

26.01.99.R0 .01 Hazlewood Act Exemption Application



Approved August 5, 2013
Reviewed August 22, 2023
Next Scheduled Review: August 22, 2028

Procedure Summary

This procedure is set forth to provide guidance on the application of higher education benefits authorized to eligible Veterans, their children and spouses by the State of Texas under the Hazlewood Act Exemption.

This procedure establishes the method of the University to accept, evaluate, and rule on student eligibility for the application of benefits available under the Hazlewood Act Exemption (Hazlewood).

Procedures and Responsibilities

1. STUDENT ELIGIBILITY FOR HAZLEWOOD BENEFITS

Students must establish eligibility for Hazlewood benefits through the Office of Veterans and Military Services. Application for Hazlewood benefits must be made each semester in which the student is enrolled.

2. DISCRETIONARY APPLICATION OF HAZLEWOOD BENEFITS

Application for retroactive Hazlewood benefits provided under the Texas Veterans Commission may be made at the discretion of the University.

2.1. Procedure for Retroactive Hazlewood Benefits Request

- 2.1.1. Applicants shall provide a request in writing to the University Bursar. This request shall include evidence of eligibility for the time period requested.
- 2.1.2. The University Bursar shall review such application and provide an action recommendation to the University Comptroller within 10 business days of receipt of the request.
- 2.1.3. The University Comptroller shall review the recommendation and provide a response within 10 business days.
- 2.1.4. The University Bursar shall then respond to the applicant as the status of the request.

2.2. Action to be Taken if Application Is Approved

- 2.2.1. The University Bursar shall complete the *Settlement Agreement and Release in Full* form.
- 2.2.2. Currently enrolled applicants shall receive retroactive benefits of up to one year maximum from the last semester in which Hazlewood benefits were applied.
- 2.2.3. Applicants no longer enrolled shall receive retroactive benefits of up to one year maximum from the date of last enrollment.

Related Statutes, Policies, or Requirements

[Texas Education Code 54.341 *Veterans and Other Military Personnel; Dependents*](#)

[Texas Education Code 54.2001 *Continued Receipt of Exemptions or Waiver Conditional*](#)

[Texas Administration Code Title 40, Part 15, Chapter 461, Subchapter A](#)

System Policy [26.01 *Tuition and Fees*](#)

System Regulation [26.01.01 *Chancellor's Delegation of Authority Related to Tuition and Fee Exemptions and Waivers*](#)

Appendix

[Texas Hazlewood Act Exemption Application TVC-ED-1a](#)

Contact Office

Veterans and Military Services
903.886.5123

Bursar's Office
903.886.5051