

Minutes
Budget Review and Development Council Meeting
Wednesday, February 8, 2012, 9:00 a.m.
Business Administration Room 290

Members present: Alicia Currin, Allan Headley, Alicia Wittkopf, Anwar Karim, Brent Mangus, Brian Nichols, Carlton Cooper, Cynthia Rhodes, David McKenna, Derald Harp, Grady Blount, Greg Mitchell, Charlotte Larkin (sub for Hal Langford), Janet Anderson, Lavelle Hendricks, Randy Odom, Raymond Green, Salvatore Attardo, Stephanie Holley, Tim Willett, Travis Ball, William Kuracina, and Erica Contreras

Guests: Mary Hendrix

1. Alicia Currin called the meeting to order and approved the previous meeting minutes.
2. Alicia introduced Alicia Wittkopf, new member from advancement.
3. Mary Hendrix provided a presentation titled "Using Student Enrollment Projections to Establish Anticipated Revenue." The following topics/issues were addressed.
 - i. Enrollment Increase is not a bubble; supported by handouts related to TAMUC population and academic programs.
 - ii. Stated that use of 3% enrollment increase for budget planning is dependent on a variety of factors.
 - iii. Shared information and data related to formula funding, auxiliary operations, shared revenue, exemptions and waivers, and the AP initiative.
 1. Brief discussion regarding private partnerships, some members' voiced concerns about partnerships losing money.
 2. Discussion about the Hazelwood and other exemptions and waivers.
 - iv. Opportunities, access, cost are all factors contributing to the success of TAMUC.
 1. Scholarship packages from competing institution raise concerns. UNT Dallas offering high dollar scholarships to incoming students, retention facts are not known.
 2. Increase in accumulated hours of transfer students steadily increasing. Committee concerns over loan debt, affordability and employability for students.
 3. Performance funding dependent on many factors; retention, amount of years taken to complete degree, high needs and STEM graduates
 4. Provided guidelines for maximizing the annual budget.
4. Brian Nichols provided a short recap on the fee increase process for student fees.
 - a. Decision made at PAC- we will not hold a student referendum.
5. Alicia reviewed the System Fee Information
 - a. Alicia reviewed the chancellor's memo regarding tuition and fees. Maximum has been increased from \$140 to \$150 for undergraduate students taking 15 SCH's.
 - i. Tuition and Fee proposal to be submitted at BOR meeting in May.
 1. Tuition and fee increases due to System by spring break.
 - b. Tuition Hearing dates and locations were announced.
 - i. March 1st BA 290 at 3:00 P.M., 6:15 P.M. at the Mesquite Metroplex, Rm 133 and March 2nd, SRSC 10:00 A.M.
6. Janet shared that she only received two requests for non-mandatory fees and university services.
7. Janet discussed the Mandatory Reallocation Process.
 - a. A compilation of all division requests were reviewed and discussed by Janet.

- i. Note was made that requests totaled more than available for distribution.
 - ii. Alicia reviewed the president's top priorities.
 1. Members reminded that requests need to align with guiding principles and creativity and innovation.
8. Alicia addressed a timeline of tasks to be completed. Tasks include;
 - a. Recommendations for tuition and fee increases.
 - b. Budget \$400,000 in permanent funding for adjunct faculty.
 - c. Make decision on \$516,000 originally planned for group insurance benefits.
 - d. Identify 1.5 % of existing budget for reallocation
 - e. Make decision on funding from tuition increase and 3% enrollment increase funds.
 - f. Make recommendations for new funding from the reallocation pool.
9. Alicia ended the meeting, announcing that the committee would meet again on Wednesday, February 15, 2012. The meeting was adjourned at 10: 35 a.m.

Other:

- a. Reports requested;
 - i. Revenue streams
 - ii. Formula funding generated from exemptions/waivers
 - iii. Full Provost Request
 - iv. Priorities from Provost
 - v. Use of \$1.3 Million from president for new faculty lines