

Meeting Minutes, Department of Applied Arts and Sciences, July 28, 2014

Members Present: Grady Blount, Misty Lair, Annette Taggart, Tina Lancaster

1. We discussed vertical alignment within the college. We must determine a picture of what we want this degree to be other than interesting, stimulating classes that will further our students careers. As applied sciences we are better able to do that.
2. We discussed the possibility of the following to be our core courses:
 - a. BAAS 301
 - b. BAAS 305
 - c. BAAS 306
 - d. BAAS 345
 - e. BAAS 355
3. The “Arts” part of our description doesn’t refer to the fine arts, but rather “Arts and Letters” and the sense of craftsmanship and quality. Industrial design, ergonomics, etc. Grady will contact Lee Whitmarsh to discuss the possibility of a class from her as an adjunct.
4. Grady reported that HEF funds were requested for an iPad, desktop, SAP, Camtasia site license, and 3 bookcases.
5. We discussed the curriculum deadline for the new course descriptions and titles.
6. Next week, Grady asked that we bring the best things and worst things that have happened to us in a class. For example, a moment when we knew learning was taking place or when the course doesn’t fit the student, etc.
7. Grady will contact Dr. Donham and have him attend our meeting next week, if possible. We would like to hear his vision for our program as a feeder degree for the MS in Tech Management.
8. We had much discussion on the degree itself; that we’re teaching How to do things, rather than theory of what to do. We must make the course descriptions valuable to an employer. This doesn’t mean we’re vocational in nature, however.
9. Misty reported on enrollment. We have 55 new students who are not yet enrolled. She’s been working heavily with Admissions and registration to ensure they’re packets are complete. She received a list of 70 graduates from Eastfield who should be ready to go with our program, so she’s working on that list, as well. We discussed leveling the sections and Grady approved that action so we can make more courses.
10. Misty and Grady will have an enrollment discussion this week.
11. Misty will provide us all with advising training Tuesday, August 5th at 9 a.m.