CoSEA Leadership Meeting
Wednesday, April 17, 2013

PRESENT: Jim Heitholt, Ben Jang, Kent Montgomery, Sang Suh, Tingxiu Wang, Brent Donham, Haydn Fox, Grady Price Blount, Matt Wood

1) **Compliance Office** overview/introduction of function and responsibilities (James Vanbebber). Reminder that all of the Conflict of Interest certifications expire in August and will need to be renewed for AY13-14. Ditto on Outside Employment forms.

2) **BRDC update.** Sharing of preliminary numbers for each unit per Grady's 4/12/13 email request. Spreadsheet with suggested givebacks by department, compiled by Lisa Owens.

3) **New Core Discussion points:** Good collegewide faculty meeting on April 6th with discussion of available options:
   AY 2013-2014 existing classes with new narratives
   AY 2014-2015 New or revamped entries vetted through curricular process in 2013.

4) **Summer school** schedule: Provost Peer has agreed to Grady's proposal for Summer 2013 reassignments.

5) **Outstanding** 2nd and 3rd year Ballots:
   AG: Cooper and Lopez
   Biology: Choi and Cheriyath
   CSCI: Gurupur

6) **ABET update** (Sang) Our preliminary review turned up discrepancies between expected student learning outcomes and program outcomes. Will defer for a year to get these matters taken care of.

7) **Post-Tenure Review** procedures. Peer requests feedback. We have no specific in problem here in CoSEA but apparently other colleges are having some issues. As a result, Peer has requested a review of the procedure. If you have any suggestions for revisions, deletions, or other changes, now is the time to make your concerns known. Send comments to Grady or to Peer.

8) **Interdisciplinary** Proposed STEAM minor. Open for comments.

9) **Plagiarism** policy rewrite. Need a volunteer from CoSEA for this campus wide committee.

10) **Search Updates:**
    ENGR, Elam replacement complete
    MATH, 1 Instructor hired/1 Instructor deferred for ad interim, 1 tenure-track cancelled.
    BES Chair, 3 finalists interviewed. Last candidate on campus this Friday.
    Physiologist: pending
    Environmental Science: pending

11) Kudos: Brent Donham awarded Best Department Head by Faculty Senate. Ben Jang leads CHEM program through exceptionally-successful Program Review process.