

Budget Review and Development Council (BRDC)
February 5, 2014 9:00-10:30 am
BA290
Agenda

Members in Attendance:

<i>Sal Attardo</i>	<i>Marshall Campbell</i>	<i>Alicia Currin</i>	<i>Ricky Dobbs</i>
<i>Dan Edelman</i>	<i>Ray Green</i>	<i>Eric Gruver</i>	<i>Paula Hanson</i>
<i>Stephanie Holley</i>	<i>Arlene Horne</i>	<i>Ryan Ivey</i>	<i>John Kaulfus</i>
<i>Tina Livingston</i>	<i>Gail Johnson</i>	<i>Lisa Martinez</i>	<i>Greg Mitchell</i>
<i>Linda Openshaw</i>	<i>Cheryl Scott</i>	<i>Blake Shaw</i>	<i>Donna Spinato</i>

Ex-officio Members in Attendance:

<i>Janet Anderson</i>	<i>Monterrio Jones</i>	<i>Barbara Corvey</i>
-----------------------	------------------------	-----------------------

1. Review of Minutes from Previous Meeting (Alicia Currin)

Alicia welcomed members. Minutes from the January 22nd meeting were reviewed. Donna Spinato made the motion to approve the minutes, with Sal Attardo seconding the motion. The minutes were approved and will be posted on the web site.

2. Status of each of the charges to the BRDC:

- a. *Develop a budget plan which assumes no increase in tuition and fees (applies to both undergraduate and graduate resident students).*

Paula advised Council that the proposal for new tuition differential for nursing will be presented to PAC.

- b. *Identify 1% by division of permanent funds to be used to fund the enrollment decline.*
- c. *Identify an additional 1% by division of one-time funds to be used to fund the enrollment decline.*

Paula confirmed reductions will be submitted mid-February for items b and c.

- d. *Develop a plan to support the consolidation of various mandatory fees into a single mandatory fee.*

Plan was presented to PAC, but we have received no response yet.

- e. *Develop priority list of new funding for FY2015.*

Paula discussed that these new funding requests will need to be tied to the Strategic Plan. She plans to send the memo to the VPs soon and a quick turnaround will be emphasized due to the budget deadline.

Discussed that President had defined innovation at Spring Assembly. Dr. Edelman noted Deans are working on “wow” factor and each college has good ideas.

- f. Work with the Guaranteed Tuition Committee to review the model and guidelines they develop.*

Paula and Stephanie, as co-chairs of the committee, discussed that the Guaranteed Tuition Committee has been meeting since October. She reiterated that we have State requirements and some System mandates. Stephanie emphasized that the plan will benefit our students. It incentivizes graduation, simplifies the bill, and allows flexibility. Some concerns were voiced. It was noted that student involvement will be critical for marketing the plan.

Paula stated there will be a System TTVN Thursday, February 6, with additional information.

Alicia recommended this be brought to UEC for additional comments or concerns before marketing the plan to students.

- g. Tie the FY2015 merit plan to enrollment growth.*

Alicia discussed the merit plan. The Council recommended the following statement, “If funds are available, the Budget Review and Development Council recommends a 2% one-time or permanent merit for FY2015. In addition, the Council recommends funds be set aside to address market equity adjustments and salary schedules.” Linda Openshaw made motion to accept this recommendation, Donna Spinato seconded the motion, and all were in favor.

3. Closing the Loop (Janet Anderson)

Janet Anderson discussed that she had received a few questions after our last meeting, but no additional requests after additional documentation had been provided to individuals requesting it. Janet will re-send the report to Council members for an additional look. Alicia urged members to review the document again. Janet will collect concerns and/or questions and send them to Paula and Alicia for a response from the division. Stephanie mentioned a future template for closing the loop data for uniformity. Janet has a template ready and will share at the next meeting.

4. Reminders: Next Meeting ??

Date and time of next meeting to be announced.

No further discussion. Meeting was adjourned.