

Texas A&M University-Commerce Staff Council

Mtg. Date: Tuesday, November 10, 2015; 1:30-3:30 , Gee Library Training and Development Office

Attendees:

	Present (Yes or No)
Billie Abell	Yes
Janet Anderson	Yes
Molly Baur	Yes
Tina Boitnott	No (notified)
Veta Dawson	Yes
Jeremy Gamez	Yes
Jodi Oelrich	Yes
Kim Scarcelli	Yes
Christi Spruill	Yes
James Vanbebber	Yes
Bryan Vaughn	yes

Agenda:

- Open and Welcome
- New Business

Coffee with Council on the 19th at 9am Alumni Center- Who will be able to be there by 8:15am to help set up and the coffee etc. James will bring hot water container for tea. I will get the food items. Talk it up and let's get folks there.

Campus Concealed Carry Staff Forum on the 19th at 3pm in the Alumni Center- Bryan will represent UPD and lead the forum. Tina and James will assist. Who will be able to attend? We will need the handouts – James can you get these? Talk it up and try to get as many staff there as you can. The room will hold 100.

EOM Banner – Needs some help with the dowel and cords? We paid \$23.00 for this and I purchased the cords. The price was right as compared to the alternative of a silk banner at this time.

- Financial Report - Janet
- Staff Complaints/Comments/Suggestions – Kim (also see email)
- Fundraising Committee Report-Billie et.al.
- EOM Committee Report – James et. al.
- Closing

Notes/Minutes:

Meeting called to order at 1:34pm by Jeremy Gamez Vice President in Gee Library –Training & Development Conference Room.

Coffee with Council on November 19th from 9:00-10:00 am will be hosted in Alumni Center.

- Set up at 8:15: Janet, Tina, Veta, Jodi, Jeremy and Billie.

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- James will bring a container and get hot water for Tea.
- Jeremy will bring a sign in sheet.
- Index cards will be available for staff to leave a message or ask questions.
- Staff Council members can send out personalized emails to invite the staff in their area.
- Kim will send out Staff listserv email on Thursday November 12th and 18th reminding Staff.

Campus Concealed Carry Staff Forum on November 19th at 3:00 pm in Alumni Center.

- Bryan will not be able to attend, but will have a representative there from Police Department.
- James will have video on pin drive, and have copies of brochure at event.
- Tina, Jeremy, Christy, Janet, Billie and James will be attending.
- Tina will send Staff listserv email on Wed. November 18th.

EoM Banner-Jeremy

- Banner has been purchased and Billie will be working with the cords and banner.
- Jeremy will be speaking with Derryle Peace in Alumni relations for SWAG gifts.
- Christy will check on getting tickets for a sporting event as a gift.
- Billie and Christy will look into spirit towels as gifts to include.
- Veta will speak with Sodexo in regards to donating a meal and/or coffee as gift.

Financial Report- Janet

- Estimated balance with commitments figured: \$4029.51
- Provide names of people that Garden flags are sold to and submit with deposit to Janet.

Staff Complaints/Comments/Suggestions- Kim

- Index cards available at Coffee with Council for Complaints/Comments/Suggestions.

Funding Raising Committee Report- Billie

- Flag sales have been slow.
- James look for opportunities for promote flag sales.

EoM Committee Report-James

- James will work on FAQ tips for EoM submission rough draft submitted December 18th.
- Committee has made selection.
- Recipient will be awarded November 16th.

Closing:

- December 8th wear your Staff Council shirt for new picture.

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- Meeting was adjourned at 3:12 pm motion set forth by James and second by Jodi