

Staff Council Meeting:

June 8, 2022 2:00 pm

Officially called to order at 2:03 PM

Present: Billie, James, Amanda Brown, Jodi, Amanda Horne, Denise, Alison, Kristie, Coy (no virtual members in attendance)

Motion to approve old minutes: made by Coy Martin, Seconded by Denise Rater, all approved

Financial Reports: review by Coy Martin. Amendments will be made by Coy Martin. Motion to approve: James Vanbebber (as amended); Seconded by: Jodi White

Committee Reports and Recap

- Events and fundraising- no major updates. Expand food truck presence (at least 3)
- Staff recognition- Billie has reached out for MVL. Not many nominations received, but Billie has access to the Laserfiche form now. Get on the calendar and Facebook page that nominations are being accepted and we will push for next quarter.
- Communications- Jodi needs access to survey results. Remove notice that we would share survey results, add report to website.
 - Election process- have been requested by President's office to share our election process.
 - Request to develop a process or timeline for elections. Billie will work with MarComm/Paul Bryan on adding intranet and extranet access.
 - Pride Month post has gone well
- Enrichment and Outreach- June 14th next Coffee with Council at the Welcome Center
 - Social Media training later this month in the Employee Services Building
- Staff Council Scholarship- application closing soon
 - Alison look into Qualtrics form not opening once added as a collaborator
 - Who owns the form? Sarah Elder?

New Business

- Billie and Amanda have met with Dr. Rudin regarding concerns about summer flex schedule- no updates as of this meeting
 - It is our charge as Staff Council to speak on behalf of those on staff who do not feel or cannot speak up for themselves. It is important that staff members feel valued and heard when we are not afforded the same protections or leniencies that faculty on campus are.
 - Address concerns with Dr. Archie as the VP of Inclusion and advocate on behalf of staff and faculty for DEI initiatives
- DEI Committee- committee meetings are on hold for the summer. Have 2 staff council members working within SEM subcommittees for the committee.

- Ensure clear communication on behalf of Staff Council regarding SEM and DEI, campus initiatives and potentially include in one place for easy access on behalf of staff looking for information on things going on.
- Environmental Management Advisory Committee- James willing to replace Daija on this committee if they would like another Staff Council member
- Retreat- Cork and Brew as location, similar format to before.
 - Late July?
 - August 4th as tentative retreat date (Billie will confirm with Cork and Brew, Mugs)
 - Look at shortening time to 12-4 with an optional happy hour afterwards for the heavy meeting, with an options time in the AM for work with Jazz and PD
- Annual Meeting- needs to be in new FY for new members
 - Make monthly staff council meeting in September our annual meeting
 - Ensure the space is large enough to accommodate, have virtual access for zoom meetings
 - September 14, 2022 proposed date
 - James will contact Elvis Dang about reservations
 - Extend an invitation to those we want to attend the annual meeting for moderated discussion and questions
 - Dr Archie, new provost, Trivino (facilities), Sarah Baker (east campus beautification), Jeremy Gamez, Tammi Thompson, Nechell Bonds or nominee (SEM)
 - Obtain questions in advance but also have space for people to ask questions during the meeting
 - Communications committee will write up the description for the event
 - Alison will work with Jodi and James to produce the questionnaire for getting questions submitted ahead of time
 - Add an option for name or anonymous question
- Meeting concluded at 3:38 pm