



May 6, 2016

Dr. Marila Palmer
SACSCOC Accreditation Liaison
Texas A&M University-Commerce
Heritage House
P.O. Box 3011
Commerce, TX 75429

Dear Dr. Palmer:

The Commission has received notification from the University regarding two off-campus instructional sites. The University will begin offering 25-49% of an academic program at the sites, effective fall 2016. The sites are:

Royse City High School
700 S. FM 2642
Royse, TX 75189

Commerce High School
3800 Sregit Dr
Commerce, TX 75428

We accept notification and request no additional information. Please be aware that should the institution begin to offer 50% or more of the credit for at least one program at an off-campus instructional site, a prospectus for approval of the site should be submitted at least three months prior to reaching the 50% threshold at the site. The required elements for a prospectus may be found in Appendix B of the *Substantive Change for SACSCOC Accredited Institutions* policy available on our website, www.sacscoc.org. Should you need assistance, please contact Dr. Mary P. Kirk at 404-679-4501, ext. 4522, or via email at mkirk@sacscoc.org.

Best regards,

Belle S. Wheelan, Ph.D.
President

BSW/JWS:efk

cc: Dr. Adolfo Benavides, Provost
Dr. Mary P. Kirk