

## Staff Council Meeting Notes 8-7-24

Officially called to order at 2:05 PM

**Present:** Kim Jefferies, Hailey Bearden, Marcia Henderson, Jennifer Faunce, Mandy Shaw, Eddie Pinckard, Virginia Monk, Misty Boyd, Chris Gage, Marlena Cameron, Katelyn Severance, Lindsay Svane, Sierra Jones.

### **Motion to approve old minutes (July 2024):**

Virginia Monk motioned to approve. Marica Henderson seconded.

### **Budget Update – Marcia:**

\$18,052.27 – Total FY 24

\$11,088.94 – expenses

\$38.70 – Credit Card Expenses

\$6,924.63 – Total available for remainder of FY 24

Motioned to approve – Katelyn Severance. Seconded – Jennifer Faunce. No objections.

### **Committee Updates:**

- **Advocacy** – Jerrod Knight (not present) – Nothing new to report this month.
- **Recognition & Appreciation** – Sierra Jones
  - Update on Summer 2024 scholarship selections/Fall 2024 notifications.
    - Summer 2024 – Has the list of applicants. Will use a random selection generator to choose one undergraduate and one graduate. One applicant is undergraduate and five are graduate.
    - Undergraduate recipient is Kevin Martin. Saroj Lamichhane (graduate student) is the backup in case Kevin doesn't meet eligibility.
    - Graduate – Jada Graff is recipient of graduate scholarship. Imtiaz Ahamed is the backup.
    - Working with Chris for Fall 2024 communications. Will work with committee about fall deadlines, amounts, etc. for FY25.
- **Fundraising** – Kim Jefferies – Nothing new to report this month. Have some funds not used this year. Kim will get with Marcus to see if there's something we would want to do (an event) with these funds before closing out the FY.
- **Events** - Marcus Hawkins (not present). Kim - Nothing new to report this month.
- **Elections and Recruiting** – Jerrod Knight (not present) – Kim - Scelena Oakes-Lee nominated to fill Katelyn's position since her title is above a Director title. Chris motioned to proceed to fill Katelyn's position. Marcia seconded. No objections.
- **Compliance** – Katelyn Severance – Nothing new to report this month.
- **Campus Involvement** – Kim Jefferies - Nothing new to report this month.

### **Discussion:**

- **Ongoing Project Updates**

- **Attendance Policy** – No update.
- **Coffee with Council** – No update.
- **Staff Council Scholarships** – See Committee Update.
- **Reserved spaces in front of the Art building on University Drive** - No updates
- **eBikes on Campus** – No updates
- **Wellness Council** – No updates
- **Name tags/Shirt Orders** – No updates
- **New Items**
  - **Transition to new Council** – Leadership team for FY 24 will attend the 1<sup>st</sup> Staff Council meeting to help with transition. Any other FY24 council members are also welcome to attend.
  - **New Members:**
    - Academic Affairs - 3 seats to fill. Hanna Stotts, Marcia Henderson, Cynthia Ware.
    - Enrollment Management - 2 seats to fill. Sara Clift, Judy Fane.
    - Finance & Administration - 3 seats to fill. Kacie Attlee, Justin Foster, & Lauren Ramsby
    - Student Services - 3 seats to fill. Kacey Britton, Janeen Mills, Carrie Williams.
    - Philanthropy/Engagement, Research & ED - 1 seat to fill. Donna Russell.
    - Ath/MarComm/Compliance/PresOf - 1 seat to fill. Sarah Aly. Scelena Oaks-Lee replacing Katelyn Severance.
  - **Holiday Marketing Branding** – working with Marcomm on branding so that branding flows with university branding. Need to add to September's agenda. Will ask Billie Abel if she can join that meeting to discuss with new council members.

Meeting adjourned at 2:32 PM.