

**CoSEA Executive Council**  
**Wednesday, November 20, 2013**  
**3:30p.m.**

Present: Chip Fox, Grady Price Blount, Sang Suh, Ben Jang, Kent Montgomery, Matt Wood, Brent Donham, Jim Heitholt, Tingxiu Wang, Lisa Owens, Dan Edelman

1. Provost Office Briefing (Dan Edelman).

- Academic Affairs in good overall shape
- Need to identify funds for the 1% permanent giveback for FY 15 and 1% temporary (soft money) funding for FY 14 to make up for decrease in Fall enrollment numbers, won't affect new lines, low producing programs will be looked at
- Budget coordinators in process of reorganization, Lisa Owens to move to the College of Education, Beverly Graves to CoSEA
- Discussion of needs for each CoSEA department

2. On-Line proposal for Agribusiness and standard proposal for Equine Studies (Jim).

3. Programmatic Assessment of SLOs. Plan now to perform semester-by-semester evaluations. Fall 2013 reports to this group at January 15, 2014 meeting. Must have a goal of continuous assessment each semester. Look at and write up results, get feedback, make curriculum changes.

4. University Executive Council and BRDC updates:

As previously noted, FY14 was budgeted for a 3% enrollment increase. In fact we have experienced a 3% decline, \$4.5 million shortfall. Dr. Jones will be asking for several specific actions:

- No BRDC *reallocation* this year.
- BRDC should plan to ask all units for a 1% permanent giveback.
- BRDC should plan to ask all units for a 1% FY15 non-recurring giveback.
- Academic Affairs will be asking for a Strategic Enrollment Management Plan by department. (visiting high schools, BEST Robotics, recruiting, incomplete graduate applications)
- Deans will be asked to perform SWOT analysis on all programs and make recommendations for possible realignments.
- There will be a FY 15 merit pool based on enrollment performance.

5. Graduate Assistants scheduled for termination due to non-completion of training after January 1.

- Elvis Boateng
- Syed Zia Ul Quasim
- Lauren Ramsey
- Ramakrishna Sesham
- Catrina Sikes
- Mihira Vasana

6. CoSEA Scholarship Committee:

- Lindsey Walton – Agricultural Sciences
- Bukuo Ni – Chemistry

- Venu Cheriyaath – Biology
- Perry Moler – Engineering
- Jinoh Kim – Computer Science
- Stuart Anderson – Math
- TBD/Physics

7. Grad Recruiter & open positions:

- Dr. Wood to chair grad recruiter search, hopefully by January 2
- Chemistry/Department Head, search to continue, Instrument Tech, offer made, candidate has accepted
- Biology, 2 positions, one possibly by January, other by ad-interim, ad-interim positions
- Ag, Animal Repro, interviews complete, Agronomist next semester (Agrilife/existing faculty line)
- Computer Science, one position
- Engineering, none
- Physics, Robynne Lock to start January
- Mathematics, 3 positions in various stages

8. CoSEA Holiday Reception, Wednesday, December 5, 2p.m. – 4p.m. in Science building foyer

9. SACS Update, work so far in the college is admirable, QEP coming along really well.

10. CoSEA Faculty/Staff Research awards:

- Allan Headley, Chemistry, Distinguished Research Mentor of the Year
- Matt Wood, Physics, Distinguished Principal Investigator for Excellence in Sponsored Programs
- Kay Parrish, Dean's office, Outstanding Research Administrator
- CoSEA, Outstanding Research College of the Year

11. Chip: Staff or TA to calculate number of TA slots on schedule to calculate needs, "adjunct" or "GA" to be listed on schedules instead of "staff".

