

Chairs (091411)

CoSEA Leadership Meeting September 14, 2011

In Attendance: Grady Price Blount, Haydn Fox, Sang Suh, Jerry Parish, Charles Dorsett, Jim Heitholt, Ben Jang, Brent Donham, Kent Montgomery, Michael Hanna (visitor)

Mission: Texas A&M University-Commerce provides a personal educational experience for a diverse community of life-long learners. Our purpose is to discover and disseminate knowledge for leadership and service in an interconnected and dynamic world. Our challenge is to nurture partnerships for the intellectual, cultural, social, and economic vitality of Texas and beyond.

Hitlist: Student Learning Outcomes (SLOs) to Grady. (Grady)

- Only missing two SLO's
- CoSEA and CHSSA faculty/staff dinner at President's Pavilion: 9/28, 5:30 PM

Who Is Chemistry (Ben Jang)

- Discussed "Who Is Chemistry" that will be hosted on September 28th beginning at 10:30 a.m. in the Ferguson Auditorium.
- The program will be targeting around 400 students from community colleges and high schools.
- Asked faculty to donate their time and to promote the program by releasing students to attend.
- Asked for donations to help with expenses. (see attachment)

1) *Weave* deadline looming (September 28). CoSEA IE Committee seated with Sam Saffer as chair. (Grady)

- Talked about the examples he sent out of a nicely done WEAVE input.
- Stressed that two learning objectives are enough and is more important to have a small number that's well done.
- Expressed some of the strategies to help their program.

System Auditors back on campus the week of October 10th. Following up on Fall 2007 and 2010 visits. Will hit chemical inventory policy (or lack thereof). Must include lab support arguments in staffing white paper. (Grady)

- The System Auditors will be on campus for five days.
- Will go over all of the campus, but will look closely at the Chemistry Lab that caught on fire and our lack of a chemical inventory policy.
- Emphasized that we have to get some type of support for our lab people.

2) Core Curriculum class scheduling this Friday 2-5 PM in Alumni Center. (Haydn Fox)

- Will send each chair a file that can be filled out to show where the class conflicts appear.
- There will be a meeting this Friday to coordinate all University Studies sections.

(Grady)

- Discussed working with Sal Attardo and Ricky Dobbs to avoid conflict with University Studies sections.

Merit Recommendations?(\$45,900 available). (Grady)

- There was a lot of discussion about this at University Executive Council and Deans Council.
- He asked for feedback from the chairs.

3) More discussion on department chair appointments. ([Policy 01.03.99.R0.04](#)). 12 month? (Grady)

- Talked about the discussion in University Executive Council about the department chair appointments.
- The 12 month idea is not popular and was told to come back to the chairs and get feedback.

(Jerry Parish)

- Asked the chairs to send him their duties so he can work on department head guidelines.
- The pros and cons of a 12 and 10 ½ month contract were discussed.

College-level advising in jeopardy? Discussion. (Grady)

- Discussed the information sent out from the President regarding the college level advising.
- The chairs were asked if they had any concerns with advising.
- There was a discussion between the chairs of any issues.

(Grady)

- Talked about the two year schedule that the chairs had been asked to put together.

(Jim Heitholt)

- Motioned for the CoSEA chairs to retain advising within the department

(Charles Dorsett)

- Second the motion, and the vote was unanimous (yes).

4) Other Business:

- The chairs discussed new positions.
- It was decided that this would be reviewed after the spring schedule comes out.

(Grady)

- Talked about safety issues and how important it is to have someone in charge of the chemical inventory.
- The chairs talked about who handles their safety issues.

5) It was decided to continue to meet weekly.