



Staff Council Agenda

Tuesday, December 13, 2022 | BA 218 | 2:00pm-3:55pm

Present: Jessica Gossett, Amanda Brown, Amy Bassham, Denise Rater, Alison Soeder, Coy Martin, Ana Martin, Amanda Horne; Virtual members in attendance: James Vanbebber, Kim Jeffries

Guest speakers

- Jeremy Gamez
 - Provided information and guidance on use of OneDrive and how to sign in for institutional data safety, updates on Microsoft 365 and Microsoft suite.
 - Encourages use of newer Microsoft 365 and OneDrive for streamlined functions and safety
 - Can download this to a personal machine and continue encrypted security
 - Will not be replacing our current network drives, this is just an easier way to group access and transfer files
 - Review of other IT updates and questions posed; can contact Ming Luong, Aaron Williams if there are concerns or issues taking too long (include the ticket number).
 - TikTok- message sent from governor to stop use from any state sponsored device. According to OGC, if you are receiving an allowance for use of phone or other device, you are allowed to still use TikTok on this phone. However, Jeremy doesn't anticipate this being around for very long and doesn't recommend doing this.
- Dr. Rudin (around 3pm)
 - Could Staff Council have 1-2 slides in Spring Assembly slide set for information, bragging points for Staff council- Dr. Rudin has said he would be happy to do this
 - Send Linda some points to include here for Dr. Rudin to talk about
 - Appreciation expressed for Staff Council budget increase
 - No updates or additional information on Dallas Site Birthday Bash
 - Dr. Rudin wants Staff Council to own this event, Amanda will work with Linda to draft and send out an email
 - New Staff Member welcome party- new football coach; introduced via press conference, would Staff Council host a meet and greet?
 - Maybe 4-5 pm, have him talk for a bit and then meet him
 - Staff Council Cohort- System school, Dr. Rudin supportive of SC taking the lead to create one; reach out to some schools to see what their thoughts were. Get approval from others schools, then see if System will get it taken care of or if we should move forward with creating this group.

Finance Update

- President's office has agreed to increase our budget- at the start of every FY, our account will be brought to \$10,000 and moneys added when needed at the start of FY
- Proposed budgets- awaiting final approvals
 - Staff outreach and enrichments-3000
 - Staff app and rec-9000

- Fundraising-4000 (unapproved)
- Kim confident between partnerships and fundraising committee, that we will be able to meet difference in accounts
- Holiday Market- generated over \$2000 in revenue, some debits and credits still outstanding
 - Could charge more to vendors to cover our increase in costs
- Voting to approve committee budgets as detailed above
 - All approve (10), no opposition (0)

Committee Updates

- Event and Fundraising
 - Recent Ugly Holiday Sweater party was a success
 - Upcoming spring event
 - Handing out hot chocolate and apple cider goody bags
 - Coy will be sending out a call for volunteers to help build these bags
 - Meeting soon to plan for rest of spring
 - Coy has reached out to HR to see if they're open to cosponsoring staff appreciation event
 - Did not express interest, Coy was going to reach out to president's office to see if they'll help
- Staff appreciation and recognition
 - Meeting tomorrow
 - Athletics appreciation, MVL push
 - Meeting with Coy Thursday to discuss awards banquet and event
- Communications
 - Working to make sure survey is posted
 - If we find a broken link or something on the webpage, let James know
- Outreach and Enrichment
 - Coffee with Council on morning of 12/13, had a good turnout and attendance
 - Buttons going out next month- add buttons to the goody bags to hand out to people (likely the first week of classes)
 - Will have people from Staff Council join to hand out bags once they're built
 - HR reclassification/job alignment workshop for staff planned for spring, date TBD

Discussion

- AWL update
 - Jeremy Gamez- working with HR on language: if you request AWL, there will be minimum bandwidth required, other criteria that must be met or done.
 - What about the use of personal tech when working from home?
 - Discussions on why we use laptops in the first place to facilitate movement and being away from the desk anyway
 - Was supposed to have a meeting with Executive Council last week, cancelled- likely scheduled for next year

- Positions evaluated individually on their ability to perform the job duties remotely rather than generalizations on job titles or departments
- Draft policy not yet complete- VPs should not be the final approvers, the direct supervisors should be final approvers- System has said this is not possible; Strategy is to empower supervisors to make schedules and approve the supervisors, rather than individually approving. Ensure following rules rather than individual basis.
- Requests will be made through WorkDay, not a Laserfiche form when available – Date, TBD
- Policy finalization – Date, TBD
- Budget Update
- Dallas Site Birthday Bash – Jan. 6
 - There will be a shuttle
 - Met with Molly, catering and foods being ordered for the event
 - Board of Regents, Chancellors office, other offices around Dallas being invited, alumni being invited
 - Save the dates being sent out
 - Ana is ready and able to collect the names for those that will ride the shuttle
 - President Rudin is encouraging offices and departments to go- leave the office from 10-2 to attend
- Diversity
 - Affinity groups
 - DEIA representative
 - Inclusive recruiting-
- Staff Council Recruiting, Elections
 - Thought: we do not have enough people on the council to do the level of work that we currently do
 - We need more people, EEO allocations will become outdated as EEO begins to shift to a smaller group of people
 - Ensure we have enough cross sectional representation, need more support and help, more people
 - Incumbent on us as Staff Council members to ensure we support people running in Staff Council and participation in the day-to-day
 - This would necessitate changing the Staff Council constitution
 - Go before all of staff to get the vote to change the constitution
 - Shift the mindset from “one more thing to do” to valuable work
 - Not just fun stuff, but also meaningful and impactful work
 - Ask Dr. Rudin to highlight our work at the Spring Assembly so people better understand what is done and accomplished by Staff Council, and then follow up on this message for recruitment or changes to constitution
 - Initiative- reevaluate Staff Council recruiting and election process, membership
 - Approved by all (10), non against (0)