

CoSEA Executive Council
Wednesday, November 6, 2013
3:30 pm

Present: Jim Heitholt, Larry Lemanski, Cheri Davis, Ben Jang, Chip Fox, Sang Suh,
Brent Donham, Grady Price Blount

1. Two year schedules and average enrollments.
 - a) Need to take a look at frequency of offering low enrollment classes (<10 average enrollment)
 - b) Move high formula classes to base years
2. Please submit any course reassignment requests for Spring 2014 by 11/15. Use the CoSEA
3. Student Response System (SRS) pilot in the spring with Kopachena and Venu. Sci 123 and 135. Initially with 150 clickers checked out through library. Company will be on hand for further instruction. Jeff and Venu will do a demo at the spring faculty meeting
4. SCI 103 and AGET 115 conference rooms are college facilities. Schedule through Kay. Designated as a meeting space and should be used accordingly.
5. ABET next week (beginning Sunday, Nov. 10) Dr. Donham and Dr. Oh to do presentation and host a tour Sunday, meeting Monday.
6. Send comments on new mission statement to missionstatement@tamuc.edu. Alicia Currin handling new mission statement reevaluation process. Opinions and input needed from everyone on this.
7. Biomedical [white paper exemplar](#) (Larry Lemanski). Wayne would like a one-pager from each of you along these lines. One page synopsis, combining different areas, on the direction each department is taking.
8. Administrative Reports:
 - a) UEC (Chip)
Recent declining enrollment (Graduate and international) Graduate recruiter to be hired in each college, ad to be posted and hired by January, Marketing communications advertising through social media, Korean art display next week
 - b) ADC (Chip)
Lifelong learning conference in Dallas, \$4500 being raised for a sponsorship (booth, discounts on faculty registrations), each college being asked to contribute \$200, wording on graduate recruiter, international recruiting
 - c) BRDC (Grady)
1st meeting of BRDC today, charge will be into 2 weeks, no tuition/fee increases per TAMUS, but...Differential tuition requests will be entertained (e.g. Nursing, Independent Studies), 12 semester Guaranteed Tuition plan will be mandatory (Chancellor) for all incoming undergraduates; COLA of \$200/semester allowed
 - d) Closing the Loop requests (final report) coming for CHEM and MATH for positions from last year's BRDC reallocation.
 - e) Discussion of using 1% reallocation to offset 3% enrollment shortfall, for this year, two possibilities 1) 1% internally (college), 2) 1% to pay off deficit from budget shortfall,

enrollment 3% down on fall semester

- f) Reminder of note from Marshall on graduate assistant funding shortfall. Please resubmit any non-compliant requests to Lisa Owens. There is no extra money for additional GAs for Spring. Must use grants or IDC for any additional. GANTS/GARs need to come from IDC account.

Good Morning,

As you recall, funding from the Provost Office for GAs in the Fall 2013 semester was limited to 80% of requests. This was done in order to make sure that sufficient budgeted funds were in place to cover the needs for Spring. At the time, colleges were allowed to fund GAs from other sources to make up the difference.

However, due to the increase in the number of GATs (especially in the category of "GAT - not teacher of record") and GARs, the budget for tuition remission has been exceeded by an annualized amount of approximately \$120,000. That means that if we keep the number of qualifying GATs/GARs at the same level for Spring as what we had for Fall, we will need to come up with an additional \$120,000 in order to cover the tuition remission demands.

Funding from the Provost Office for the Spring semester GA needs will be about the same as it was for the Fall (these funds will be finalized and available by November 22). Therefore, due to the deficit in tuition remission funds, there should be no new GA positions filled for Spring. GA levels should not exceed the levels that we had for Fall, including the positions funded by the college/department.

Please pass along this information to the appropriate individuals in your respective colleges.

Please let me know if you have any questions.

Thank you.

Marshall Campbell, CPA