

Meeting: Faculty Senate  
 Date: December 4, 2007  
 Time: 2:05 p.m.  
 Location: Binnion 126  
 Adjournment: 3:00 p.m.

# Minutes

Members present: Wilson, Huber, Starnes, Ballotti, Creider, Wickersham, Vinaja, von Duvillard, Smith, Rankin, Jacobs (Seminet), Odom, Dorsett, Druhan, West, Herndon, Schroeder, Openshaw, Singh, Crenshaw (President), Hammack (Secretary).

Issue/Topic	Summary of Discussion	Decision/Action
Motion to Approve Minutes	November 6, 2007 minutes approved.	Moved by RN Singh. Seconded. Motion passed.
Communications from Senate President Crenshaw	<p>Dr. Crenshaw reported that President McFarland will check with the A&amp;M system attorneys about the wording of our current anti-discrimination policy as it appears on job applications.</p> <p>Several proposals Senate sent forward last academic year are still pending. President McFarland will review the Senate recommendation to change the annual evaluation process from a calendar year to an academic year.</p> <p>A new ruling was issued from the Attorney General of the State of Texas concerning what is included as open records at the university. Annual evaluations of all university employees now fall in this category because of our public institution status and the freedom of information act.</p>	
Committee Reports	<p><b>Academic Life:</b> Senator John Smith's committee submitted a recommendation to revise the University's Mission Statement as it appears on job applications to include sexual orientation.</p> <p><b>Academic Practices:</b> Senator Linda Openshaw has received 100 responses to her committee's Class Schedule Survey. Final analysis will be presented at the February Senate meeting.</p>	Moved by John Smith. Seconded. Motion passed.

	<p><b>Curriculum:</b> This committee is reviewing two program proposals and will begin processing curriculum changes as they are submitted.</p> <p><b>Faculty Awards:</b> Senator von Duvillard’s committee is in the process of revising the university awards’ guidelines. There will be updated procedures issued for submission of portfolios. Portfolio paperwork submitted will be housed in the library for ease of access to committee members.</p> <p><b>Organization of the Senate:</b> Senator David Rankin’s committee recommended placing the Faculty Lounge under the auspices of the University Facilities &amp; Scheduling committee. This action eliminates the need for Faculty Lounge as a standing Senate committee. Faculty Lounge committee members will be added to the Facilities &amp; Scheduling committee.</p> <p><b>University Facilities &amp; Scheduling:</b> Faculty parking is still a problem. Continue to send specific parking violations you witness to Senator Ballotti. Dr. Druhan reminded Senate with the construction of the new Music building parking problems will increase. She suggested the need to formulate a plan to address these issues prior to Fall, 2009.</p>	<p>Moved by David Rankin. Seconded. Motion passed.</p>
<p>Unfinished Business</p>	<p>Senator Ballotti proposed a fall break and asked Senate to consider beginning fall semester one day earlier to accommodate a Friday break in October each year.</p>	
<p>New Business</p>	<p>The Senate approved all December graduates that meet the requirements for their respective degrees.</p>	<p>Moved by Linda Openshaw. Seconded. Motion passed.</p>