

03.14.17 Meeting

Attendees:

X- Janet Anderson
NO- Chad Ballard
X - Molly Baur
X - Jeremy Gamez
NO - Wendy Hooten
NO - Leslie Horn
NO- Stephanie Keahey
X - Jodi Oelrich
X - Kim Scarcelli
X - Mandy Shaw
NO- Jody Todhunter
X - James Vanbebber

Guests Included: Billie Abell; Alex Howley; Haley Pugh

Agenda:

- Call to Order and Welcome
- Guest Presentations:
 - Athletic Referendum - Erica Contreas (15 mins)
 - Alex Howley & Haley Pugh - Secret Drawer (Society)
- Financial Report (Janet)
- UEC Update (Jeremy)
- Committee Reports
 - Staff Recognition/Appreciation (Kim)
 - EoM - Logistics
- Events/Fundraising (Billie)
 - Administrative Professionals' Luncheon
 - Update and logistics
 - Communication (Jeremy)
 - Save the date sent out thanks to Billie
 - Governance (James)
 - Nothing to report
 - Staff Development (Mandy)
 - Keynote update

Unfinished Business

- Administrative Professionals' Luncheon

New Business:

- Brief Discussion on Chancellor visit

MINUTES:

- The meeting was called to order at 2:04 pm by President Jeremy Gamez
- Financial Report (Janet)
 - Ending balance - \$20,794.94
 - Campus Partners –
 - Currently 24 partners; one still processing payment

- Professional Administrators Appreciation Luncheon- 14 tickets ordered on Marketplace
- Mandy S. made a motion to accept the finance report, Jodi W. seconded the motion, council approved
- UEC Update (Jeremy)
 - Secret Drawer Society – presentation later in meeting by students
 - Dr. Keck – University Updates
 - Senate Appropriations Committee –
 - Lots of feedback
 - Questions regarding growth
 - Excited about the new Nursing building
 - Hiring Freeze – in effect January 31 - August 31, 2017
 - Sanctuary Campus –
 - TAMUC will not be publicly labeled as such
 - Regarding undocumented students
 - Special Items Funding – hit hard
 - Campus projects approvals – pick wisely what is asked approval for
 - Frisco campus – attempting to market the new location
 - Athletic fee referendum
 - Voted on April 12th
 - April 10-14 with publicize greatly
 - Led and endorsed by the Student Government by a 17-3 vote
 - Any questions, contact: Erica Contreas or Tomas Aquirre
 - After four years, may adjust needs distribution
 - Summer Schedule Possibility
 - (Since UEC, President Keck asked for SC to create a survey for the staff to determine opinion with the requirement that ten-hour workdays not be an option. Human Resources created various possible options for the survey which was later given to the staff via listserv by Jeremy G.)
 - No official result has been released at this time
 - Of the survey, there were 414 responses. The leading result had 28.8% of the vote.
- Alex Howley & Haley Pugh –guests, Honor College Students – “Secret Drawer Society”
 - Secret Drawer Society (SDS) is a student-officiated organization with the mission to implement new ideas through service projects for and by staff, faculty, and students
 - Open membership to all
 - Desires more interaction among the various student groups in an effort to make positive change
 - Hopes to counteract against segregated groups
 - Current ideas:
 - Community garden work
 - Last Lecture Series – faculty present “last” lecture
 - Student leadership interaction
 - Secret drawer

- Making use of the mailbox outside Ferguson not being currently used as a place for anyone to give “voice” to thoughts and ideas either anonymously or not
 - Currently working on a website for the group
 - Presently using email as the key mode of contact
 - No dues or obligation for involvement; all is voluntary
 - Email contact: tamucsdsgmail.com
 - SDS is recognized as an official student organization
- Committee Reports
 - Events/Fundraising (Billie)
 - Administrative Professionals Luncheon –
 - 14 tickets currently sold on marketplace
 - Free ticket distributed at BUG meeting to Tim Willett as prize
 - Peace of Bread will be catering for \$12/plate
 - 200 tickets maximum will be sold
 - 7 chairs at each table
 - There will be 2 serving lines
 - Attendees will be filtered through the main entrance instead of using multiple with signs guiding them to the entrance
 - SACs will be serving drinks
 - Desserts will be provided on the table
 - 11:30-1:00pm on April 25th
 - SC members will be deliver the complimentary ticket and pennant to each of the campus partners
 - Menu will include choice of either grilled chicken breast or lasagna.
 - Billie is adding to next flyer that the event is ADA compliant.
 - Staff Recognition/Appreciation (Kim)
 - Anniversary postcards
 - Working on a regular update of employees monthly from HR
 - Checking on current Latsons prices for the printed post cards
 - EoM – February Logistics
 - The presentation will be March 22nd at 1:00; location TBD
 - A change is being made to the Standard Operating Procedure of the EoM adding to the nomination requirements that the “staff member must have worked at TAMUC a minimum of six month or more”.
 - Communication (Jeremy)
 - Save the Date flyer sent out regarding Professional Administration Luncheon
 - Governance (James)
 - Nothing to report
 - Staff Development (Mandy)
 - Keynote speaker, Garrison Wynn chosen and contacted
 - Cost will be \$5000, plus room, board, and transportation from arrival and departure at airport
 - Discussing possibility of having dinner at President’s House
 - Car services are being looked into

- Tentative schedule as follows:
 - Awards (Ferguson) – 9:30-10:30
 - Keynote Speaker (Ferguson) – 10:30-12:00
 - Lunch (SRSC) – 12:00-1:30
 - Forum with President’s Council (SRSC) – 1:30 – 3:00

New Business:

- New time for SC Meeting – 2nd Wednesday of each month, 2-4 pm
- Meeting with Chancellor –
 - Executive SC Officers met with Chancellor Sharp March 10th
 - Discussion was made about campus strengths and any areas of concerns

The meeting was motioned for dismissal by James V., and seconded by Mandy S. Motion approved with dismissal at 4:08 pm

Minutes are respectively submitted by Kim Scarcelli on March 15th, 2017 at 4:27 pm.