Accessing Credentialing Gateway

Log Into the Credentialing Gateway to select the Application type using the link, my.cce-global.org.

Once you have accessed your Credentialing Gateway, select applications in the upper right corner.

Select Counselor Preparation Comprehensive Examination (CPCE) from the list that populates.

After choosing the Counselor Preparation Comprehensive Examination (CPCE) from the list of applications, proceed by selecting "Save/Next" to initiate the registration process.

Counselor Preparation Comprehensive Examination Registration

Application Start	✔
Address Information	⚙
Education	
Accommodations	
Verification	
Confirmation	

Address Information

Delivery Address
Name:

Carri Curtis

*Date of Birth:

11/10/1990

*Country:

United States of America (the)

*Address 1:

3 Terrace Way

Address 2:

*Zip/Postal:

27403

*City:

Greensboro

*State (Territory):

North Carolina

Primary Phone:

336-482-2856

e.g., 123-456-7890

Alternate Phone:

e.g., 123-456-7890

*Email:

curtis@mailinator.com

☐ Check here if you do NOT want your contact information shared with continuing education providers.

Previous   Exit   Save / Next

The details provided during the setup of your Credentialing Gateway will automatically appear in the "Address Information" tab. Please verify the accuracy of the information, and subsequently, select "Save/Next" to progress to the next step.

Choose the university you are currently attending and then click on "Save/Next" to proceed to the next step.

During the "Accommodations" step, indicate if you require testing accommodations. If so, select the specific accommodations needed, upload your request letter, and then click on "Save/Next" to proceed to the subsequent step.

If you do not currently possess your accommodations request letter from your school, rest assured that you will have the opportunity to upload it at a later stage within your Credentialing Gateway account.

Counselor Preparation Comprehensive Examination Registration

Verification

Please take a moment to verify all information below. If you see any errors, use the previous button to correct information. Once all information is correct, use the save and continue button to submit.

Registration Type

CPCE

Address

Date of Birth:
11/10/1990

Address:
3 Terrace Way
Greensboro, NC 27403

Phone:
336-482-2856

Email:
curtis@mailinator.com

Institution/University

Adelphi University

Accommodations

I Require Special Accommodations:
Yes

Accommodation Needed:
Extra Time,Separate Room

Previous   Exit   Save / Next

During the "Verification" step, you will have the chance to review the information entered earlier and make any necessary adjustments. Following a thorough review and confirmation of the accuracy of your details, please select "Save/Next" to progress to the next step.

Upon reaching the "Confirmation" step, your registration process is now complete. Please select "Exit" to conclude the registration process.

This screen will provide you with your application number for the CPCE and indicate that you are not yet approved to set for the examination.

It's important to acknowledge that approval to sit for the examination is contingent upon manual approval by your university program coordinator. Your information will be transmitted to Pearson Vue only after receiving this approval.