

CoSEA Leadership Meeting
Wednesday, April 3, 2013

Present: Grady Price Blount, Brent Donham, Sang Suh, Ben Jang, Tingxiu Wang, Jim Heitholt, Haydn Fox, Kent Montgomery, Matt Wood, Lisa Owens

- 1) **Periodic Reminder** about departmental communications. It is expected that routine leadership communications are shared with your faculty. Tingxiu sets an excellent [example](#) with his regular faculty meetings and weekly email reports.
- 2) **BRDC update.** Plan on and start looking for ways to reduce for upcoming 1% giveback. For CoSEA this is \$62,704. Lisa Owens discussed possible areas of departmental operating expenditures to reduce as part of the 1% reallocation, and answered questions regarding Instructional Enhancement and HEF funding.
 - [Edelman report](#) on adjuncts
 - Dowling-like model based on a class size of 25 for allocation of new faculty lines
 - Will promulgate presidential directive that all non-research faculty teach 30 hours/academic year (i.e. lecturers, instructors, professional track/15 hours per semester). Look for upcoming memo from Dr. Jones.
 - [Outcomes-based funding](#) moving forward at 10% level with increase to 25%. STEM/Physics has been identified as part of Critical Fields.
 - Summer School funding model reconfirmed.
 - BRDC Sub-Committee recommends 1% internal reallocation for innovation. If adopted, 62K reallocation will be spent in the college, possibly toward the new instrument tech position and SI funding.
- 3) **New Core Discussion points:** (CORE meeting with Ricky Dobbs, Monday 4/8, 3p.m. in STC 127)
 - Component Area Option: 3 hours Math or 3 hours Science
 - 4 hour section w/lab OK if degree-length neutral
 - 3 +1 classes
 - Calc lab could count as 1 dangling hour.
 - 3 hours of the option belongs to CoSEA
 - 1 hour Critical and Creative Thinking course
- 4) **Summer school schedule** will stick to 2-year rotation! Karen will be putting this on-line.
 - Grady commented that chairs should be scheduled for six hours based on 12 month appointment/half-time for dept. chair duties. This statement was apparently in error. A follow-up with Provost Peer indicated that the issue of summer teaching by department heads should be taken up by the new provost. Grady indicated he will prepare reassignment forms for all department heads.
- 5) **Supplemental Pay** from grant sources, for all intents and purposes, is now a thing of the past. Supplemental pay will be figured as a percentage of total salary and not in addition to total yearly salary.
- 6) **T&P Procedural Update.** The committee continues to make progress. Requests have been sent out to departments for revisions/updates. The next meeting will be April 10th at 3:30p.m in the

CoSEA conference room. Primary issue now is that all departmental procedures have been vetted and approved by their respective tenured and tenure-track faculty.

- 7) **College data** project's needs (Chip). Dr. Fox is working to have certain data readily available in WebFocus without having to search for it, e.g., 20th class day info for each term, all college majors each long term, degrees awarded by term. Chairs to provide feedback as to what data they would like to see in the reports.