

Minutes
Budget Review and Development Council Meeting
Wednesday, February 15, 2012, 9:00 a.m.
Alumni Center

Members present: Alicia Currin, Allan Headley, Alicia Wittkopf, Brian Nichols, Carlton Cooper, Cynthia Rhodes, David McKenna, Derald Harp, Gail Johnson (sub for Brent Mangus), Grady Blount, Greg Mitchell, Hal Langford, Janet Anderson, Lavelle Hendricks, Randy Odom, Ray Green, Sal Attardo, Sandy Weeks, Stephanie Holley, Tim Willett, Travis Ball, William Kuracina, and Erica Contreras

1. Alicia Currin called the meeting to order and approved the previous meeting minutes.
2. Alicia reviewed agenda items slightly out of order due to technical difficulties.
3. Alicia stated that a decision needed to be made on the tuition and fee increases.
 - a. Light discussion on different increase scenarios and institution rankings.
 - b. Reference was made to the Texas A&M System rankings by tuition amounts.
 - i. Maximum has been increased from \$140 to \$150 for undergraduate students taking 15 SCH's.
 - ii. After a lengthy discussion, the Council voted in favor of recommending a \$150 increase in designated tuition.
 - iii. Tuition and Fee proposal to be submitted at BOR meeting in May.
 1. Tuition and fee increases due to System by spring break.
4. Alicia requested that a decision be made regarding the \$516,000 originally allocated for group insurance benefits.
 - a. The council voted to use the funds for merit increases to employees with favorable reviews on file.
5. In depth discussion related to the funding from tuition increase and 3% enrollment increase.
 - a. General discussion regarding the need for increased operating budgets.
 - b. Additional merit increases were discussed as an option.
 - c. Several proposals were discussed. It was agreed that Hal Langford and Brian Nichols work together to develop a written proposal for review at our next meeting.
 - i. Members with proposals for the use of additional funding to submit proposals for voting at next meeting.
 - ii. A request was submitted to Alicia to provide assumptions for 4% and 5% growth scenarios.
6. Alicia followed up on old business.
 - a. A chart showing revenue streams was displayed and reviewed.
 - i. Suggestions made that additional sources for revenue are essential.
 - b. A chart displaying Formula Funding vs. Exemptions/ Waivers was provided.

7. Janet detailed the non-mandatory fee requests that had been received:
 - a. Nursing Application Fee
 - b. Student Teaching Application Fee
 - c. Program Delivery Fee-noted that this would change to a range to accommodate the different off-campus costs.

8. Cynthia Rhodes provided a quick overview of the Provost's priorities
 - a. The following documents were provided and reviewed;
 - i. Full requests for reallocation funds from Provost's office.
 - ii. Use of \$1.3 Million for new faculty lines.
 - iii. List of faculty lines needed in priority order.

9. Alicia brought the meeting to a close. The Council requested to meet Thursday, February 23, 2012 to vote on tabled items.

10. The meeting was adjourned at 10:50 a.m.