

BAAS Departmental Meeting Minutes: April 7, 2014

Present: Grady Blount, Misty Lair, Theresa Sadler, Annette Taggart, Tina Lancaster

1. Grady opened the meeting with the announcement that this would be an abbreviated meeting due to the Faculty Awards Luncheon.
2. Remaining time was spent discussing the following:
 - a. Grady provided a link and username and password for a test drive of Digital Dashboard and asked us to evaluate this.
 - b. The question was raised as to how the current IE plan was developed. It is believed there are things in the current IE plan that we can use. Also that our mission statement needs to lead to measurable goals.
 - c. The survey questions previously developed were discussed with an eye for using the questions to teach students about information we want which will help them. Also, branching any questions to a follow up question if their answer is less than "Agree."
 - d. We can either create a mission statement or hold off on that until after the survey is completed. A mission statement of "Building the Future" was suggested.
3. Theresa will enter the questions into Survey Monkey and send each of us the link to proof read before it is ready to send to both current students (one version) and graduates (another version).
4. We are to return with the survey taken and ready to discuss.