Meeting: Faculty Senate Date: May 1, 2018 Time: 2:02 p.m. Location: BA 290 Adjournment: 3:40 p.m.	# Minutes

Members present: Tim Wilson, Johanna Delgado-Acevedo Juan Araujo, Julia Ballenger, Curtis Jones, Annette Taggart, Gerard Huber, Stephen Starnes, Bilal Abu Bakr, Benton Pierce, Greg Lubiani, Sarah Mitchell, Dimitra Smith (for Charlotte Larkin), John Smith, Jason Davis, Susan Stewart, Yasemin Atinc, Brandon Randolph-Seng, Yelin Ou, Daniel Kelly, Debra Mahoney, Kurtis Williams, Chad King (President), Sandy Hayes (for Sean Anderson), Gracie brownell (for Benjamin May), Jiaming Sun, Rebecca Worley

Members absent:

Issue/Topic	Summary of Discussion	Decision/Action
	April 3, 2018, Senate minutes were approved with minor modifications	President King stated that the minutes were approved as amended
Invited Speakers: **Dr. John Humphreys, Provost & Vice President for Academic Affairs**	The meeting opened at 2:02 p.m. President King introduced the first invited speaker, Dr. John Humphreys. Dr. Humphreys shared the following information with the faculty senators: **Topic: Tenure & Promotion (T&P)** - Conversation on T&P is needed - Cannot measure 'substantial'. - Department T&P guidelines are important - Senators are invited to jointly work with the Provost Office on T&P guidelines - Faculty senate should be more engaged in governance. Dr. Humphreys asked the faculty senate to weigh in directly in the writing of the T&P Policy **Topic: Finances** - According to the Chronicle, colleges and departments are closing - Need a programmatic budget review - Faculty merit pool for 2018 will be 2% (i.e., contingent on enrollment) - Student enrollment (Graduate and International) down 500 students	

	- Formula-driven enrollment funding - Faculty lines have increased (20-23) - Approved $2,000 for all faculty members who requested travel for professional development - Budgeting – band needed new uniforms. It will cost $122,000 to get the number of instruments that are needed **Topic: Workload Policy and Equity Plan**: - University Workload committee has been established to address issues of salary, equity, and workload - Need to get faculty senators involved in developing evaluation criteria for program assessment - Gender equity issues also need to be addressed President King asked Dr. Humphreys the question below: President Keck has been approved to receive a paid sabbatical leave next academic school year. How does the president qualify for a paid sabbatical? Dr. Humphreys' response: State rule allows a president who is retiring to take a paid sabbatical leave contingent upon a certain number of years served as president. The person has to return to the university as faculty after the one-year leave. President Keck's last day is August 31st. **Topic: Final Exam during final weeks**: Faculty members must administer final exams for students during the scheduled finals' week (i.e., particularly undergraduate students). This directive is from Dr. Keck.	
Invited Speaker William Kuracina, Interim Dean of College of Humanities, Social Sciences, and arts	Dr. Kuracina, Chair of the University Faculty Academic Workload Committee, shared the following information: - Priority- salaries and workload. Goal is 3:3. The question, "How do we get there?" - The broader definition of workload consists of three components – Teaching load, Research/Scholarly Activities, and Service - A&M Commerce does not differentiate by faculty position types (tenure-track vs. professional-track)	
Invited Speaker Tim Murphy, Chief Information Officer	Mr. Murphy discussed what's coming up next year: - Software updates - Will check web sites for misspelled words, broken links, etc. - Adobe suite license purchased for the university	

	• Software governance board • Site license for Office 360 (tamu.edu)	
Communications	President King shared the following information with the senators: • Dr. Newsom is the new Dean of Students • New Development Office • Workday- one-time exception for summer hires. This will be one day in May • Workday- we are now expected to log in to Workday and approve annual evaluations.	
Committee Reports	• **Academic Life**: Senator Larkin did not have a report • **Academic Practice**: Senator Ballenger informed the senators of a new task assigned to this committee. Dr. Ricky Dobbs assigned the committee this task: "Establish guidelines for the use of the D2L gradebook in all undergraduate courses. The purpose would be to enable grade checks and interventions to be done by the various entities that currently request that info directly from faculty. What is envisioned is a system that allows appropriate offices to have view only access to student grades and then conduct grade interventions to turn students around. This would reduce greatly the current reporting requests going to faculty, and allow for more tailored and effective interventions." • **Admission and Retention**: Senator Kelly did not have a report • **Curriculum**: Senator Pierce did not have a report • **Budget**: Senator Starnes did not have a report • **Faculty Senate Awards**: Senator May stated that the faculty awards are done • **Organization of the Senate**: No report	
Unfinished Business	No unfinished business	
New Business	We've just added a more robust community calendar to the university homepage, and it's live now at https://calendar.tamuc.edu/.	

| | To begin sharing your department's announcements and events, go to calendar.tamuc.edu and click "Sign Up" to register through myLEO or connect through a social media account. Once logged in, you will be able to "follow" announcements and events based on select locations, departments, and organizations.

Election of Faculty Senate secretary. The senators approved the re-election of the two current secretaries: Senators Ballenger and Delgado-Acevedo

The senators approved graduation for upcoming year.

No meetings during the summer. The senators acknowledged the outstanding work of President King for the two years of service. Under President King's leadership, the president will now serve a 2-year term. Changes were made to the constitution.

The meeting adjourned at 3:40 p.m. | |