

Texas A&M University-Commerce Staff Council

Mtg. Date: Wednesday January 13, 2016, 3:00p-4:30p

Attendees:

	Present (Yes or No)
Billie Abell	Yes
Janet Anderson	Yes
Molly Baur	Yes
Tina Boitnott	Yes
Veta Dawson	Yes
Jeremy Gamez	Yes
Jodi Oelrich	Yes
Kim Scarcelli	Yes
Christi Spruill	Absent
James Vanbebber	Absent
Bryan Vaughn	Yes

Agenda:

- Call to Order
- Approval of Minutes
- Old Business
- Financial Report – Janet
- December EOM and set process for staff council representatives to see the matrix for each month - Employee Recognition Committee
- Fundraising Committee report
- Awareness/Marketing Committee
- Coffee with Council
- New Business
 - Discuss Election Timeline
 - Discuss (feasibility of events such as) - Wine Festival, Christmas Showcase, Staff Appreciation, and any other ideas

Notes/Minutes:

Meeting call to order by President Tina Boitnott at 3:02 pm

- Approval of last meeting minutes; motion by Bryan Vaughn, second by Janet Anderson; then approved by all.

Old Business:

- Staff Council still has flags for sale.
- Will purchase yard flag holders and sell as one piece for an additional \$5.00 so when purchased they are a whole unit. Instead of just the flag. (Janet will purchase them at Home Depot)

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Financial Report:

- Janet made a deposit of \$30.00
- Ending balance: \$ 4358.44
- Upcoming expenses: will make balance: \$4343.44

EOM matrix: Employee Recognition Committee:

- Matrix has not been seen by Committee.
- Both James and Christy absent at this meeting; only Kim in attendance.
- Christy builds her results on EOM matrix; Kim builds her results on EOM matrix.
- The result from both Christy and Kim are then sent to James to compile, the winner of EOM is then selected.
- All council members would like to see matrix.
- Kim will send matrix to Staff Council members.

Fundraising Committee Report:

- Has not met as a committee
- Ideas: Wine Festival to be hosted at Blue Berry Farm. Decide on when to host this event. Janet knows Paula Ballew the current President of a local wine group and will ask Paula to come and speak with the committee.
- Parking may be a problem at this location, discussion on shuttle services from campus to farm.
- Christmas Show Case: need to start contacting vendors for this year's event.
- April 27th, Professional Administrative day: ideas for a basket that supervisors can purchase for their Administrative Assistants for this day.
 - **Fund raising ideas:**
 - Faculty versus Staff Basketball contest
 - Wine Festival
 - Christmas Show Case

Awareness Committee:

- Sending out email reminders about EOM and Coffee with Counsel Events on Faculty/Staff list serve
- New Employee Orientation
- Commerce Journal
- Herald Banner
- PSA announcement during games

New Business:

- Coffee with Counsel Jan. 21st, at 9:00-10:00 am in the Alumni Center theme Mardi Gras
- People who get a baby in their cake will be awarded a gift
- Purchase 4 Mardi Gras style cakes. Janet Anderson purchased one of the cakes
- Tina provided the Café Du Monde coffee

Next Meeting:

- Election timeline
- Staff Awards for 5/10 years of employment with A&M-University-Commerce campus

Meeting adjourned at 4:26 pm, motion set by President Tina Boitnott, committee voted yea.

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