

Budget Review and Development Council (BRDC)
March 11, 2015 11:00-12:00 am (BA290)
Minutes

Members in Attendance:

Sal Attardo	Steve Williams	Tim Letzring	Derald Harp
Brent Donham	Arlene Horne	Stephen Starnes	William Kuracina
David Scott	Leigh-Ann Spates	Paula Hanson	Tina Livingston
Blake Shaw	Ricky Dobbs	Ray Green	Dina Sosa
John Kaulfus	Tim Willet	Luis Franco	
Lisa Martinez	Derryle Peace	Derald Harp	

Ex-officio Members in Attendance:

Betty Block	Janet Anderson	Barbara Corvey	Jackson Dailey
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Special Attendee: Dr. Jones

- I. Welcome (Paula)
- II. Dr. Jones Address to Committee
Dr. Jones was invited to speak to BRDC to provide additional insight on the budget reallocation process and its success. Dr. Jones stated there should be reallocations made in certain areas to enhance effectiveness. He encouraged everyone to think creatively in terms of sharing resources and look at our processes and find ways to combine resources.
- III. Approval of Minutes (Tina)
Tim Willett made the motion to approve the minutes and Dina Sosa seconded that motion. All approved.
- IV. Closing the Loop Assessment (Janet)
A concern was expressed in regards to utilizing funds in the year they were received. There was no further discussion regarding the information.
- V. Review of 1% Reallocation Model (Tina)
Tina reviewed the revised allocation model excluding faculty lines. With the PwC expectation to reallocate at least \$880,000, it was proposed to reallocate 1.75%, excluding faculty lines which would amount to over \$500,000. There was a question if we are expected to continue with the 1.75% in future years or just this year. Tina stated that the future reduction amounts would be based on need and the charge from the President. Dr. Horne proposed to table the approval of the revised reallocation model until the next meeting.

There was also a brief discussion regarding the potential short fall in formula funding. Tina stated that Spring numbers did look good and were helping improve our formula allocation. Paula stated there should be more of a focus on creating administrative efficiencies through the reallocation process.

VI. Sub-Committee Updates:

- a. Maximize Formula Funding (Brent Donham)
Dr. Donham stated there should be more focus on how to achieve more growth like increasing majors in higher weighted areas. Ideas included focusing students on areas that would promote growth in courses based on their majors.
- b. Investment in Marketing (Steve Williams)
Their committee is continuing to meet and will formalize their recommendation soon.
- c. Accountability Measures and Long-Term Enrollment Forecasting (Sal Attardo)
Dr. Attardo reported his committee had identified 8 measures of working towards recommendations on the various areas.
- d. PwC Administrative Review (Tim Letzring)
- e. University Services Fee Allocation Model (Janet Anderson)
Committee drafted a plan and is ready to submit a proposal by the next meeting.

VII. Reminders: Next Meeting 3/25/15 (Paula)

- a. Future Meetings:
 - i. April 8th
 - ii. April 22nd