

**Department of Health and Human Performance**  
**Application for Master's Assistantship**  
**Texas A&M University-Commerce, PO Box 3011, Commerce, Texas 75429-3011**

To be returned (by mail or email) to Sarah M. Mitchell, Interim Graduate Coordinator, sarah.mitchell@tamuc.edu  
or at the address above--attach a **copy of transcript(s) and resume**.  
A&M-Commerce, an Equal Opportunity University, complies with all federal requirements prohibiting discriminatory activities.

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\*An assistantship appointment must be preceded by full or conditional admission to a graduate program.

Name \_\_\_\_\_ or Campus Wide ID Number \_\_\_\_\_  
Last First Middle/Maiden or Social Security Number

Mailing Address \_\_\_\_\_  
Street or Box City State Zip Code

Permanent Address \_\_\_\_\_  
Street or Box City State Zip Code

E-Mail Address \_\_\_\_\_

Day \_\_\_\_\_ Night \_\_\_\_\_ Date of \_\_\_\_\_ Place of \_\_\_\_\_  
Phone Phone Birth Birth

Citizenship \_\_\_\_\_ TOEFL \_\_\_\_\_ Date Admitted to \_\_\_\_\_  
Country (if applicable) A&M-Commerce Graduate School\*

GRE Score: Total \_\_\_\_\_ Verbal \_\_\_\_\_ Undergraduate GPA \_\_\_\_\_

Type of appointment desired: \_\_\_ Graduate Asst. Teaching (GAT) \_\_\_ Graduate Asst. Non-Teaching (GANT)

Degree and major you will seek at A&M-Commerce \_\_\_\_\_

College/University and Location	Degree Received	Major	Date

Teaching and/or Professional Certificates held (Examples-Texas Prov. Sec. in Phys. Ed., W.S.I., Aerobic Dance, etc) \_\_\_\_\_

Have you ever held a graduate appointment at A&M-Commerce? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, give the date and kind of appointment \_\_\_\_\_

List any other information which may reflect your general qualifications

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**Employment**

List in reverse order the positions you have held. Attach separate page if necessary.

Position	Employer and Location	Dates

**References**

Name	Position	Address	Phone

**Statements by Applicant**

1. What do you hope to accomplish during your tenure as a graduate student at A&M-Commerce?
  
2. After completing the degree, what do you hope to accomplish professionally in the next five years?

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Signature of Applicant Date

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(For Office Use Only)

       **Approved**        **Disapproved for the following reason(s)** \_\_\_\_\_

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Signature of Graduate Coordinator or Department Head Date

# Master's Program and Graduate Assistantships Requirements

Assistantships for master's students are available and require teaching, laboratory instruction or research. The awarding of assistantships is considered a staffing function of the department making such appointment. Academic and creative excellence, professional competence, relevant experience or skills and maturity are the primary qualifications considered in the appointments.

Inquiries about applications in the Department of Health and Human Performance should be addressed to the departmental graduate studies coordinator. Applicants for assistantships must satisfy both The Graduate School and departmental requirements, both of which are addressed below. Note that the GPA for a graduate assistantship requirement **EXCEEDS** the GPA for full admission status. Full or conditional admission status is required to hold a master's assistantship.

## **To hold a Master's Level Assistantship a student must:**

For the master's degree and a graduate assistantship in the Department of Health and Human Performance, each applicant **MUST** satisfy the following requirements in order to obtain full or conditional admission to the HKSS program:

Graduate School admission requirements include:

1. Application
2. \$50 application fee
3. Undergraduate degree from a regionally accredited institution with at least a 3.0 or higher overall GPA or a minimum 3.0 GPA on the last 60 hours of undergraduate coursework.
4. Two recommendation forms attesting to the applicant's readiness and academic performance. A one page personal statement describing the student's background, goals, and desired concentration. (athletic administration, physical education pedagogy, exercise science, or health promotion)
5. Official GRE Score
6. Applicant must have one of the following:
  - a. Undergraduate major or minor in Health, Kinesiology & Sports Studies (or related area)
  - b. Minimum grade of "C" (2.0) in prerequisite courses: Human Anatomy & Physiology 1 & 2 (with labs) and Nutrition

## **Waiver of Out-of-State Tuition and Fees**

Students who have not established residency in Texas and who hold full-time assistantships in their academic area are entitled to a waiver of out-of-state tuition and fees.

## **Work Load**

The work load for a full-time assistant in the fall or spring semester is teaching six hours or working 20 hours per week. The summer teaching load shall be three hours per term. A lesser assignment is possible with a reduced stipend.

## **Course Load**

The course load for a full-time assistant is 6-12 hours for the fall or spring semester and 3-7 hours for each summer term.

## **Performance and Evaluation**

Any appointment is subject to satisfactory performance of assigned duties, progress toward the degree or program goal and maintenance of a 3.00 graduate grade point average. Appropriate corrective action may be initiated by the department head at any time during the semester. In case of termination, the graduate assistant shall have the right to appeal through normal administrative channels.