

## 13.99.99.R0.36 Undergraduate Student Course Load

Reviewed June 16, 2022

Next Scheduled Review: June 16, 2027



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### Procedure Statement

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For reporting purposes and to conform to commonly accepted standards and practices for degree programs, East Texas A&M University (the University) has determined the course loads for undergraduate students.

This procedure provides guidance for course loads for undergraduate students at the University.

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### Procedures and Responsibilities

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#### 1 REGULAR SESSION

- 1.1 For the purpose of graduating in four years, a student should expect to enroll in and complete at least fifteen hours each semester.

A student will be allowed to register for a maximum of nineteen semester hours in traditional fall and spring semesters, without approval from the dean. Special nontraditional student programs, such as competency-based programs are the exception. Students may accelerate based on demonstration of proficiency.

- 1.2 A student who wishes to enroll for more than nineteen semester hours must have the approval of the academic dean before adding the course. Any student who adds these extra hours without the academic dean's approval will be dropped from that course and notified of this action by the Registrar.
- 1.3 Any student enrolled for student teaching will be limited to a maximum of 15 semester hours.
- 1.4 A student within fifteen semester hours of graduation for the bachelor's degree may, with the approval of the Dean of the Graduate School, take courses for graduate credit but will be limited to a total of fifteen semester hours.

## 2 SUMMER SESSION

- 2.1 Six semester hours, exclusive of physical education activity courses, is the normal student course load for each summer term.
- 2.2 A student may schedule one semester hour above the normal load for each summer term.
- 2.3 A student may enroll in nine hours in the first summer term and six hours in the second summer term if one course in the first summer term is a ten-week course.
- 2.4 A student with a cumulative grade point average of 2.00 who lacks no more than fifteen semester hours to graduate at the end of the summer session may enroll for nine semester hours in one summer term.
- 2.5 A student lacking thirty semester hours to graduate in December, and scheduled to student teach in the fall, may enroll for nine semester hours during one summer term only if the student has an overall 2.00 average.
- 2.6 Freshmen admitted provisionally will be limited to ten semester hours for the entire summer session.
- 2.7 All approvals for overloads will be obtained from the dean of the college in which the student is enrolled.

## 3 NON-TRADITIONAL SESSIONS

Institutions may offer a course in a non-traditional way (for example, over the internet, or through a shortened, intensive format) that does not meet these contact hour requirements, if the course has been reviewed and approved through a formal, institutional faculty review process that evaluates the course and its learning outcomes and determines that the course does, in fact, have equivalent learning outcomes to an equivalent, traditionally delivered course

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## Related Statutes, Policies, or Requirements

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University Procedure [11.04.99.R0.27 Undergraduate Seniors Taking Graduate Courses for Credit](#)

Suspends University Procedure *11.04.99.R0.04 Undergraduate Student Load*

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## Revision History

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Approved September 8, 2014

Revised November 7, 2024 (University Name Update)

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## Contact Office

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