counseling to meet treatment plan goals and objectives.
- Produce a clear and concise documentation in all areas including, but not limited to admit note, assessment, daily charting, weekly clinical review, staffing notes, treatment plans and treatment plan updates, discharge planning, documentation of family sessions as needed and all summaries

- Responsible for appropriate referral to each patient in need, open, clear, and ethical communication with referral sources; provide case management follow-up after discharge as needed
- Motivates patients for changes, effectively performs crisis interventions, screening, intake, orientation, assessment, treatment planning, and counseling

Push Counseling and Coaching – Addison, TX

Feb 2023- Present

Mental Health Therapist (Private Practice)

Specialties: Womens Issues, Post-partum Support, Depression, Anxiety

- Counsels clients and patients, individually and in group sessions, to assist in overcoming dependencies, adjusting to life, and making changes. Maintains confidentiality of records relating to clients treatment.
- Guides clients in the development of skills and strategies to deal with their problems. Encourages clients to express their feelings and to discuss what is happening in their lives and helps them develop insight into themselves and their relationships.
- Collects information about clients through interviews, observations, and tests. Prepares and maintains treatment records and reports.
- Evaluates clients physical or mental condition based on review of client information. Develops and implements treatment plans based on clinical experience and knowledge. Acts as a client advocate to coordinate required services or to resolve emergency problems in crisis situations.
- Conducts unstructured individual, family, and group therapy as scheduled to address goals identified by client
- Adapts treatment to reflect age-specific, developmental, and cultural considerations

Lifeologie Counseling-Frisco Location – Frisco, TX

Aug 2022- May 2023

Mental Health Therapist (Private Practice)

Intake Specialist

Specialties: Addiction, Trauma & PTSD, LGBTQ+, Career Issues, Young Adults & Professionals, Adolescents, Marriage/Couples, Individual & Group Therapy

- Counsels clients and patients, individually and in group sessions, to assist in overcoming dependencies, adjusting to life, and making changes. Maintains confidentiality of records relating to clients treatment.
- Responsible for receiving and assisting with processing, scheduling, and referring inquiry calls and collaborated with administrative assistant
- Guides clients in the development of skills and strategies to deal with their problems. Encourages clients to express their feelings and to discuss what is happening in their lives and helps them develop insight into themselves and their relationships.
- Collects information about clients through interviews, observations, and tests. Prepares and maintains treatment records and reports.
- Evaluates clients physical or mental condition based on review of client information. Develops and implements treatment plans based on clinical experience and knowledge. Acts as a client advocate to coordinate required services or to resolve emergency problems in crisis situations.
- Conducts unstructured individual, family, and group therapy as scheduled to address goals identified by client
- Adapts treatment to reflect age-specific, developmental, and cultural considerations.

Uplift Education-CMO Dallas/ Summit Prep - Dallas, TX

July 2020-April 2023

Manager of College Access and Partnerships

Academic/College Counselor

- Managed 4 campuses with a staff of 12
- Provide individualized touchpoints for growth and development while also ensuring competency and network goal alignment
- Implemented quarterly training for new counselors to ensure continuity and support for onboarding

- Provide monthly training and professional development to organizational department to a staff of 60+
- Create and collaborate across multiple teams to implement resources for training to help support with meeting network and departmental KPI's and strategic plans
- Provide direct coaching and support to staff to ensure established goals and outcomes are met
- Collaborate with various departments to draft and execute multi-year strategic plans for my role and overall department that aligns with overall network goals
- Establish and manage the project/program scope of a grant-funded scholarship program and milestones ensuring adherence to timelines
- Maintain existing partnerships by ensuring the network is on track to meet the goals and requirements of each Memorandum of Understanding signed by institution in effect
- Evaluate existing partnerships on a regular basis to gauge effectiveness and coordinate efforts between key stakeholders to identify and execute appropriate changes as needed
- Help students continually build and strengthen their college-ready resumes by counseling them in the course selection process and helping them identify and apply to extra-curricular, community service and enrichment activities
- Assist with master scheduling process to ensure all high school students are in correct courses & following appropriate graduation plan
- Implemented new processes to streamline processes as students matriculate from middle school, high school, and onto college and career
- Assist testing coordinators/ campus administration with registration and testing process for college readiness exams such as STARR, PSAT, ACT.
- Initiate grant project activities, research, data collection and reports following guidelines set forth by the funding agency for Charter School Growth Fund
- Encourage a culture of learning that values mutual responsibility and respect, life-long learning, diversity and ethics as well as personal and professional development

Dallas Colleges – Dallas, TX

April 2018-Dec 2020

Senior Manager-Outreach & Community Marketing

Senior Academic Advisor- Dallas County Promise and Rising Star Coordinator

Academic Advisor

Adjunct Professor: Courses Taught EDUC 1300

- Acted as case manager to students, from enrollment to completion/graduation, utilizing and interpreting available data, reports, tracking assessment, and communication technologies to develop and implement proactive advising strategies to promote student retention
- Collaborated with grant-funded departments such as TRiO SSS to support first-generation and low-income student's
- Collaborated with K-12 sector, specifically 12th grade to aid with financial aid and scholarships, admissions applications, career guidance and promoted a college going culture, college readiness, and student success by working with school faculty and staff, students, parents and community
- Gathered and analyzed data, maintained appropriate databases, materials, records, and/or data necessary to provide statistical information to internal and external entities related to recruitment, retention, student progress, program success, or as requested for grant funding
- Counseled prospective and incoming freshmen, transfer, and graduate students to discuss future goals and objectives relating to higher education across many academic disciplines
- Engaged in basic career planning conversations with students by providing structured onboarding with clear and actionable information needed to jump start academic success including matching student career interests to courses/degree pathway
- Provided academic counseling to high school seniors and college students weekly and provided college access for all socioeconomic backgrounds

Primrose Schools & Dallas ISD – Dallas, TX

August 2017-April 2018

Teacher-Pre-Kindergarten & 1st grade

- Instructed and facilitated meaningful learning of the course outcomes in the curriculum and proactively support all facets of the learning environment
- Established and maintained efficient classroom management procedures and standards of student behavior
- Planned and used appropriate instructional and learning strategies, activities, materials, and equipment that helped with understanding of learning styles and needs of students
- Utilized technology to enhance and strengthen the teaching and learning process

National Life Group - Addison, TX

June 2017-Nov 2017

Business Case Manager

- Acted as primary liaison with producers throughout the life cycle of each case; proactively identifying myself to the producer as the primary point of contact for current information regarding the status of the case
- Completed an “In Good Order” review to determine outstanding information, forms or other requirements and followed up with producers to obtain requirements and updates to the master record
- Coordinated necessary activity with associates in supporting unit and applicable vendors
- Processed final action on a case; provided instructions for policy assembly and forms on delivery
- Received, reviewed, and recorded receipt of incoming forms on delivery and helped to coordinate initial delivery

The University of Texas at Arlington - Arlington, TX

April 2014-June 2017

Lead Student Accounts Advisor

- Assisted student, staff, and faculty in understanding financial obligations, collecting payments, self-pay deposits, and balances to reduce Accounts Receivable
- Responsible for accounting activities, including reconciliation of receivables, collection of bad debts, and collection of college load defaults, fee collection, purchasing accounts payable and cash handling
- Supervised, trained, and evaluated assigned of 2 full-time and 4 part-time employees: including day-to-day problem-solving
- Developed and maintained data and files for periodic reports and documentation
- Assumed leadership responsibility in absence of Manager/Director to ensure directives are implemented
- Responsible for assisting the Manager and Director in planning, coordination, and management of staff responsible for accounting duties

PROFESSIONAL AFFILIATIONS/COMMUNITY SERVICE

American Association of Notaries Texas Public Notary	2021-Present
Texas Association for College Admission Counseling Member	2020-Present
National Association for College Admission Counseling Member	2020-Present
Sigma Gamma Rho Sorority Inc. Regional Secretary	2019-Present
Gamma Sigma Sigma Sorority Inc. Member	2012-Presen

