

Budget Review Development Council (BRDC)

February 20, 2013

Meeting Minutes

The initial meeting of the BRDC for Fiscal Year 2013 was held at 9:00 AM February 20, 2013 in the McDowell Building Conf. Room 251. The meeting was led by co-chairs Alicia Currin and Paula Hanson.

In Attendance:

Anderson, Janet	Ivey, Ryan
Attardo, Sal	Johnson, Gail
Blount, G. P.	Kirkpatrick, Johnny (student)
Broadnax, Laurretta	Kuracina, William
Currin, Alicia	Laird, Kim
Edelman, Dan	Livingston, Tina
Franco, Luis	Mitchell, Greg
Funderburk, Dale	Morris, Brenda
Gruver, Eric	Odom, Randy
Hanson, Paula	Peace, Derryle
Harp, Derald	Shaw, Blake
Holley, Stephanie	Willett, Tim
Dr. Arlene Horne	Marshall Campbell

CURRENT AGENDA ITEMS:

INTRODUCTIONS

- Paula Hanson (AVP for Business Administration) by Alicia Currin
- Tina Livingston (Budget Director) by Alicia Currin
- Individual introductions by membership body

Dr. Jones' Charge for this Fiscal Year:

Presented by Dr. Dan Jones, President

Charge document for FY 2013

Five (5) Specific recommendations made by the President:

1. Assess Effectiveness of forced reallocation model and provide a recommendation for the percentage of reallocation for FY2014
2. Propose a metric-driven model for allocation of departmental operating budgets
3. Propose a metric-driven model for allocation of new faculty lines
4. Develop plan to reduce reliance on adjunct faculty
5. Assess effectiveness of summer business model

RECAP OF PRIOR YEAR ACCOMPLISHMENTS:

The prior years' accomplishments were presented by Alicia Currin.

- Presentation on enrollment from Dr. Hendrix
- Periodic updates on possible student referendum
- Call for new or increased non-mandatory fees
- Asked executive division to identify 1.5% of their base operating budget
- Call for funding requests from executive divisions
 - Asked provost to prioritize
- Attempted to go paperless
- Reviewed information on history of health insurance premium increases for faculty & staff
- Closing the loop on accountability for awards from prior year

- Assisted with presentation materials for public tuition hearing
- Reviewed our tuition and fee rankings compared to other institutions in Texas
- Looked at other revenue streams
- Military exemptions vs. Formula Funding earned

SUBCOMMITTEE ASSIGNMENTS:

Four (4) Sub-Committees were assigned to the five (5) specific recommendations outlined in the Presidents' charge. The Sub-Committee topics for Fiscal year 2013 are as follows:

1. Assess Effectiveness of forced reallocation model
2. Propose a metric-driven model for allocation of departmental operating budgets
3. Propose a metric-driven model for allocation of new faculty lines and develop plan to reduce reliance on adjunct faculty
4. Assess effectiveness of summer business model

Meeting was dismissed at 10:02 AM by Alicia Currin. The next general meeting will be at 9:00 AM on March 6, 2013 (and every other Wednesday thereafter).

Minutes submitted by: Lauretta Broadnax