

January Agenda 1.12.18

Agenda

- Call to Order and Welcome
- Financial Report (Jeremy)
- UEC Update (Jeremy)
- Committee Reports
 - Events/Fundraising (Stephanie)
 - Start thinking about “Professionals” Luncheon
 - Staff Recognition/Appreciation (Kim)
 - EoM Logistics
 - Anniversary Card Update
 - Standard reply to EoM submitter
 - Communication (Jeremy T.)
 - EoM – ROAR, listserv (generic and w/previous recipient)
 - Get a schedule
 - Governance (Jody and Jeremy)
 - Scholarship (unfinished business)
 - EEO 3/5 Representation
 - Staff Development (Mona)
 - Start thinking of topics for PDD
 - How can we assist with major topics
 - Admin Cohort
- Unfinished business:
 - SC Scholarship (Jody and Jeremy T.)
 - Next steps (stakeholders)
 - Create manageable deadlines
 - Go live for Fall 2018
- New Business:
 - President’s Announcement
 - SC’s responsibility
 - Search committee
 - Staff Council Consortium
 - University of Houston (Marc Laney –SC President – chair of consortium)
 - Work on Survey –
https://tamucc.co1.qualtrics.com/jfe/form/SV_3wanv2yp1jLkpe

Staff Council Minutes

Attendees:

Janet Anderson – notified
Chad Ballard – notified
Belinda Benson – notified
Sarah Elder
Jeremy Gamez
Mona Gilley
Wendy Hooten
Leslie Horn
Stephanie Keahey – notified
Jodi White
Kim Scarcelli
Mandy Shaw
Jeremy Tanner
Jody Todhunter
John Weatherford - absent

- Meeting was called to order by President Jeremy G. at 3:30pm.
- Financial Report
 - Budget - \$25,834.88
 - Encumbrances/Pending - \$118.00
 - Expenses - \$3627.65
 - Credit Card Expenses - \$14.37
 - Total Available - \$22, 074.86
 - Motion for approval – Mandy S., seconded by Leslie H.
 - SC approved financial report
 - * SC shirts have been ordered
- UEC
 - MarCom
 - Example of a viewbook (\$0.32) vs. detail book (\$0.98)
 - The first having 8 pages or more
 - Recruitment/marketing usage
 - Ordered through the academic departments
 - University Projects
 - Tree project inventory completed – transplanting over 1000 trees
 - BA – Air Handler project
 - Through March 6th with no heat/air
 - UPO@tamuc.edu or Mark Giossi for any issues
 - Starts January 22nd
 - Nursing building – set for 12/30/18 completion
 - Tennis courts/MRC expansion – bids are going out soon
 - BA – chill water
 - Advancement – took in \$1.2 million, a 60% increase

- Adobe Creative Site License – now possessed by TAMUC
 - Available for every staff and faculty member
 - Will be updated between now and February
 - Available in computer labs as well
 - (Concern was raised regarding updates done on computers and IT responses to those issues)
- IR/SACS update
 - Change is coming down
 - Reaffirmation
- National Survey Student Assessment
 - Helps with rankings in publications
- Admin Network
 - Staff development
 - IT centralized share folder
 - 16 attended first event with 28 registered
 - Must attend 6/7 brown bag lunches
- Celebration of National Champions – January 26th, 11-2
- Community Engagement – February 5th
 - Photo op
 - Brings in ISD as well
- Night with Championship fundraiser – February 23rd
 - Cocktails at 6:00
 - Dinner at 6:45
 - Proceeds for scholarships
 - Sponsored by Sodexo
- Department name change – Office of Sponsored Programs – Dr. Matt Wood
- Feral Cats
 - Do not feed them or touch traps
- Dean of Students candidates are on campus through end of January
- UCD closing June 1st
- Graduate Students will start on February 1st
- Enrollment as of 1/11 was 11, 290 students
 - 4.8% decrease
 - 5% decrease in credit hours
- Committee Reports
 - Events/ Fundraising
 - Staff Recognition/Appreciation (Kim)
 - December presentation – 12/17 at 9:30am at the CLC lobby
 - Anniversary cards are being processed
 - Reply to nominations to be created

- Meeting will be held with Jeremy T., Jodi, and Kim regarding criteria changes.
- Communication – Jeremy T.
 - ROAR – listing for EoM
 - List of all winners needed
 - Looking for new banners
- Scholarships
 - Determined by randomizer
 - SC are not eligible
 - Vote made regarding if family members of Staff Council representatives, that are also full-time staff employees, would be eligible
 - 5 -5 vote; did not reach $\frac{3}{4}$ rule
 - Revote will take place at February meeting
 - University account – need awarding forms filled out
 - Advertise March through June with a teaser in February
- New SC member – Lisa Owens
- Meeting adjourned at 4:45pm

These minutes are respectfully submitted by Kim Scarcelli, at 9:06 am on January 18, 2018.