

## **BAAS Departmental Meeting Minutes: April 21, 2014**

Present: Grady Blount, Misty Lair, Theresa Sadler, Annette Taggart, Tina Lancaster, + guests with FCTT.

1. Members of the Faculty Center for Teaching with Technology came to our meeting to discuss how they can assist us in developing our new and revised curriculum.
  - a. Greta Spradling, Julia Frink, and Daryl Tate were present
  - b. Greta explained all of the services available to us, including a media specialist and accessible assistance, in addition to the Course Designers and Developers.
  - c. Grady explained where our curriculum is at present and what steps we're taking to move forward with a revamped curriculum.
  - d. Greta explained that they can create for us a common Master shell with a Master template and Quality Matters guidelines, so the courses will all have a shared look and feel. Further, they can make this available to us soon for review. They will also help to insure that all the LOM's are in alignment
  - e. Extensive discussion followed concerning the way we will identify what skills our students need, including 21<sup>st</sup> Century skills, computer literacy skills and writing skills. Julia said on a program on which she worked, they started with the Program Objectives and worked down to the finest level of detail in each class to ensure alignment. Cohesiveness from course to course was also discussed.
2. Grady and Tina will develop the sustainability (or another course) over the summer using the master shell, QM rubric, new eCollege rubric, new social homepage, and other tools within eCollege.
3. Greta was asked to be our facilitator for the retreat planned for the Monday after graduation.
4. We discussed that the surveys will be released today and will be open to students and alumnae for 2 weeks.