

CoSEA Executive Council
Wednesday, February 5, 2014, 3:30 pm

Present: Rafiu Fashina, Leigh-Ann Spates, Ben Jang, Larry Lemanski, Jim Heitholt, Haydn Fox, Tingxiu Wang, Wayne Davenport, Brent Donham, Kent Montgomery, Matt Wood, Derald Harp, Grady Price Blount, Sang Suh

1. Fiscal introductions and discussion of candidates for giveback funds: Ralph Fashina, new CoSEA budget coordinator (Leigh-Ann).
2. BRDC Update: “*Even in tough budget times, the university must continue to innovate and develop new ways of doing things. Please prepare a list of priorities should additional resources be available during FY15.*” Most departments should already have some of these ideas ready to propose...make sure and give your division time to get them funneled up for adequate reviews and approvals. [Request Form](#)
3. SACS Update band tentative schedule (Derald). Update from Dr. Harp on the upcoming SACS committee visit. On-site committee to be on campus the first week of March.
4. Development update and request for Faculty Representative for Bridgebuilders (Wayne). J.P. Slovak as possible faculty representative.
5. College workload procedure not officially approved by Provost. In the meantime: “**Anyone listed as a teacher of record must have 18 hours of graduate coursework.** If a GA does not have 18 hours of course instruction, the main professor providing the lab supervision will be listed and the GA’s name as well. Lab supervision is considered service and **not** calculated towards faculty workload.” Example:

CHEM	441	Instrumental Analysis Hours: 4
001	22420	Angel, Laurence

Meets 1/13/2014 through 5/9/2014
TR 9:30a-10:45a Location: STC313
Graduate Lab Assistant: Manogna Deeconda
Corequisites C: CHEM 441L
Prerequisites: Lvl U CHEM 340 Min Grade C and Lvl U CHEM 351 Min Grade C

6. Provost wants standardized adjunct rates based on credentials with *perhaps some variables for market conditions*. Very unlikely to approve adjuncts if full-time faculty are not fully loaded.
7. May-mini, summer and fall schedules due in dean’s office next Tuesday, 2/11.
8. Ballots & Evaluations: 1st year, all collected, 4th & 5th year, Need Choi, Lopez Faculty Evaluations, need all of Math and PHAS
Past Due: Reassignment Time forms
9. Jones charge to deans: SWOT analysis, 10-year enrollment trends, *Hanover Report*, Workforce reports, Demographic report sent on 2/3/14
10. Graduate Recruiting discussion. Keep your department in the inquiry loop? Automatic admit criteria? Christina will handle all inquiries and copy the department chairs. Any automatic admit criteria is to be sent to Dr. Blount for transmittal to grad school and Christina.
11. BIOS Workshop next week (Larry).
12. Thanks Adjunct Faculty Development luncheon. Congratulations on IUSE and Noyce proposals.
13. Searches: Please stop wasting our time and money on senior candidates for entry-level positions. Fine to do phone interviews but check during the phone interview to make sure they understand the salary and position level.
14. Other as needed. Matt reports PHAS REU funded. Tingxiu reports *Adventures in Mathematics* event next Friday, 2/14, Planetarium/Grand Reopening.