

CoSEA Leadership Meeting
February 15, 2012

Attendance: Randy Jolly, Stephen Starnes, Sang Suh, Eileen Faulkenberry, Jim Heitholt, Kent Montgomery, Haydn Fox, Brent Donham

1) News and outreach (Randy Jolly).

- Wants his office to meet with the departments regularly regarding getting stories out about what is going on in your department.
- The Chancellor wants more media.
- We will do anything that we can do to promote your stories.
- We need a relationship with each department in order to get the stories out.
- Getting the department stories out is at the top of the list so please come by our office, phone or send an email if you have a story.

(Brent Donham)

- Can the stories be submitted to the website?

(Randy Jolly)

- Yes, there is an online form and this is the easiest way.
- Please contact our office about anything going on in your department.

Welcome and status updating. (Eileen Faulkenberry).

(Grady)

- Welcome to Eileen Faulkenberry.
- Thanked Dr. Faulkenberry for taking on the Math interim department head position.

2) Scheduling update:

February 10 - Submit two copies of the schedule to your dean. One should be sorted by faculty workload for the dean and the other in numerical order, sorted by course section.

February 24 - Deans forward electronically one copy sorted by faculty workload to the Provost Office: Sandy.Weeks@tamu-commerce.edu and one copy in numerical order, sorted by course section to the Registrar's Office: Lisa.Robinson@tamu-commerce.edu

3) Search updates (all). Do NOT invite anyone to campus without running committee work past dean.(Grady)

- Please send me the top three names when your committee's ready to interview.
- I will review the applications.
- Need to have the site visits by the end of March.
- The chairs discussed the progress of their searches.

4) Faculty credentialing. Especially on graduate teaching MUST have PhD. (Grady)

- Don't assume that just because a faculty member has taught graduate courses that they are qualified.
- Someone teaching a graduate course needs a Ph.D. in the discipline or special qualifications (need letter in faculty file that explains the special qualifications).

(Brent Donham)

- Roseann Hogan asked that the information regarding special qualifications be put in Digital Measures.

- 5) Mission: Transforming Lives? The Transformers? Transforming the Future? (Grady)
- Please get a vote back to me today and it will be sent to the faculty for their comments.
 - Want to capture something that is memorable and people can think about and live by every day.
 - Need something simple and it has to be tied back to “Transforming Lives”.
 - There was a discussion of different statements.
 - Want to find something that people can get worked up about.
 - Something they can remember and will mark who we are.
 - Jim Heitholt made a motion on a mission statement.
 - I want something to send to the faculty by Friday asking them to vote.

- 6) Comments on draft department head job description? (Spradling email of 2/15, 11:17 am)

(Grady)

- 7) \$10,000 degree initiative: Dual Credit on Steroids (Grady and Hal Langford’s idea)
- Hire faculty in junior colleges to teach our classes for our credit, but students would pay junior college tuition and get a \$10,000 degree.

Competency-based model, SxSW EDU presentation on March 6th
(Brent Mangus and Rusty Waller’s idea)

- Learning Outcomes translated to class credit
- Move developmental mathematics to *Mastery-based*
 - Modular
 - Independent of semester format
- Ramping up the level of description
- Ramping up *certificate programs*. What do you offer?
- Dan Jones will be on a panel with the Chancellor and a couple other people at the March 6th South by Southwest Music Festival in Austin.
- They will discuss the 21st century higher education.

(Grady)

- 8) New TAMUS Policy 11.09 states:

“The coordinating board conducts an annual review of degree programs at institutions of higher education to determine which are low-producing degree programs because they do not meet minimum standards for the number of degrees awarded.

Academic institutions will prepare a report of the coordinating board’s review to the chancellor and board. The report will include supporting documentation for requests to consolidate degree programs and temporary exemptions”

- The System wants to know about low producing programs before the Coordinating Board.

- 9) Remind faculty that they have agreed to conform to TAMUC and TAMUS policies. (Grady)

Research Ethics (sec. 15)

Intellectual Property (sec. 17)

Faculty & Students (secs. 12 & 13)

- New faculty need to be aware of the policy and procedure manual.

(Grady)

- 10) Comments from this week's ADC: Issues with foreign students *traveling* during the semester.
- Looking for consistency in foreign students being here when classes begin in August.
 - If not, then you need to handle it.

(Brent Donham)

- Talked about John Mark Jones requiring foreign students to sign a waiver that says:
 - 1) You do not have a letter from your faculty or college acknowledging the reason you are leaving.
 - 2) You are taking a risk that you may not get back in the country or if you fail a class it will cause visa problems.
 - 3) They still may leave, but at least now they have to sign a form that they understand they are doing it at their own risk.

Lemanski says Promotion/Tenure policy needs overhaul.
Advising concerns from SGA (CoSEA to go on-line).

(Grady)

- The Provost stated that a good tenure and promotion policy needs to be about three pages.
- Revising the policy would be a great opportunity for a faculty member to earn points toward their service.
- I think we will continue to see improvements.

(Grady)

11) Summer and fall schedule sharing:_____

- Department chairs were given a copy of each department's summer and fall schedule.
- The department chairs looked at each other's schedules to work out any conflicts.
- Will talk to you individually to get a guess on enrollment in the classes.

12) Other Business (Grady)

- Just hired Karen St. John to fill Carley Tucker's (academic advisor) position.
- She will start on Monday.
- Her title is Academic Advising and Outreach.
- Going to lean on her to push our advising functions out on the web.
- Want to get student records in the student's hands.
- The two year schedules will go in to her database that she will be pushing out to students.
- Will take a while for her to get the database loaded.
- The students will have access to their degree plan, able to log on from their mobile or a web portal to review their records.
- This will give us a lot more coherent communication with the students.
- Right now we don't have any support for faculty in the advising role.
- Karen will also support the faculty.
- Trying to set her up as a resource person.

(Grady) Roseann's Form:

- This is a dramatic improvement.
- It will fit front and back on one piece of paper.
- We need to get them filled out and turned in.

(Eileen Faulkenberry) Heard that Graduate School will pay for STEM graduate courses this summer?

(Grady)

- Graduate School is going to do two things:
 - 1). Any new graduate student will get the first class free.
 - 2). If you take two classes, you get the third one free.
- You get two classes for the price of one.
- This is only in certain disciplines.