

Field Supervisor: How to Locate Previous Semesters/Students

1. Once logged in as a Field Supervisor click on the Field Experience tab.
2. Click on "Previous Field Experience Assessments" tab.
3. Click on the drop-down menu to select the semester.
4. Click on the student name.

The screenshot shows the Tk20 Field Experience Assessments interface. The left sidebar contains navigation options: HOME, FIELD EXPERIENCE, FIELD EXPERIENCE, and Assessments. The main content area is titled 'ASSESSMENTS' and has two tabs: 'Current Field Experience Assessments' and 'Previous Field Experience Assessments'. A dropdown menu is set to 'Test Term 2016'. Below the tabs is a table with columns: Student, Name, Term, Course Number, Section Title, Instructor, Sent By, and St. The table contains three rows of data. Red callout boxes with arrows point to the 'FIELD EXPERIENCE' menu item, the 'Previous Field Experience Assessments' tab, the 'Test Term 2016' dropdown, and the first student name in the table.

Student	Name	Term	Course Number	Section Title	Instructor	Sent By	St
student1, test	TEST EC-6 Residency	Test Term 2016	TEST	TEST	faculty1, test	Educator Certification, ...	Op
student1, test	TEST 4-8 Internship	Test Term 2016	TEST	TEST	faculty1, test	Educator Certification, ...	Op
student1, test	TEST 4-6 Internship	Test Term 2016	TEST	TEST	faculty1, test	Educator Certification, ...	Op