

11.99.99.R0.18 Graduate Level Courses by Independent Study

Revised March 1, 2024

Next Scheduled Review: March 1, 2029



Procedure Summary

The Graduate Council establishes basic standards for graduate level courses as independent study courses for degree programs at East Texas A&M University (the University).

This procedure documents the requirements for graduate level courses as independent study courses for degree programs.

Procedures and Responsibilities

- 1 Individual study courses are offered at the graduate level when the student cannot obtain the course work, research or direction in an organized class. Approval to enroll in individually arranged 'x89' courses must be granted by the department head and instructor prior to registration for the class.
 - 2 Each department will formulate a set of criteria to be met in all of its individually arranged 'x89' courses. Such criteria will include the purpose of the individual study and the departmental expectations of the student. A written syllabus of academic objectives or goals and an outline of planned student/instructor interaction will be established for each course.
 - 3 Departments will maintain files containing evidence of work accomplished in each individual study course.
 - 4 The maximum number of individually arranged 'x89' hours permissible toward a graduate degree program will be as follows:
 - 4.1 Master's or specialist programs may use the 589 independent study course up to 25% of the program.
 - 4.2 Doctoral programs may use up to 12 graduate hours of 689 independent study course.
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Related Statutes, Policies, or Requirements

Suspends University Procedure *11.04.99.R0.25 Graduate Level Courses by Independent Study*

Revision History

Approved September 1, 1996

Revised April 1, 2004

Revised December 16, 2005

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Revised July 10, 2018

Revised November 7, 2024 (University Name Update)

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